



## **2020 REPORT OF THE COMMITTEE ON CORPORATE GOVERNANCE**

**Composition:** Reconstituted by Board Resolution No. 1037-2019 dated 12 March 2019:

**Chairman - Dir. Teofilo R. Quintal**  
**Members - Dir. Danilo C. Trongco**  
**Dir. Rodolfo F. Salanga**  
**Dir. Nestor C. Casela**

### **Functions:**

- a. To serve as study group to recommend to the Governing Board the adoption/enhancement of policies related to improving organizational productivity and performance;
- b. Specifically, the Governance Committee shall be responsible for the following: 1. Overseeing the periodic performance evaluation of the Governing Board and its committees and Management, and also conducting an annual self-evaluation of their performance; 2. Deciding whether or not a Member of the Governing Board is able to and has been adequately carrying out his/her duties as director bearing in mind the director's contribution and performance (e.g. competence, candor, attendance, preparedness and participation). Internal guidelines shall be adopted that address the competing time commitments that are faced when directors serve on multiple boards; 3. Recommending to the Board regarding the continuing education of Directors, assignment to the Board Committees, succession plan for the Executive Officers, and their remuneration commensurate with corporate and individual performance; and 4. Recommending the manner by which the Governing Board's performance may be evaluated and proposing objective performance criteria to be approved by the Governing Board. Such

performance indicators shall address how the Governing Board will enhance long-term shareholder value.

**Dates of committee meetings conducted:**

- a. February 13, 2020;
- b. March 4, 2020;
- c. July 24, 2020;
- d. October 8, 2020; &
- e. November 24, 2020.

**The Committee recommended the approval of the following matters, to wit:**

1. Recommended the award of contract for the project: Supply and Delivery of 4 units Dropside Hauling Trucks, as confirmed under Board Res. No. 1175-2020;
2. Recommended the award of contract for the Supply and Delivery of 4 units Toyota Innova, as confirmed under Board Res. No. 1180-2020;
3. Recommended the election of Director Robert Victor G. Seares, Jr. as NTA Administrator/CEO, as confirmed under Board Res. No. 1188-2020;
4. Recommended the award of contract for the project: Supply and Delivery of Fertilizers for the IFOIGAP-Rice Wet Season 2020, as confirmed under Board Res. No. 1194-2020;
5. Recommended the award of contract for the project: Supply and Delivery of 3 units 98" Interactive Flat Panel Display, as confirmed under Board Res. No. 1196-2020;
6. Recommended the reorganization of board committees, as confirmed under Board Res. No. 1198-2020;
7. Recommended the award of contract for the project: Supply and Delivery of Fertilizers for the IFOIGAP-Rice Wet Season 2020 - Isabela, as confirmed under Board Res. No. 2003-2020;
8. Recommended the grant of authority for the Administrator/CEO to perform general administration and/or routine functions with authority to further delegate said functions, as confirmed under Board Res. No. 2004-2020;

9. Recommended the award of contract for the project; Supply and Delivery of 250 Heads Beef Cattles, as confirmed under Board Res. No. 2010-2020;
10. Recommended the Adoption of Board Policy on approval in principle of minutes of previous board meetings subject to amendments if there are comments received within 5 days, as confirmed under Board Res. No. 2015-2020;
11. Recommended the award of contract for the project: Supply and Delivery of Fertilizers for the IFOIGAP-TCGS CY 2020-2021 in favor of Universal Harvester Inc., as confirmed under Board Res. No. 2018-2020;
12. Recommended the award of contract for the project: Supply and Delivery of Fertilizers for the IFOIGAP-TCGS CY 2020-2021 in favor Binhi Producers Cooperative, as confirmed under Board Res. No. 2026-2020;
13. Recommended the award of contract for the project: Supply and Delivery of Seedling Trays Improved Tobacco Seedling Production CY 2020-2021, as confirmed under board Res. No. 2027-2020;
14. Recommended the approval of the NTA Performance Scorecard for FY 2021, as confirmed under Board Res. No. 2034-2020;
15. Recommended the designation of NTA officials as authorized respondents for the CY 2020 GCG Satisfaction Survey, as confirmed under Board Res. No. 2035-2020;
16. Recommended the award of contract for the project: Supply and Delivery of Farm Tractors and Tillers in favor of Lakas Agritech Marketing, as confirmed under Board Res. No. 2036-2020; and
17. Recommended the grant of authority for the Administrator to issue Notice of award for the projects: Demolition of Old NTA Building and Detailed Architectural and Engineering Design, as confirmed under Board Res. No. 2037-2020.

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Prepared and Certified Correct by:



**ATTY. ROHBERT A. AMBROS**  
Acting Board Secretary