



OFFICE OF THE NTA GOVERNING BOARD

MINUTES OF THE NINETY-NINTH (99TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 3/F BEN-LOR BUILDING QUEZON AVENUE, QUEZON CITY 31 JULY 2019

Present:

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman/Presiding
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community
Hon. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector
Hon. WILSON R. VICTORIO	-	Member, Tob. Traders/Exporters Sector

Others Present:

Atty. MEL JOHN I. VERZOSA	-	Deputy Administrator for Operations
Dr. CRISTINA C. LOPEZ	-	Dept. Manager III, Administrative Dept.
Dr. ROBERTO R. BONOAN	-	Dept. Manager III, Industrial Res. Dept.
Ms. MA. TERESA B. LAUDENCIA	-	Dept. Manager III, Finance Department
Ms. IMELDA N. RIÑEN	-	Dept. Manager III, Farm Services & Technology Department
Atty. ROBERT A. AMBROS	-	Dept. Manager III, Regulation Dept. & Acting Board Secretary V
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

The opening prayer was led by Ms. Alona A. Manganaan.

II. CALL TO ORDER

The meeting was called to order at 12:00 noon, with the Vice Chairman/Administrator, Robert L. Seares, M.D., as the Presiding Officer.

III. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of all the Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES;

2. Dir. RODOLFO F. SALANGA;
3. Dir. WILFREDO C. MARTINEZ;
4. Dir. TEOFILO R. QUINTAL;
5. Dir. NESTOR C. CASELA;
6. Dir. DANILO C. TRONGCO; and
7. Hon. WILSON R. VICTORIO.

The Acting Board Secretary likewise recognized the presence of all others present during the board meeting.

IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

A. AGENDA OF THE 99TH SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 31 JULY 2019 AT THE BOARD ROOM, 3/F BEN-LOR BUILDING, QUEZON AVENUE, QUEZON CITY

Vice-Chairman Seares presented to the Members of the Board the Agenda for the 99th Special Meeting held this 31 July 2019.

The Acting Board Secretary requested from the Honorable Governing Board for the amendment of the Agenda to defer the deliberation on Item C, Re: Minutes of the 126th Regular Meeting held on 05 July 2019, as the same is not yet available.

Upon motion of Dir. Salanga and duly seconded by Dir. Quintal, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 1104-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the amended Agenda for the Ninety-Ninth (99th) Special Meeting of the NTA Governing Board held this 31st day of July 2019 at the Board Room, 3/F Ben-Lor Building, Quezon Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

B. MINUTES OF THE NINETY-EIGHTH (98TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD ON 28 JUNE 2019 AT THE BOARD ROOM, 3/F BEN-LOR BUILDING, QUEZON AVENUE, QUEZON CITY

The Presiding Officer presented the Minutes of the 98th Special Meeting of the NTA Governing Board held on 28 June 2019 for their consideration and approval.

On motion of Dir. Salanga and duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 1105-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves

the Minutes of the Ninety-Eighth (98th) Special Meeting of the NTA Governing Board held on 28 June 2019 at the Board Room, 3/F Ben-Lor Building, Quezon Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

- C. **MINUTES OF THE ONE HUNDRED AND TWENTY-SIXTH (126TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 05 JULY 2019 AT THE BOARD ROOM, 3/F BEN-LOR BUILDING, QUEZON AVENUE, QUEZON CITY**

(deferred)

- D. **CODIFICATION OF POLICY RESOLUTIONS IN THE RESTRUCTURING AND/OR MORATORIUM IN THE PAYMENT OF PRODUCTION/FACILITY/MOBILITY ASSISTANCE AND PROCEDURES IN THE TAKE-OVER OF STANDING CROPS/HOGS/BROILERS**

Ms. Laudencia requested from the Honorable Governing Board for the approval of the matter for submission to the Governance Commission for GOCCs (GCG) in connection with the on-going validation of NTA's accomplishment on loan collections for the grant of Performance-Based Bonus (PBB) and Productivity-Based Incentives (PBI).

On motion of Dir. Salanga, duly seconded by Dir. Quintal, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 1106-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the Codification of Policy Resolutions in the Restructuring and/or Moratorium in the Payment of Production/Facility/Mobility Assistance and Procedures in the Take-Over of Standing Crop/Hog/Broiler, effective retroactively from CY 2018 Past Due Accounts and earlier.

UNANIMOUSLY APPROVED.....”

- E. **DIRECT CONTRACTING FOR THE PURCHASE OF SPARE PARTS FOR THE SMOKING MACHINE FROM THE EXCLUSIVE DISTRIBUTOR**

Dr. Bonoan reported that the supplier of the Smoking Machine installed at the IRD Quality Assurance and Laboratory Building came to visit the machine for annual preventive maintenance check-up. He said that the Exclusive Distributor found out that some parts of the machine need to be replaced.

Dir. Salanga instructed Dr. Bonoan to prepare a justification for the purchase of additional laboratory equipment in connection with the appeal to be filed with the DBM.

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolutions, to wit:

RESOLUTION NO. 1107-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the award of contract for the negotiated procurement of spare parts for the Cerulean SM450 Smoking Machine and Other Consumables in favor of the Exclusive Distributor, WCD International Trading Corporation, which submitted a quotation in the amount of Php1,712,665.40 which is below the Agency estimate.

RESOLVED, FURTHER, that the Industrial Research Department (IRD) is hereby directed to prepare the written justification for the purchase of laboratory equipment for submission to the Department of Budget and management (DBM) for funding support.

UNANIMOUSLY APPROVED.....”

V. OTHER MATTERS

A. STATUS OF THE DEMOLITION OF THE OLD NTA CENTRAL OFFICE BUILDING AND PROPOSED CONSTRUCTION OF NEW NTA CENTRAL OFFICE BUILDING

Dr. Lopez reported that the consultant for the conduct of feasibility study and conceptual design is currently undertaking the study and the design. She said that the deadline for the submission of the result of the feasibility study and conceptual design will be on August 8, 2019, from which the Top Management and the NTA Governing Board may decide on the number of floors of the new office building to be constructed. Dr. Lopez then requested from the Members of Board to finally decide on whether or not to retain the Industrial Research Building. However, Dr. Lopez suggested to retain the IRD Bldg. and additional space for the motorpool area/building. Dir. Salanga then agreed with the suggestion of Dr. Lopez.

Dr. Lopez likewise reported that there was a problem on the result of the study conducted by the consultant who prepared the cost estimate for the demolition of the old NTA Building. She said that the engineer arrived at a cost estimate of Php22 Million just for the demolition of the old building when in fact a similar project of the Bureau of Internal Revenue (BIR)-Manila even realized an income of Php600,000 from the demolition of their old building. She said that Engr. Dela Pena is currently reviewing the recommendation of the consultant.

B. NEGOTIATION WITH THE PHILIPPINE DEPOSIT AND INSURANCE COMPANY (PDIC)

Dir. Salanga inquired if NTA can already afford to partially pay its obligations with the PDIC. Ms. Laudencia said that the DBM has approved the allocation of Php5 Million under the FY 2019 Corporate Operating Budget (COB) to be sourced from the corporate income.

Dr. Lopez added that the NTA has previously appealed to the PDIC on the said offer which was already approved by the PDIC Board of Directors, however, it was not pursued due to lack of funds.

Dir. Salanga instructed Ms. Laudencia to allocate in the COB Php5 Million, each year, for the payment of the NTA obligation until fully paid.

C. FTSD LIST OF PROPOSED AGRICULTURAL RESEARCH PROJECTS

Dir. Casela reiterated his request from Ms. Riñen for the submission of proposed agricultural research project. Ms. Riñen replied that it is already available and committed to immediately provide the list to Dir. Casela.

D. SCHOLARSHIP PROGRAM

Dir. Casela recalled that during the past board meetings, he requested for the provision of five (5) scholarship slots for Mindanao area. He said that Ms. Ma. Mercedes Ayco submitted another request for additional scholarship slots. He also noted that there are about 52 or 59 unfilled slots from the other branch offices. He then moved to provide additional scholarship slots for Mindanao area.

Dir. Casela inquired why is there a huge number of unavailed slots. Atty. Ambros replied that there are other government scholarship providers which offer higher stipend and allowances than the rate offered by the NTA, hence, the scholars prefer to avail from the other providers.

On motion of Dir. Casela, duly seconded by Dir. Martinez, the board adopted the following resolution, to wit:

RESOLUTION NO. 1108-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the provision of additional five (5) scholarship slots for Mindanao area, the same to be taken from the unfilled slots of the different NTA Branch Offices.

RESOLVED, FURTHER, that the Scholarship Committee is hereby directed to review the stipend/allowance package taking into consideration the

rates granted by other government scholarship providers to be presented in the next board meeting.

UNANIMOUSLY APPROVED....."

E. RE-HIRING OF MR. MIGUEL PACULAN

Dir. Martinez informed the other Members of the Board that he is planning to rehire the services of Mr. Paculan. Dir. Salanga said that he has no objection for the re-hiring of Mr. Paculan provided the latter agrees to the conditions that he will be assigned at the Central Office and report directly to Atty. Sison and to travel to the different branch offices without entitlement to per diems. Dir. Martinez said that he will relay to Mr. Paculan the said conditions for his re-hiring.

F. DELEGATION OF AUTHORITY TO THE VICE-CHAIRMAN/ADMINISTRATOR TO APPROVE SPECIAL/TRAVEL ORDERS FOR LOCAL TRAVELS

Dir. Casela raised the concerns of the Members of the Board regarding the approval of their Special/Travel Orders for Local Travels outside of board and committee meetings. Atty. Ambros said that the previous requests for approval of travels to the Office of the DA Secretary had been not acted upon as of date. Atty. Ambros advised that the board may adopt a resolution delegating said authority to the Vice-Chairman/Administrator for local travels only for their protection in case of any eventuality.

On motion of Dir. Casela, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 1109-2019

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby delegates to the Vice-Chairman/Administrator the authority to approve Special/Travel Orders for local travels of Members of the NTA Governing Board outside of Board and Committee Meetings for their protection in case of any eventuality.

RESOLVED, FURTHER, that approval of Special/Travel Orders foreign travels of Members of the NTA Governing Board, whether for official or personal purpose, shall remain with the Secretary of the Department of Agriculture.

UNANIMOUSLY APPROVED....."

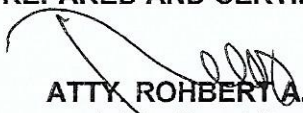
VI. ADJOURNMENT

There being no other matter to be taken up and upon motion of Dir. Salanga, duly seconded by Dir. Trongco, the meeting was officially adjourned at 1:25 P.M.

The board agreed to conduct the next meeting on the following dates:


- a. Committee Meeting - 13 August 2019, 9:00 A.M.; and
- b. 127th Regular Meeting - 14 August 2019, 10:00 A.M.

PREPARED AND CERTIFIED CORRECT:



ATTY. ROBERT A. AMBROS
Acting Board Secretary V


ATTESTED:




Hon. ROBERT L. SEARES
Vice-Chairman and Administrator




Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector




Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector



Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector



Hon. NESTOR C. CASELA
Appointive Director, Academic Community



Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector



Hon. WILSON R. VICTORIO
Appointive Director, Tobacco Traders/Exporter Sector

**NINETY-NINTH (99th) SPECIAL BOARD MEETING OF THE NTA BOARD OF DIRECTORS
HELD AT THE NTA BOARD ROOM, THIRD FLOOR, BEN-LOR BUILDING
QUEZON AVENUE, QUEZON CITY, 31 JULY 2019, 10:00 A.M.**

ATTENDANCE SHEET

PRESENT:

- | | |
|---|-------|
| 1. Secretary EMMANUEL F. PIÑOL
Department of Agriculture and
Chairman, NTA Governing Board | _____ |
| 2. Undersecretary, EVELYN G. LAVIÑA
Dept. of Agriculture-High Value Crop
and Alternate Chairman, NTA Governing Board | _____ |
| 3. Hon. ROBERT L. SEARES, M.D.
Administrator/Vice-Chairman
of the NTA Governing Board | _____ |
| 4. Hon. RODOLFO F. SALANGA
Member, NTA Board of Directors | _____ |
| 5. Hon. TEOFILO R. QUINTAL
Member, NTA Board of Directors | _____ |
| 6. Hon. WILFREDO C. MARTINEZ
Member, NTA Board of Directors | _____ |
| 7. Hon. NESTOR C. CASELA
Member, NTA Board of Directors | _____ |
| 8. Hon. DANILO C. TRONGCO
Member, NTA Board of Directors | _____ |
| 9. Hon. WILSON R. VICTORIO
Member, NTA Board of Directors | _____ |

OTHERS PRESENT:

- | | |
|--|-------|
| 1. Atty. ROBERT A. AMBROS
Acting Board Secretary | _____ |
| 2. <u>RAMON B. MURCIA</u> | _____ |
| 3. <u>MJ VENTOSA</u> | _____ |
| 4. <u>Cratin C. Lopez</u> | _____ |
| 5. <u>Roberto R. Rivera</u> | _____ |

MA. TERESA B. LAUDENCIA
ALONA A. MANGANAN
Imelda N Rivera

Isidoro Antonio
Emilia N. Rivera