

API-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-13-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hw58B>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email: apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: NATIONAL TOBACCO ADMINISTRATION
Region: CR
Address: Upper Class Tower, Quezon Ave.
Cor. Sgt. Reyes, Quezon City

Agency Code/UACS: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: ABRAHAM C. DELA PEÑA
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACE-TONE BASED ANTISEPTICS																											
1	12191601-AL-E01	ALCOHOL, Ethyl, 500 mL	bottle	60	60	60	180	9,72.80	60	60	60	180	9,172.80	60	60	60	180	9,172.80	60	60	60	180	9,172.80	720	50.96	36,691.20	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	7	0	0	7	3,59.52	10	10	10	30	13,540.80	10	10	10	30	13,540.80	10	10	10	30	13,540.80	97	45.36	43,781.92	
ARTS AND CRAFTS: EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	30121413-CB-P01	CLEARBOOK, A4 size	box	10	0	0	10	333.60	15	0	0	15	530.40	10	0	0	10	333.60	15	0	0	15	530.40	50	35.36	1,768.00	
4	30121413-CB-P02	CLEARBOOK, Legal size	box	25	0	0	25	532.00	20	0	0	20	769.60	25	0	0	25	762.00	20	0	0	20	769.60	90	38.48	3,463.20	
5	30121534-ER-P01	ERASER, plastic/rubber	piece	45	0	0	45	421.20	20	0	0	20	187.20	45	0	0	45	421.20	20	0	0	20	187.20	130	9.36	1,216.80	
6	30121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.00	0.00	
7	30121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	50	50	50	150	6,708.00	50	50	50	150	6,708.00	50	50	50	150	6,708.00	50	50	50	150	6,708.00	600	44.72	26,832.00	
8	30121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
9	30121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
10	30121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	50	50	50	150	6,708.00	50	50	50	150	6,708.00	50	50	50	150	6,708.00	50	50	50	150	6,708.00	600	44.72	26,832.00	
11	30121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
12	30121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
13	30121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00	
14	30121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
15	30121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.24	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	15121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.15	0.00	
17	15111609-MP-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
18	16111702-BT-A02	BATTERY, dry cell, size AA	pack	75	0	0	75	1,138.00	0	0	0	0	0.00	75	0	0	75	1,638.00	0	0	0	0	0.00	150	21.84	3,276.00	
19	16111702-BT-A01	BATTERY, dry cell, size AAA	pack	75	0	0	75	1,482.00	0	0	0	0	0.00	75	0	0	75	1,482.00	0	0	0	0	0.00	150	19.76	2,964.00	
20	16111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	2.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF A01	AIR FRESHENER	can	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	360	87.36	31,449.60
22	47131604-BR S01	BROOM (Valls Tambo)	piece	25	0	0	25	3,58.00	0	0	0	0	0.00	25	0	0	25	3,198.00	0	0	0	0	0.00	50	12.92	6,396.00
23	47131604-BR T01	BROOM (Valls Ting-ting)	piece	15	0	0	15	338.80	0	0	0	0	0.00	15	0	0	15	158.80	0	0	0	0	0.00	30	23.92	717.60
24	47131829-TB C01	CLEANER, Toilet Bowl and Urinal	bottle	38	18	18	74	3,109.28	38	18	18	74	3,309.28	38	18	18	74	3,309.28	38	18	18	74	3,309.28	296	44.72	13,237.12
25	47131805-CL P01	CLEANSEF, Scouring Powder	can	17	5	5	27	972.00	17	5	5	27	972.00	17	5	5	27	972.00	17	5	5	27	972.00	108	36.00	3,888.00
26	47131811-DE B02	DETERGENT BAR	bar	13	13	13	39	335.04	0	0	0	0	0.00	13	13	13	39	365.04	0	0	0	0	0.00	78	9.36	730.08
27	47131811-DE P02	DETERGENT POWDER, all purpose	pouch	8	15	9	32	2,428.80	50	0	0	50	4,420.00	8	15	9	32	2,828.80	50	0	0	50	4,420.00	164	88.40	14,497.60
28	47131803-DS A01	DISINFECTANT SPRAY	can	14	10	10	34	5,27.20	50	0	0	50	7,940.00	14	10	10	34	5,127.20	50	0	0	50	7,940.00	168	150.80	25,334.40
29	47131601-DU P01	DUST PAN	piece	4	7	5	16	718.80	0	0	0	0	0.00	4	7	5	16	48.80	0	0	0	0	0.00	32	46.80	1,497.60
30	47131802-FW P03	FLOOR Wax, paste type, red	can	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	131.20	0.00
31	47131830-FC A01	FURNITURE CLEANER	can	5	7	6	18	4,080.96	50	0	0	50	11,336.00	5	7	6	18	4,080.96	50	0	0	50	11,336.00	136	224.72	30,833.92
32	73101612-HS L01	HAND SOAP, liquid	bottle	30	25	18	73	3,35.35	50	0	0	50	2,147.50	30	25	18	73	3,135.35	50	0	0	50	2,147.50	246	42.95	10,565.70
33	47121804-MP B01	MOP BUCKET	unit	1	1	1	3	6,964.00	1	0	0	1	2,388.00	1	1	1	3	6,964.00	1	0	0	0	0.00	8	2,218.00	18,304.00
34	47131613-MP H02	MOPHANDLE, heavy duty	piece	8	7	0	15	2,012.40	0	0	0	0	0.00	8	7	0	15	2,012.40	0	0	0	0	0.00	30	134.16	4,024.80
35	47131619-MP R01	MOPHEAD, made of rayon	piece	15	15	15	45	5,31.80	25	0	0	25	2,851.00	15	15	15	45	5,131.80	25	0	0	25	2,851.00	140	114.04	15,965.60
36	47131501-RG C01	RAGS	kilo	3	2	3	8	457.60	9	0	0	9	414.80	3	2	3	8	457.60	9	0	0	0	0.00	34	57.20	1,944.80
37	47131602-SC W01	SCOURING PAD	pack	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00
38	47121701-TB P04	TRASHBAG, XXL size	pack/roll	50	50	50	150	19,500.00	50	50	50	150	19,500.00	50	50	50	150	19,500.00	50	50	50	150	19,500.00	600	130.00	78,000.00
39	47121701-TB P05	TRASHBAG, Large size	pack/roll	50	50	50	150	8,892.00	50	50	50	150	8,892.00	50	50	50	150	8,892.00	50	50	50	150	8,892.00	600	59.28	35,568.00
40	47121701-TB P06	TRASHBAG, XL size	pack/roll	50	50	50	150	13,884.00	50	50	50	150	13,884.00	50	50	50	150	13,884.00	50	50	50	150	13,884.00	600	92.56	55,536.00
41	47121702-WB P01	WASTEBASKET	piece	20	13	14	47	2,052.96	10	0	0	10	436.80	20	13	14	47	2,052.96	10	0	0	10	436.80	114	43.68	4,979.52
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SL P01	INK, for stamp pad	bottle	30	0	0	30	936.00	30	0	0	30	936.00	30	0	0	30	936.00	30	0	0	30	936.00	120	31.20	3,744.00
CONSUMER ELECTRONICS																										
43	42161535-DV R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,813.76	0.00
FACE MASK																										
44	42131713-SM M06	FACE MASK	box	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	13111203-AC P01	ACETATE	roll	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,049.32	0.00
46	13111201-CF P02	CARBON FILM, Legal size	box	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	254.88	0.00
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE M01	FIRE EXTINGUISHER, dry chemical	unit	20	0	0	20	27,976.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,356.80	27,976.00
48	46191601-FE M01	FIRE EXTINGUISHER, pure HCFC	unit	6	0	0	6	33,679.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	5,613.25	33,679.50
FLAG OR ACCESSORIES																										
49	45121905-PH P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
50	46101504-CN B01	MONOBLCC CHAIR, beige	piece	130	25	0	155	58,193.20	0	0	0	0	0.00	5	0	0	5	1,877.20	0	0	0	0	0.00	160	374.44	60,070.40
51	46101504-CN W01	MONOBLCC CHAIR, white	piece	0	0	0	0	3.00	25	0	0	25	9,308.00	0	0	0	0	0.00	0	0	0	0	0.00	25	377.32	9,308.00
52	46101519-TM S01	MONOBLCC TABLE, white	unit	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	46101519-TM S02	MONOBLCC TABLE, beige	unit	6	0	0	6	8,053.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,348.88	8,093.28
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.08	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
55	A0101604-EF-S01	ELECTRIC FAN, Industrial, ground type	unit	7	0	0	7	7,767.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,119.68	7,767.76
56	A0101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	5,033.60	1	0	0	0	1,006.72	6	1,006.72	6,040.32
57	A0101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	A3211507-DS0003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,733.60	0.00
59	A3211507-DS0004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,330.40	0.00
60	A3201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	7	2	0	9	27,162.72	3	1	0	4	17,072.32	0	0	0	0	0.00	13	3,018.08	39,235.04
61	A3202010-FD-U04	FLASH DRIVE	piece	50	4	35	75	17,746.56	25	12	0	37	8,311.68	16	2	0	18	4,043.52	0	0	0	0	0.00	134	224.64	30,101.76
62	A3211503-LA004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,330.00	0.00
63	A3211503-LA003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,830.00	0.00
64	A3211708-MG-C02	COMPUTER MOUSE, Wireless	unit	4	10	7	21	3,559.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	184.52	3,559.92
65	A3212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	A3212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	A3212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,033.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	A9101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	16	0	0	16	2,420.32	50	0	6	56	4,542.72	30	4	30	64	5,191.68	24	0	30	54	4,380.48	210	81.12	17,035.20
69	A9101628-LT-L01	LIGHT-EMITTING DIODE (LED) LIGHT TUBE, 1.8 watts	piece	12	0	0	12	10,702.64	60	0	6	66	13,584.12	60	0	0	60	17,349.20	24	0	30	54	1,114.28	232	208.82	47,750.24
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	A1201610-GL-X01	GLUE, all-purpose	jar	12	4	12	38	4,091.76	0	60	0	60	4,243.20	18	12	0	30	2,121.60	12	1	0	13	319.36	161	70.72	11,385.92
71	A1151804-SW-H01	STAPLE WIRE, heavy duty (blinder type), 23/13	box	30	0	0	30	646.50	0	60	0	60	1,353.00	0	8	0	8	80.40	0	0	0	0	0.00	98	22.55	2,209.90
72	A1151804-SW-S01	STAPLE WIRE, standard	box	40	0	117	157	3,730.32	0	60	0	60	1,125.60	67	24	0	91	2,162.16	61	5	0	66	1,568.16	374	23.76	8,886.24
73	A1201502-TA-B01	TAPE, electrical	roll	0	8	0	8	145.60	0	24	0	24	466.80	4	12	0	16	111.20	6	5	0	11	213.95	59	19.45	1,147.55
74	A1201503-TA-M01	TAPE, masking, 24mm	roll	24	30	0	54	3,341.52	0	60	0	60	3,712.80	22	12	0	34	2,103.92	23	5	0	28	1,732.64	176	61.88	10,890.88
75	A1201503-TA-M02	TAPE, masking, 48 mm	roll	24	30	6	66	7,269.60	0	24	0	24	2,307.84	20	12	0	32	3,877.12	6	5	0	11	1,332.76	127	12.16	15,387.32
76	A1201517-TA-P01	TAPE, packaging, 48 mm	roll	24	30	18	72	2,771.52	0	40	0	40	1,208.40	20	23	0	43	1,296.88	6	5	0	11	331.76	166	30.16	5,006.56
77	A1201512-TA-T01	TAPE, transparent, 24mm	roll	30	30	0	109	1,444.00	0	120	0	120	1,372.80	78	24	0	102	1,166.88	6	5	0	11	125.84	333	11.44	3,809.52
78	A1201512-TA-T02	TAPE, transparent, 48 mm	roll	24	0	16	40	916.80	0	60	0	60	1,135.20	0	12	0	12	187.04	6	0	0	6	143.52	118	23.92	2,822.56
79	A1151507-TW-P01	TWINE, plastic	roll	0	8	4	12	848.64	0	16	0	16	1,131.52	23	4	0	27	1,909.44	12	4	0	16	1,131.52	71	70.72	5,021.12
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	A1111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	A4121612-BL-H01	BLADE, for general purpose cutter/utility knife	blade	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	A4101502-PB-W01	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,104.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,104.64	10,104.64
83	A4101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	20	0	0	20	5,740.80	0	0	0	0	0.00	0	0	0	0	0.00	20	28.04	5,740.80
84	A4121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	A4122105-BF-C01	CLIP, backfold, 19mm	box	50	0	0	50	438.00	50	0	0	50	468.00	50	0	0	50	468.00	50	0	0	50	468.00	200	9.36	1,872.00
86	A4122105-BF-C02	CLIP, backfold, 25mm	box	50	0	0	50	780.00	50	0	0	50	780.00	50	0	0	50	780.00	50	0	0	50	780.00	200	15.60	3,120.00
87	A4122105-BF-C03	CLIP, backfold, 32mm	box	50	0	0	50	1,352.00	50	0	0	50	1,352.00	50	0	0	50	1,352.00	50	0	0	50	1,352.00	200	27.04	5,408.00
88	A4122105-BF-C04	CLIP, backfold, 50mm	box	50	0	0	50	3,016.00	50	0	0	50	3,016.00	50	0	0	50	3,016.00	50	0	0	50	3,016.00	200	60.32	12,064.00
89	A4121801-CT-R02	CORRECTION TAPE	piece	150	0	0	150	1,729.50	150	0	0	150	1,729.50	150	0	0	150	1,729.50	150	0	0	150	1,729.50	600	11.53	6,918.00
90	A4121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	25	0	0	25	793.00	0	0	0	0	0.00	0	25	0	25	793.00	0	0	0	0	0.00	50	31.72	1,586.00
91	A4111515-DF-B01	DATA FILE BOX	piece	25	0	0	25	1,930.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	77.20	1,930.00
92	A4122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
93	H103202-D5 M01	DATER STAMP	piece	10	0	0	10	9,997.80	0	0	0	0	0.00	10	0	0	10	4,697.80	0	0	0	0	0.00	20	466.78	9,395.60
94	H4121505-EN D01	ENVELOPE, Documentery, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	4,201.50	0	0	0	0	0.00	5	840.32	4,201.60
95	H4121505-EN D02	ENVELOPE, Documentery, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	5,392.40	0	0	0	0	0.00	5	1,078.48	5,392.40
96	H4121505-EN X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	13,748.80	0	0	0	0	0.00	10	1,374.88	13,748.80
97	H4121506-EN X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
98	H4121506-EN M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00
99	H4121504-EN W02	ENVELOPE, Mailing, w/wh window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	526.32	0.00
100	H4111912-ER B01	ERASER, (elt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00
101	H412118-FA P01	FASTENER	box	0	0	0	0	0.00	0	0	50	50	4,732.00	0	0	0	0	0.00	0	0	0	0	0.00	50	94.64	4,732.00
102	H411515-F0 X01	FILE ORGANIZER, expanding, plast c, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
103	H4122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00
104	H4122018-FT-P02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	H4122011-F0 F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	294.20	0.00
106	H4122011-F0 F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	306.88	0.00
107	H4122011-F0 L01	FOLDER, L-type, A4	pack	50	0	0	50	9,377.00	50	0	0	50	9,377.00	0	0	0	0	0.00	0	0	0	0	0.00	100	187.54	18,754.00
108	H4122011-F0 L02	FOLDER, L-type, Legal	pack	50	0	0	50	11,928.50	50	0	0	50	11,928.50	0	0	0	0	0.00	0	0	0	0	0.00	100	236.57	23,657.00
109	H4122027-F0 P01	FOLDER, pressboard	box	10	0	0	10	9,526.40	10	0	0	10	9,526.40	0	0	0	0	0.00	0	0	0	0	0.00	20	957.84	19,052.80
110	H4122011-F0 T03	FOLDER with tab, A4	pack	10	0	0	10	3,889.60	10	0	0	10	3,889.60	0	0	0	0	0.00	0	0	0	0	0.00	20	388.96	7,779.20
111	H4122011-F0 T04	FOLDER with tab, Legal	pack	10	0	0	10	4,274.40	10	0	0	10	4,274.40	0	0	0	0	0.00	0	0	0	0	0.00	20	427.44	8,548.80
112	H4122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
113	H411515-MF B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00
114	H4121716-M4 F01	MARKER, Fluorescent	set	25	0	0	25	1,065.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	42.64	1,066.00
115	H4121708-M4 B01	MARKER, Permanent, black	piece	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00
116	H4121708-M4 B02	MARKER, Permanent, blue	piece	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00
117	H4121708-M4 B03	MARKER, Permanent, Red	piece	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00
118	H4121708-M4-B01	MARKER, Whiteboard, Black	piece	50	0	0	50	510.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	10.40	520.00
119	H4121708-M4-B02	MARKER, Whiteboard, Blue	piece	50	0	0	50	510.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	10.40	520.00
120	H4121708-M4-B03	MARKER, Whiteboard, Red	piece	50	0	0	50	510.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	10.40	520.00
121	H4122104-PC G01	PAPER CLIP, vinyl/plastic coated, 3 3mm	box	100	0	0	100	936.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	9.36	936.00
122	H4122104-PC J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	100	0	0	100	2,392.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	23.92	2,392.00
123	H4101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,659.20	0.00
124	H4101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,257.60	9,297.60
125	H4121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
126	H4121619-PS-Y01	PENCIL SHARPENER	piece	10	0	0	10	2,322.00	0	0	0	0	0.00	10	0	0	10	2,132.00	0	0	0	0	0.00	20	213.20	4,264.00
127	H4101602-PJ-P01	PUNCHING, paper, heavy duty	piece	10	0	0	10	1,522.40	10	0	0	10	1,522.40	10	0	0	10	1,522.40	10	0	0	10	1,522.40	40	162.24	6,489.60
128	H4122037-RB-P10	BINDING RING/COMB, plastic, 32 r/m	piece	1	0	0	1	274.23	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	274.23	274.23
129	H4122101-RJ B01	RUBBER BAND No. 18	box	10	0	0	10	1,653.60	10	0	0	10	1,653.60	10	0	0	10	1,653.60	10	0	0	10	1,653.60	40	166.36	6,614.40
130	H4121905-SP-F01	STAMP PAD, felt	piece	10	0	0	10	426.40	10	0	0	10	426.40	10	0	0	10	426.40	10	0	0	10	426.40	40	42.64	1,705.60
131	H4121618-SS-S01	SCISSORS, symmetric/asymmetrical	pair	50	0	0	50	2,080.00	0	0	0	0	0.00	50	0	0	50	2,080.00	0	0	0	0	0.00	100	41.60	4,160.00
132	H4121615-ST-S01	STAPLER, standard type	piece	50	0	0	50	7,280.00	0	0	0	0	0.00	50	0	0	50	7,280.00	0	0	0	0	0.00	100	146.40	14,640.00
133	H4121615-ST-B01	STAPLER, heavy duty (binder)	unit	5	0	0	5	4,773.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	954.72	4,773.60
134	H4121613-SR-P02	STAPLE REMOVER, plier-type	piece	50	0	0	50	2,392.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	47.84	2,392.00
135	H4121605-TD-T01	TAPE DISPENSER, table top	piece	20	0	0	20	1,160.00	12	0	0	12	536.00	0	0	0	0	0.00	0	0	0	0	0.00	32	78.00	2,496.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
136	14111525-CA A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.48	0.00
137	14111506-CF L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	958.68	0.00
138	14111506-CF L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	1	0	0	1	1,250.48	0	0	0	0	0.00	1	0	0	1	1,250.48	0	0	0	0	0.00	2	1,250.48	2,520.96
139	14111506-CF L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.68	0.00
143	14111609-LI-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	798.96	0.00
144	14111514-NP S02	NOTEPAD, stick-on, 50mm x 76mm	pad	75	0	0	75	2,964.00	0	0	0	0	0.00	75	0	0	75	2,964.00	0	0	0	0	0.00	150	38.52	5,928.00
145	14111514-NP S04	NOTEPAD, stick-on, 76mm x 100mm	pad	75	0	0	75	4,758.00	0	0	0	0	0.00	75	0	0	76	4,758.00	0	0	0	0	0.00	150	63.44	9,516.00
146	14111514-NP S03	NOTEPAD, stick-on, 76mm x 76mm	pad	75	0	0	75	4,524.00	0	0	0	0	0.00	75	0	0	76	4,524.00	0	0	0	0	0.00	150	60.32	9,048.00
147	14111514-NB S02	STENO NOTEBOOK	piece	25	0	0	25	598.00	0	0	0	0	0.00	75	0	0	76	1,794.00	0	0	0	0	0.00	100	23.92	2,392.00
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	125	0	0	125	22,490.00	125	0	0	125	22,490.00	125	0	0	125	22,490.00	125	0	0	1,5	21,490.00	500	176.92	89,960.00
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	125	0	0	125	26,390.00	125	0	0	125	26,390.00	125	0	0	125	26,390.00	125	0	0	1,5	26,390.00	500	211.12	105,560.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	186.12	0.00
152	14111531-PP-R01	PAD PAPER, ruled	pad	25	0	0	25	694.00	0	0	0	0	0.00	25	0	0	26	694.00	0	0	0	0	0.00	50	35.36	1,768.00
153	14111503-PA P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	188.28	0.00
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	50	0	0	50	3,640.00	50	0	0	50	3,640.00	50	0	0	50	3,640.00	50	0	0	50	3,640.00	200	72.80	14,560.00
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	50	0	0	50	5,252.00	50	0	0	50	5,252.00	50	0	0	50	5,252.00	50	0	0	50	5,252.00	200	100.04	21,008.00
156	14111704-TT-P04	TISSUE, INTERFOLDABLE PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	100	0	0	100	10,088.00	0	0	0	0	0.00	100	0	0	100	10,088.00	0	0	0	0	0.00	200	100.88	20,176.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	13131626-HS S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.92	0.00
PRINTED PUBLICATIONS																										
160	15101524-RA H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	14103109-BR-P05	DRUM CARTRIDGE, BROTHER DR-P455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	14103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	14103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	14103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	14103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	891.32	0.00
6	14103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	239.90	0.00
7	14103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	240.20	0.00
8	14103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	240.20	0.00
9	14103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	240.20	0.00
10	14103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP42), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.80	0.00
11	14103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	14103105-HP-B09	INK CARTRIDGE, HP G3511AA (HP11), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.00	0.00
13	14103105-HP-T10	INK CARTRIDGE, HP G3522AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	14103105-HP-B17	INK CARTRIDGE, HP C2640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	881.88	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	#4103105-HP T17	INK CARTRIDGE, HP C2643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	#4103105-HP C40	INK CARTRIDGE, HP C2972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	#4103105-HP M40	INK CARTRIDGE, HP C2973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	#4103105-HP Y40	INK CARTRIDGE, HP C2974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	#4103105-HP B40	INK CARTRIDGE, HP C2975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	#4103105-HP B20	INK CARTRIDGE, HP C4561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.28	0.00
21	#4103105-HP T20	INK CARTRIDGE, HP C4562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	#4103105-HP B49	INK CARTRIDGE, HP C4565A (HP63), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	936.00	0.00
23	#4103105-HP C49	INK CARTRIDGE, HP C4566A (HP63), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	749.00	0.00
24	#4103105-HP B43	INK CARTRIDGE, HP C4045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,940.80	0.00
25	#4103105-HP C43	INK CARTRIDGE, HP C4046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	#4103105-HP M43	INK CARTRIDGE, HP C4047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	#4103105-HP Y43	INK CARTRIDGE, HP C4048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	#4103105-HP B36	INK CARTRIDGE, HP C4692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	418.12	0.00
29	#4103105-HP T36	INK CARTRIDGE, HP C4693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	418.12	0.00
30	#4103105-HP B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	#4103105-HP T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	#4103105-HP B42	INK CARTRIDGE, HP C2121A (HP665A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	314.00	0.00
33	#4103105-HP C33	INK CARTRIDGE, HP C2122A (HP665A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.88	0.00
34	#4103105-HP M33	INK CARTRIDGE, HP C2123A (HP665A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.88	0.00
35	#4103105-HP Y33	INK CARTRIDGE, HP C2124A (HP665A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.88	0.00
36	#4103105-HP T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	426.32	0.00
37	#4103105-HP B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	#4103105-HP C30	INK CARTRIDGE, HP L3551AA (HP555), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	987.80	0.00
39	#4103105-HP M30	INK CARTRIDGE, HP L3554AA (HP555), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	987.80	0.00
40	#4103105-HP Y30	INK CARTRIDGE, HP L3557AA (HP555), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	987.80	0.00
41	#4103105-HP B50	INK CARTRIDGE, HP L3560AA (HP555), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,254.80	0.00
42	#4103105-HP C48	INK CARTRIDGE, HP L3563AA (HP555XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	#4103105-HP M48	INK CARTRIDGE, HP L3566AA (HP555XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	#4103105-HP Y48	INK CARTRIDGE, HP L3569AA (HP555XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	#4103105-HP B48	INK CARTRIDGE, HP L3572AA (HP555XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	#4103105-HP C51	INK CARTRIDGE, HP T6L89AA (HP505), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	#4103105-HP M51	INK CARTRIDGE, HP T6L93AA (HP505), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	#4103105-HP Y51	INK CARTRIDGE, HP T6L97AA (HP505), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	#4103105-HP B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	#4103112-EP R05	RIBBON CARTRIDGE, EPSON C139115516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	#4103112-EP R13	RIBBON CARTRIDGE, EPSON C139115632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	#4103112-EP R07	RIBBON CARTRIDGE, EPSON C139115531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	#4103109-BR D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,740.00	0.00
54	#4103103-BR B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,547.20	0.00
55	#4103103-BR B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,062.40	0.00
56	#4103103-BR B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,515.44	0.00
57	#4103103-BR B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	#4103103-BR C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
59	#4103103-BR M03	TONER CARTRIDGE, B40THER TN 456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	#4103103-BR Y03	TONER CARTRIDGE, B40THER TN 456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	#4103103-CA 800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	#4103103-HP B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,059.20	0.00
63	#4103103-HP B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,663.60	0.00
64	#4103103-HP B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	#4103103-HP B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	#4103103-HP B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	#4103103-HP B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	#4103103-HP C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	#4103103-HP Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	#4103103-HP M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	#4103103-HP B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,152.80	0.00
72	#4103103-HP C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.60	0.00
73	#4103103-HP Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.60	0.00
74	#4103103-HP M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.60	0.00
75	#4103103-HP B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,812.80	0.00
76	#4103103-HP B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,746.00	0.00
77	#4103103-HP C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,140.60	0.00
78	#4103103-HP Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,140.04	0.00
79	#4103103-HP M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,140.60	0.00
80	#4103103-HP B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,857.60	0.00
81	#4103103-HP C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,440.00	0.00
82	#4103103-HP Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,440.00	0.00
83	#4103103-HP M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	#4103103-HP B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	#4103103-HP B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,352.00	0.00
86	#4103103-HP B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,858.72	0.00
87	#4103103-HP B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	#4103103-HP B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.40	0.00
89	#4103103-HP B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,399.52	0.00
90	#4103103-HP B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,840.00	0.00
91	#4103103-HP B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,054.72	0.00
92	#4103103-HP B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,746.00	0.00
93	#4103103-HP B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	#4103103-HP B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,738.00	0.00
95	#4103103-HP B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,534.00	0.00
96	#4103103-HP C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	#4103103-HP Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	#4103103-HP M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	#4103103-HP B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,050.40	0.00
100	#4103103-HP C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	#4103103-HP Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	#4103103-HP M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
103	#4103103-HP B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,069.20	0.00
104	#4103103-HP C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	#4103103-HP Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	#4103103-HP M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	#4103103-HP B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	#4103103-HP B64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	#4103103-HP C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	#4103103-HP C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	#4103103-HP Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
112	#4103103-HP Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	#4103103-HP M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	#4103103-HP M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	#4103103-HP B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	#4103103-HP B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.00	0.00

SOFTWARE

1	#3231513-SF1-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	#3231602-SF1-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	#3232004-SF1-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	#3232107-SF1-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	#3232202-SF1-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	#3232304-SF1-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	#3232402-SF1-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	#3232505-SF1-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	#3232603-SF1-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	#3233501-SF1-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	#3232701-SF1-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	#3232802-SF1-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	#3232905-SF1-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	#3233004-SF1-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	#3233205-SF1-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	#3233405-SF1-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	#0141505-TS-001	BALLPEN	piece	137	75	75	287	2,483.00	100	75	82	257	2,313.00	100	75	75	210	2,250.00	100	75	75	210	2,250.00	1044	9.00	9,396.00
2	#0141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,445.00	0.00
3	#0141505-TS-003	LAMINATION FILM	pack	2	0	0	2	150.00	2	0	0	2	150.00	2	0	0	2	150.00	2	0	0	2	150.00	8	75.00	600.00
4	#0141505-TS-004	STICKER PAPER	pack	4	2	3	9	1,400.00	1	2	2	5	1,300.00	6	2	3	11	2,200.00	1	2	2	5	1,000.00	30	200.00	6,000.00
5	#0141505-TS-005	DOUBLE SIDED TAPE	roll	10	10	13	32	3,400.00	7	3	6	16	1,500.00	10	3	6	19	1,900.00	7	3	6	16	1,600.00	84	100.00	8,400.00
6	#0141505-TS-006	PHOTO PAPER	pack	16	1	4	21	2,420.00	3	1	4	8	560.00	6	1	4	11	1,320.00	3	1	4	8	960.00	48	120.00	5,760.00
7	#0141505-TS-007	BLEACHING SOLUTION	bottle	4	2	0	6	1,800.00	2	2	0	4	1,200.00	4	2	0	6	1,800.00	2	2	0	4	1,200.00	20	300.00	6,000.00
8	#0141505-TS-008	CERTIFICATE FRAME	piece	23	1	3	23	4,150.00	1	3	1	5	750.00	21	1	3	25	3,750.00	1	21	1	23	3,450.00	80	150.00	12,000.00
9	#0141505-TS-009	CERTIFICATE HOLDER	piece	46	6	6	58	4,440.00	6	6	6	18	1,440.00	6	6	6	18	1,440.00	6	6	6	18	1,440.00	112	80.00	8,960.00
10	#0141505-TS-010	UNINTERMITTIBLE POWER SUPPLY	unit	12	0	0	12	94,200.00	1	0	0	1	7,350.00	1	0	0	1	7,850.00	0	0	0	0	0.00	14	7,850.00	109,900.00
11	#0141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	4	0	0	4	200,000.00	4	0	0	4	200,000.00	0	0	0	0	0.00	8	50,000.00	400,000.00
12	#0141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35,000.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
13	#0141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,000.00	0.00
14	#0141505-TS-014	MICROPHONE	unit	9	0	0	9	35,991.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	3,959.00	35,991.00
15	#0141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	#0141505-TS-016	DISHWASHING LIQUID	bottle	20	13	16	49	9,200.00	10	13	16	39	7,300.00	20	13	16	49	9,800.00	10	13	16	39	7,800.00	176	200.00	35,200.00
17	#0141505-TS-017	PLASTIC FASTENER	box	16	6	5	26	530.00	6	6	6	18	560.00	16	6	6	28	660.00	6	6	6	18	560.00	92	20.00	1,840.00
18	#0141505-TS-018	STEEL FILING CABINET	piece	16	0	0	16	240,000.00	0	0	0	0	0.00	4	0	0	4	60,000.00	2	0	0	2	30,000.00	22	15,000.00	330,000.00
19	#0141505-TS-019	VELLUM BOARD PAPER	pack	3	5	0	8	312.00	3	5	0	8	312.00	3	5	0	8	312.00	3	5	0	8	312.00	32	39.00	1,248.00
20	#0141505-TS-020	EXTENSION CORD	piece	14	1	0	15	10,500.00	2	1	0	3	2,100.00	4	1	0	5	3,500.00	0	1	0		100.00	24	700.00	16,800.00
21	#0141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	#0141505-TS-022	COLORLED PAPER	pack	2	0	0	2	200.00	2	0	0	2	100.00	2	0	0	2	100.00	2	0	0	2	100.00	8	100.00	800.00
23	#0141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250.00	0.00
24	#0141505-TS-024	PUSH PIN	pack	2	2	0	4	100.00	2	2	0	4	100.00	2	2	0	4	100.00	2	2	0	4	100.00	16	25.00	400.00
25	#0141505-TS-025	DOOR MAT	piece	10	24	12	46	1,840.00	10	4	12	26	1,040.00	10	4	12	26	1,040.00	10	4	12	26	1,040.00	124	40.00	4,960.00
26	#0141505-TS-026	GLUE STICK (PASTE)	piece	12	0	0	12	240.00	0	12	0	12	240.00	0	12	0	12	240.00	0	12	0	12	240.00	48	20.00	960.00
27	#0141505-TS-027	GLUE STICK (FOR GLUE RUN)	pack	5	0	0	5	200.00	0	2	0	2	80.00	0	2	0	2	80.00	0	2	0	2	80.00	11	40.00	440.00
28	#0141505-TS-028	DEODORANT CAKE	piece	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	120	50.00	6,000.00
29	#0141505-TS-029	DISPOSABLE GLOVES	box	4	0	0	4	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	200.00	800.00
30	#0141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,000.00	0.00
31	#0141505-TS-031	MANILA PAPER	pack	4	2	0	6	840.00	2	2	0	4	560.00	4	2	0	6	840.00	2	2	0	4	560.00	20	140.00	2,800.00
32	#0141505-TS-032	AUTOMOTIVE BATTERIES	piece	3	0	3	6	81,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	13,500.00	81,000.00
33	#0141505-TS-033	PADLOCK	piece	6	0	0	6	360.00	0	0	0	0	0.00	3	0	0	3	180.00	0	0	0	0	0.00	9	60.00	540.00
34	#0141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15,000.00	0.00
35	#0141505-TS-035	COMPACT DISC	piece	6	8	0	14	840.00	6	0	0	6	560.00	6	0	0	6	560.00	6	0	0	6	560.00	32	60.00	1,920.00
36	#0141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	#0141505-TS-037	STORAGE BOX	piece	16	5	5	26	10,200.00	5	5	5	15	10,500.00	10	5	5	20	15,000.00	5	5	5	15	10,500.00	75	700.00	52,500.00
38	#0141505-TS-038	PLASTIC ENVELOPE	piece	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	240	10.00	2,400.00
39	#0141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	#0141505-TS-040	WATER DISPENSER	unit	3	2	0	5	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9,000.00	45,000.00
41	#0141505-TS-041	PARACETAMOL	pack	1	0	0	1	55.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	55.00	55.00
42	#0141505-TS-042	GLUE GUN	unit	1	0	0	1	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350.00	350.00
43	#0141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	#0141505-TS-044	SPEAKERS	unit	8	0	0	8	80,000.00	0	0	0	0	0.00	1	0	0	1	10,000.00	0	0	0	0	0.00	9	10,000.00	90,000.00
45	#0141505-TS-045	POVIDONE IODINE	bottle	1	0	0	1	300.00	0	0	0	0	0.00	1	0	0	1	100.00	0	0	0	0	0.00	2	300.00	600.00
46	#0141505-TS-046	KEYBOARD	unit	8	0	0	8	13,500.00	0	0	0	0	0.00	3	0	0	3	5,100.00	0	0	0	0	0.00	11	1,700.00	18,700.00
47	#0141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,500.00	0.00
48	#0141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	#0141505-TS-049	LAMINATING MACHINE	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
50	#0141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	#0141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	#0141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	#0141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	#0141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,000,000.00	0.00
47	#0141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	#0141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
49	30141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	30141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	30141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	30141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	30141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	30141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	30141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	30141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	30141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	2,882,268.08
B. ADDITIONAL PROVISION FOR INFLATION (1.0% of TOTAL)		P	288,226.81
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	2,990,428.89
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	TWO MILLION NINE HUNDRED FIFTY THOUSAND FOUR HUNDRED TWENTY EIGHT PESOS AND EIGHTY NINE CENTAVOS		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Engr. ABRAHAM C. DELA PEÑA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Accountant / Budget Officer

Approved by:

DELINIA S. SANCHEZ
Head of Office / Agency

Date Prepared: _____