

**REQUIREMENTS FOR APPLICATION OF IMPORT COMMODITY CLEARANCE:**

1. Packing List or Commercial/Purchase Invoice
2. Bill of Lading/Air Waybill
3. Request for Inspection/Certificate of Inspection
4. Duly Accomplished Import Commodity Clearance (4 Copies)

**REQUIREMENTS FOR APPLICATION OF EXPORT COMMODITY CLEARANCE:**

1. Packing List or Commercial/Purchase Invoice
2. Request for Inspection/Certificate of Inspection
3. Certificate of Authenticity (For Leaf Division) – Optional, if Importing Country requires
4. Duly accomplished Export Commodity Clearance (4 Copies)

**REQUIREMENTS FOR APPLICATION OF TRANSSHIPMENT COMMODITY CLEARANCE:**

1. Packing List or Commercial/Purchase Invoice
2. Bill of Lading ( For TCC-In Bound, Vessel to Vessel & Out Bound Only)
3. Request for Inspection/Certificate of Inspection
4. Duly Accomplished Transshipment Commodity Clearance (4 Copies)

**Requirements for Endorsement from the National Tobacco Administration (NTA) to Securities and Exchange Commission (SEC) are the following, to wit:**

1. Letter-request of the Company for an Endorsement;
2. Photocopy of the draft Articles of Incorporation; or
3. Photocopy of the draft amended Articles of Incorporation (for registration with the SEC)

**EMAIL ADDRESS:** [rd\\_nta07@yahoo.com](mailto:rd_nta07@yahoo.com)