

**2017 REPORT OF ACTIVITIES
COMMITTEE ON CORPORATE SOCIAL RESPONSIBILITY,
PUBLIC RELATIONS AND PUBLIC SAFETY**

Composition:

January to February 2017:

Chairman - Dir. Rodolfo F. Salanga
Members - Adm. Edgardo D. Zaragoza
Dir. Geoffrey DG. Gacula
Dir. Dante G. Claravall

February to August 2017

Chairman - Dir. Rogelio A. Elveña
Members - Adm. Robert L. Seares, M.D.
Dir. Wilfredo C. Martinez
Dir. Nestor C. Casela

August to December 2017:

Chairman - Dir. Wilfredo C. Martinez
Members - Adm. Robert L. Seares, M.D.
Dir. Pedro J. Mendiola, Jr.
Dir. Nestor C. Casela

Functions:

- a. o which will deal and in-charge with matters of public concerns affecting the Agency, publicize in any mass media all Agency matters of public interest and propose/study and recommend programs and projects for the benefit of the public, especially the tobacco farmers and their dependents;
- b. to which shall be referred all matters pertaining to the security and safety of personnel and properties of the NTA, as well as, the safety of the public who wish to avail the services of the NTA; and
- c. formulates proposed policies and guidelines in the implementation of security and safety measures for consideration and approval by the board

Dates of committee meetings conducted:

- a. January 12, 2017;
- b. September 18, 2017;

The Committee recommended the adoption of the following resolutions, to wit:

1. Resolution No. 632-2017 dated 28 February 2017 approving the provision of calamity assurance for tobacco farmers whose curing facilities were damaged by typhoon Lawin;
2. Resolution No. 636-2017 dated 28 February 2017 authorizing the NTA management to undertake the assessment of the structural integrity of the NTA Central Office Building at Scout Reyes Street corner Panay Avenue, Quezon City;
3. Resolution No. 640-2017 dated 08 March 2017 authorizing the NTA Management to conduct the public bidding for the procurement of security services for the NTA Central Office and Branch Offices;
4. Resolution No. 642-2017 dated 08 March 2017 authorizing the NTA Management to conduct public bidding for the procurement of consultancy services for the determination of structural integrity of the NTA Central Office Building;
5. Resolution No. 656-2017 dated 03 May 2017 approving the award of contract of security services (Lot 2) for the offices of the NTA;
6. Resolution No. 657-2017 dated 03 May 2017 approving the conduct of negotiated procurement for the procurement of security services (Lots 1,3,4 & 5);
7. Resolution No. 667-2017 dated 30 May 2017 authorizing the Vice-Chairman/Administrator to enter into and sign the Memorandum of Agreement with Monolith Construction Development Corporation (MCDC) requiring the posting of surety bond to answer whatever damages that the NTA or employees may sustain by reason of the construction of the building adjacent to the NTA Building;
8. Resolution No. 683-2017 dated 23 June 2017 authorizing the hiring of consultant to prepare the technical specifications and scope of works for the structural investigation of the NTA Central Office Building;
9. Resolution No. 719-2017 dated 08 September 2017 approving the award of contract of security services (Lots 1,3,4&5) for the offices of the NTA;
10. Resolution No. 721-2017 dated 08 September 2017 recommending the reduction of interest rates and administrative charges for production assistance;
11. Resolution No. 727-2017 dated 19 September 2017 authorizing the conduct of public bidding for the structural investigation of the NTA Central Office building;
12. Resolution No. 729-2017 dated 19 September 2017 and Res. No. 768-2017 dated 08 December 2017 approving the grant of financial subsidy on production assistance for tobacco farmers;
13. Resolution No. 753-2017 dated 09 November 2017 approving the hiring of consultant for the conduct of study, review and evaluation of the Kakahuyang Pangkabuhayan at Pangkalikasan (KPP) Project;
14. Resolution No. 759-2017 dated 29 November 2017 approving the NTA Freedom of Information (FOI) Manual;
15. Resolution No. 769-2017 dated 08 December 2017 approving the award of contract for the structural investigation and structural integrity of the NTA Building; and

16. Resolution No. 775-2017 dated 15 December 2017 approving the continuous grant of scholarship assistance to tobacco dependents to be applied for the payment of miscellaneous fees and continuous grant of monthly allowance.

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Prepared and Certified Correct by:

ATTY. ROHBERT A. AMBROS
Acting Board Secretary