

**2016 REPORT OF ACTIVITIES
COMMITTEE ON COMPENSATION, REMUNERATION
AND PERSONNEL ADMINISTRATION**

Composition:

Chairman - Dir. Jose S. Diño
Members - Dir. Pedro J. Mendiola, Jr.
Dir. Geoffrey DG.Gacula
Dir. Rodolfo F. Salanga

Functions:

- a. to which shall be responsible for the following: (1) installing and maintaining a process to ensure that Officers to be nominated or appointed shall have the qualifications and none of the disqualifications mandated under the law, rules and regulations; (2) reviewing and evaluating the qualifications of all persons nominated to positions in the NTA which require appointment by the Governing Board; (3) recommending to the NTA nominees for the shortlist in line with the NTA's Board composition and succession plan; and (4) developing recommendations to the GCG for updating the CPCS with the NTA'S culture, strategy, control environment, as well as the pertinent laws, rules and regulations; and
- b. to which will deal on personnel management, including appointments and promotions, administrative cases involving NTA personnel, and discipline of NTA personnel.

Dates of committee meetings conducted:

- a. January 19, 2016;
- b. March 1, 2016;
- c. April 19, 2016;
- d. May 11, 2016;
- e. October 27, 2016;
- f. November 21, 2016; and
- g. December 19, 2016.

The Committee recommended the adoption of the following resolutions, to wit:

1. Resolution No. 543-2016 dated 06 January 2016 approval of the request for the NTA Vice-Chairman/Administrator to negotiate with the DOH for the provision of Anti-Dengue Vaccines for tobacco farmers and NTA employees;
2. Resolution No. 545-2016 dated 20 January 2016 approving the revised guidelines in the Placement and Screening of Applicants to Vacant Plantilla Positions;

3. Resolution No. 546-2016 dated 20 January 2016 approving the filling-up of vacant positions;
4. Resolution No. 562-2016 dated 02 March 2016 confirming the promotional and original appointments to vacant plantilla of positions;
5. Resolution No. 583-2016 dated 25 May 2016 approving the submission to the GCG the application of CPCS;
6. Resolution Nos. 591-2016 and 593-2016 dated 16 June 2016 and 22 June 2016 approving the Job Levelling/position Classification under the NTA CPCS;
7. Resolution No. 598-2016 dated 26 August 2016 approving the procurement of DOH-Accredited Service Provider for the conduct of mandatory medical checkup for 431 NTA employees and Job Order hires;
8. Resolution No. 609-2016 dated 28 October 2016 authorizing the grant of FY 2015 PBB to eligible NTA officials and employees; and
9. Resolution No. 612-2016 dated 22 November 2016 approving the submission of 2017 PES to the GCG.

-end-

Prepared and Certified Correct by:

ATTY. ROHBERT A. AMBROS
Acting Board Secretary