



## REQUEST FOR CANCELLATION

\_\_\_\_\_

Date

The Manager  
Regulation Department  
National Tobacco Administration  
Scout Reyes Street cor. Panay Avenue  
Quezon City

Dear Sir/Madam,

In compliance with the requirements of your Agency, may we request for the cancellation of the following ICC/ECC/TCC due \_\_\_\_\_ The details of the said commodity clearances are as follows:

ICC/ECC/ TCC NO.	DATE ISSUED	QUANTITY	NET WEIGHT	VALUE

Enclosed are the original and duplicate copy/ies of the approved commodity clearance.

May we request that the monitoring and the inspection fee be applied for our future applications.

This is to certify that the subject issued ICC/ECC/TCC has not been utilized and any misrepresentation herein provided shall be subject to appropriate administrative penalties without prejudice to the filing of appropriate criminal offense.

We look forward to your favorable consideration on this matter.

Thank you.

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Name & Signature of Authorized Representative

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(Name of Company)