**REQUEST FOR INSPECTION**

\_

Date

**The ADMINISTRATOR / CEO**

National Tobacco Administration

Quezon City

**SIR:**

In relation to our forthcoming application for Commodity Clearance/s for the

**[ ]** exportation **[ ]** importation **[ ]** transshipment of:

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Quantity** | **Net Weight**  **(Kgs.)** | **Value FOB**  **US $** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

May we request for inspection of the above-described commodity/ies on

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which commodity/ies is/are located at

.

The processing, monitoring and inspection fees are paid under Official Receipt No. \_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_ in the amount of PhP\_\_\_\_\_\_\_\_\_\_\_\_.

Signature over Printed Name

Company Name

CC: BRANCH OFFICE(s)