
DATE

Hon. ROBERT VICTOR G. SEARES, JR.

Administrator/Chief Executive Officer
National Tobacco Administration
Sct. Reyes cor Panay Ave. Quezon City

Subject: Request Endorsement Letter for SEC Registration

Sir:

Our company is in the process of registering/amending its Articles of Incorporation with the Securities and Exchange Commission (SEC). As our company is engaged/ to be engaged in the trading / sale / import / export / manufacture of leaf tobacco/tobacco products, we would like to humbly request for an endorsement letter from your office for the purpose of SEC registration.

Thank you,

Yours sincerely,
