

**2017 REPORT OF ACTIVITIES
COMMITTEE ON COMPENSATION, REMUNERATION
AND PERSONNEL ADMINISTRATION**

Composition:

January to February 2017:

Chairman - Dir. Jose S. Diño
Members - Dir. Pedro J. Mendiola, Jr.
Dir. Geoffrey DG.Gacula
Dir. Rodolfo F. Salanga

February to December 2017:

Chairman - Dir. Nestor C.Casela
Members - Dir. Pedro J. Mendiola, Jr.
Dir. Teofilo R. Quintal
Dir. Rodolfo F. Salanga

Functions:

- a. to which shall be responsible for the following: (1) installing and maintaining a process to ensure that Officers to be nominated or appointed shall have the qualifications and none of the disqualifications mandated under the law, rules and regulations; (2) reviewing and evaluating the qualifications of all persons nominated to positions in the NTA which require appointment by the Governing Board; (3) recommending to the NTA nominees for the shortlist in line with the NTA's Board composition and succession plan; and (4) developing recommendations to the GCG for updating the CPCS with the NTA'S culture, strategy, control environment, as well as the pertinent laws, rules and regulations; and
- b. to which will deal on personnel management, including appointments and promotions, administrative cases involving NTA personnel, and discipline of NTA personnel.

Dates of committee meetings conducted:

- a. February 7, 2017;
- b. February 27, 2017;
- c. March 7, 2017;
- d. May 2, 2017;
- e. June 8, 2017;
- f. September 7, 2017;
- g. November 8, 2017;
- h. December 7, 2017; and
- i. December 14, 2017.

The Committee recommended the adoption of the following resolutions, to wit:

1. Resolution No. 626-2017 dated 08 February 2017 confirming the designation Acting Board Secretary for the NTA governing Board;
2. Resolution No. 631-2017 dated 28 February 2017 approving the filling up of 60 vacant plantilla positions;
3. Resolution No. 643-2017 dated 08 March 2017 approving the filling up of the anticipated vacancy of Accountant III of the NTA Pangasinan Branch Office;
4. Resolution No. 671-2017 dated 30 May 2017 authorizing the grant of anniversary bonus equivalent to one (1) month basic salary to all officials and employees;
5. Resolution No.677-2017 dated 09 June 2017 confirming the promotional appointments of five (5) NTA employees;
6. Resolution No. 678-2017 dated 09 June 2017 authorizing the immediate filling-up of vacant positions due to promotion or retirement of incumbents until all vacant positions are filled-up;
7. Resolution No. 687-2017 dated 14 July 2017 adopting the FY 2016 PBB for the NTA;
8. Resolution No. 689-2017 dated 14 July 2017 confirming the promotional appointments of six (6) NTA officials and employees;
9. Resolution No. 695-2017 dated 28 July 2017 approving the conferment of Certificate of Appreciation for NTA Employees with 30 years or more of service;
10. Resolution No. 706-2017 dated 11 August 2017 confirming the promotional appointment of Luzviminda U. Padayao as Chief Agriculturist of the NTA Batac Branch Office;
11. Resolution No. 712-2017 dated 25 August 2017 approving the adoption of the Modified Salary Schedule pursuant to E.O. 36, Series of 2017;
12. Resolution No. 713-2017 dated 25 August 2017 approving the release of the salary differentials of the qualified NTA personnel;
13. Resolution No. 715-2017 dated 25 August 2017 increasing the monthly commutable transportation allowance for Extension Workers;
14. Resolution No. 733-2017 dated 04 October 2017 approving the Performance Scorecard Targets for CY 2018;
15. Resolution No. 742-2017 dated 18 October 2017 confirming the appointments of 24 regular NTA officials and employees;
16. Resolution No. 751-2017 dated 09 November 2017 confirming the appointments of 3 regular NTA employees;
17. Resolution No. 767-2017 dated 08 December 2017 confirming the appointments of 5 regular NTA officials and employees;
18. Resolution No. 772-2017 dated 15 December 2017 approving the NTA Competency-Based System (CBS) Manual for submission to the Civil Service Commission (CSC); and
19. Resolution No. 774-2017 dated 15 December 2017 confirming the appointments of 2 regular NTA official and employee.

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Prepared and Certified Correct by:

ATTY. ROHBERT A. AMBROS
Acting Board Secretary