

**2017 REPORT OF ACTIVITIES
COMMITTEE ON CORPORATE GOVERNANCE**

Composition:

January to February 2017:

Chairman - Dir. Dante G. Claravall
Members - Adm. Edgardo D. Zaragoza
Dir. Rogelio A. Elveña
Dir. Jose S. Diño

February to August 2017:

Chairman - Dir. Teofilo R. Quintal
Members - Adm. Robert L. Seares, M.D.
Dir. Rogelio A. Elveña
Dir. Nestor C. Casela

August to December 2017

Chairman - Dir. Teofilo R. Quintal
Members - Adm. Robert L. Seares, M.D.
Dir. Wilfredo C. Martinez
Dir. Nestor C. Casela

Function: To serve as study group to recommend to the Board the adoption/enhancement of policies related to improving organizational productivity and performance

Dates of committee meetings conducted:

- a. January 26, 2017;
- b. February 7, 2017;
- c. March 30, 2017;
- d. June 22, 2017;
- e. July 13, 2017;
- f. July 27, 2017;
- g. November 8, 2017; and
- h. December 14, 2017.

The Committee recommended the adoption of the following resolutions, to wit:

1. Resolution No. 621-2017 dated 13 January 2017 directing the NTA Finance Manager to hold in abeyance any payment to VVH Construction Corporation;
2. Resolution No. 624-2017 dated 13 January 2017 approving the NTA Performance Evaluation System for CY 2017 to 2022;

3. Resolution No. 625-2017 dated 08 February 2017 affirming the election of Appointive Director Robert L. Seares, M.D. as Vice-Chairman/Administrator of the NTA;
4. Resolution No. 634 dated 28 February 2017 approving the reconstitution of the different board committees;
5. Resolution No. 635-2017 dated 28 February 2017 authorizing the newly appointive directors to attend the orientation seminar on corporate governance for GOCCs;
6. Resolution No. 640-2017 dated 08 March 2017 authorizing the NTA Management to conduct the public bidding for the procurement of security services for the NTA Central Office and Branch Offices;
7. Resolution No. 641-2017 dated 08 March 2017 authorizing the NTA Management to conduct the public re-bidding for the provision of petroleum, oil and lubricants for FY 2017;
8. Resolution No. 642-2017 dated 08 March 2017 authorizing the NTA Management to conduct public bidding for the procurement of consultancy services for the determination of structural integrity of the NTA Central Office Building;
9. Resolution No. 644-2017 dated 31 March 2017 directing the NTA management to submit to the board any plans and programs for its approval prior to submission with the DBM;
10. Resolution No. 649-2017 dated 21 April 2017 authorizing the conduct of negotiated procurement for the provision of fuel, oils and lubricant for FY 2017;
11. Resolution No. 665-2017 dated 30 May 2017 deferring the request for the purchase of moisture meters;
12. Resolution No. 666-2017 dated 30 May 2017 approving the conduct of public bidding for the purchase of desktop and laptop computer units;
13. Resolution No. 675-2017 dated 09 June 2017 approving the award of contract for the purchase of fertilizers for IFOIGAP-Rice Wet Season 2017;
14. Resolution No. 676-2017 dated 09 June 2017 deferring the public bidding for the purchase of air conditioning units, laboratory fixtures and tables and smoking machine for the NTA Quality Assurance and Laboratory Building;
15. Resolution No. 687-2017 dated 14 July 2017 adopting the FY 2016 PBB for the NTA;
16. Resolution No. 688-2017 dated 14 July 2017 approving the engagement of the ISPSC to conduct the Customer Satisfaction Survey;
17. Resolution No. 694-2017 dated 28 July 2017 authorizing the conduct of public bidding for the rehabilitation of the laboratories at the Product Development Division-IRD Batac City, Ilocos Norte;
18. Resolution No. 700-2017 dated 11 August 2017 approving the amendments on the specifications and number of units for procurement;
19. Resolution No. 701-2017 dated 11 August 2017 approving the Policy Procedures in the Submission of Matters for Approval of the NTA Governing Board;
20. Resolution No. 707-2017 dated 11 August 2017 approving the reconstitution of the different board committees;

21. Resolution No. 711-2017 dated 25 August 2017 approving the conduct of public bidding for the purchase of motor vehicles;
22. Resolution No. 712-2017 dated 25 August 2017 approving the adoption of the Modified Salary Schedule pursuant to E.O. 36, Series of 2017;
23. Resolution No. 714-2017 dated 25 August 2017 authorizing the NTA Management to request from the DBM for supplemental budget to cover the compensation adjustment pursuant to EO 36;
24. Resolution No. 720-2017 dated 08 September 2017 approving the purchase of smoking machine, laboratory tables, fixtures, equipment and furniture;
25. Resolution No. 721-2017 dated 08 September 2017 recommending the reduction of interest rates and administrative charges for production assistance;
26. Resolution No. 725-2017 dated 19 September 2017 authorizing the conduct of public bidding for the purchase of production inputs for IFOIGAP-TCGS 2017-2018;
27. Resolution No. 726-2017 dated 19 September 2017 authorizing the conduct of re-bidding for the purchase of 5 unit of motor vehicles;
28. Resolution No. 727-2017 dated 19 September 2017 authorizing the conduct of public bidding for the structural investigation of the NTA Central Office building;
29. Resolution No. 733-2017 dated 04 October 2017 approving the Performance Scorecard Targets for CY 2018;
30. Resolution No. 734-2017 dated 04 October 2017 approving the procurement of 380 heads of F1 type hogs for use in the NTA AgriPinoy Training School;
31. Resolution No. 740-2017 dated 18 October 2017 approving the guidelines for the provision of free facility assistance and authorizing the procurement of hygrometers, thermometers and curing graphs;
32. Resolution No. 741-2017 dated 18 October 2017 approving the award of contract for the supply and delivery of pesticides and fungicides for the IFOIGAP- TCGS CY 2017-2018;
33. Resolution No. 745-2017 dated 09 November 2017 approving the conduct of public bidding for the procurement of water pump engines;
34. Resolution No. 746-2017 dated 09 November 2017 approving the award on contract for the supply and delivery of suckercide for the IFOIGAP-TCGS CY 2017-2018;
35. Resolution No. 747-2017 dated 09 November 2017 approving the award of contract for the supply and delivery of 380 heads of F1 meat type hogs;
36. Resolution No. 748-2017 dated 09 November 2017 approving the award of contract for the supply and delivery of motor vehicles;
37. Resolution No. 749-2017 dated 09 November 2017 approving the award of the contract for the relocation, annual preventive maintenance and replacement of parts of smoking machine;
38. Resolution No. 750-2017 dated 09 November 2017 approving the amendment of on the weight of beef cattle to be procured;
39. Resolution No. 757-2017 dated 29 November 2017 approving the request for the public bidding for the supply and deliver of 39 units of desktop computers;
40. Resolution No. 758-2017 dated 29 November 2017 approving the NTA Freedom of Information (FOI) Manual;

41. Resolution No. 760-2017 dated 29 November 2017 confirming referendum resolution no. 001-2017 dated 28 November 2017 approving the conduct of public rebidding for the supply and delivery of 445 heads of beef cattle;
42. Resolution No. 764-2017 dated 08 December 2017 approving the public bidding for the purchase of Tobacco Moisture Meters and Global Positioning System;
43. Resolution No. 765-2017 dated 08 December 2017 approving the public bidding for the rehabilitation and provision of laboratories for the Product Development Division-IRD Batac to include the Soil Laboratory of the of the FTSD;
44. Resolution No. 766-2017 dated 08 December 2017 approving the implementing guidelines for the Integrated Demonstration/Model Farm and Extension Training Laboratory and authorizing the conduct of public bidding for the construction of Solar-Powered Irrigation System; and
45. Resolution No. 769-2017 dated 08 December 2017 approving the award of contract for the structural investigation of the NTA Central Office Building.

-end-

Prepared and Certified Correct by:

ATTY. ROHBERT A. AMBROS
Acting Board Secretary