



SUPERVISION/MONITORING OF BUYING STATIONS/WHOLESALE TOBACCO DEALERS

Name of BS/WTD: _____ License No.: _____
 Address: _____
 Date & Time Supervision/Monitoring: _____
 If Buying Station, Company Affiliation: _____

ACTIVITIES	YES	NO
1. Is the weighing scale/s used by BS/WTD calibrated by NTA?		
2. Are Harmonized Tobacco Grades (International Grades vis-à-vis NTA Grades), with the corresponding Floor Prices and Prevailing Buying Prices displayed?		
3. Are all tobacco accepted/purchased immediately paid? (If No, use NTA-RD-F-023-B rev 03)		
4. Are the Buying Prices of tobacco within the set Floor Prices?		
5. Are the tobacco leaf accepted / purchased properly Graded/ Classified?		
6. Is the Buying/Selling of tobacco leaf NTRM-Compliant?		

For "NO" answer/s, the following remedy/ies was/were undertaken: _____

Date and time resolved/remedied: _____

Note: Resolution/s or remedial action/s for a specific issue/problem shall be acted within **one (1) working day**.

Supervision/Monitoring conducted by: _____

Supervision/Monitoring conducted in the presence of: _____

 Name and Signature of Branch Office TPRO/Staff

 BS/WTD Owner/Representative