



OFFICE OF THE GOVERNING BOARD

**NINETY-THIRD (93RD) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
25 JANUARY 2019, 12:00 NOON**

Present:

Hon. ROBERT L. SEARES, M.D.	- Administrator/Vice-Chairman
Hon. PEDRO J. MENDIOLA, JR.	- Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	- Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	- Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	- Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	- Member, Academic Community
Hon. DANILO C. TRONGCO	- Member, Tobacco Farmers Sector

Others Present:

Mr. ENRIQUE C. DELA CRUZ	- Consultant, Office of Usec. Evelyn G. Laviña, Department of Agriculture
Atty. ROBERT A. AMBROS	- Department Manager III, Regulation Dept. Acting Board Secretary V
Ms. ALONA A. MANGANAAN	- Executive Assistant IV
Ms. KYRA A. CLAMAÑA	- Private Secretary II
Mr. RAMON R. MUNCAL	- Stenographer II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

The opening prayer was led by Ms. Alona A. Manganaan.

II. CALL TO ORDER

The meeting was called to order at 12:00 noon, with the Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer.

III. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Ex-Officio and Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES
2. Dir. PEDRO J. MENDIOLA, JR.
3. Dir. RODOLFO F. SALANGA

4. Dir. WILFREDO C. MARTINEZ
5. Dir. TEOFILO R. QUINTAL
6. Dir. NESTOR C. CASELA; and
7. Dir. DANILO C. TRONGCO.

The Acting Board Secretary likewise recognized the presence of Mr. Enrique G. Dela Cruz from the Department of Agriculture.

IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

- A. APPROVAL OF THE AGENDA OF THE 93RD SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 25 JANUARY 2019 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

Vice-Chairman/Administrator Seares presented to the Members of the Board the Agenda for the 93rd Special Meeting. Upon motion of Dir. Salanga and duly seconded by Dir. Mendiola and Dir. Casela, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 1003-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Agenda for the Ninety-Third (93rd) Special Meeting of the NTA Governing Board held this 25th day of January 2019 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

- B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND TWENTIETH (120TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 11 JANUARY 2019 AT THE BOARD ROOM, SECOND FLOOR, NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

The Presiding Officer presented the Minutes of the 120th Regular Meeting of the NTA Governing Board for their consideration and approval.

On motion Dir. Casela and duly seconded by Dir. Trongco and Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 1004-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Minutes of the One Hundred and Twentieth (120th) Regular Meeting of the NTA Governing Board held on 11 January 2019 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. **AUTHORITY TO IMPLEMENT THE FOURTH TRANCHE OF SALARY ADJUSTMENT PURSUANT TO EXECUTIVE ORDER NO. 36, S. 2017**

For consideration of the NTA Governing Board is the request of NTA Management to implement the 4th Tranche of Salary Adjustment pursuant to Executive Order No. 201, S. of 2017. During yesterday's committee meeting, Ms. Laudencia informed the board that the Department of Budget and Management (DBM) issued Corporate Budget Circular No. 23 dated January 15, 2019 authorizing the implementation of the fourth tranche compensation adjustment for GOCCs covered by the DBM.

Ms. Laudencia further informed the members of the board that the NTA previously requested from the Governance Commission for GOCCs (GCG) for authority to implement the salary adjustment pursuant to GCG Memorandum Circular No. 2017-03 with the subject: **"Implementing Rules and Regulations of Executive Order No. 36, S. of 2017"**. The said implementing guidelines provides for the salary adjustments for CY 2017, 2018 and 2019 as provided in Sections 8.1, 8.2 and 8.3 thereof, respectively. Atty. Ambros added that the GCG authorized the NTA to adopt the Compensation Framework under EO 36, as per its letter dated 28 September 2017. Ms. Laudencia said that the total budgetary requirement to implement the salary adjustments is about Php20 Million for CY 2019.

Dir. Casela requested for the deferment of the matter for consideration in the next board meeting. However, Dir. Quintal moved for the approval of the request. Dir. Casela then requested for the division of the house and vote whether to allow NTA management to implement the 4th tranche of salary adjustment.

On motion of Dir. Quintal, duly seconded by Dir. Salanga, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 1005-2019

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management to implement the Fourth Tranche of Salary Adjustments for CY 2019 pursuant to GCG Memorandum Circular No. 2017-03 with the subject: **"Implementing Rules and Regulations of Executive Order (E.O.) No. 36, s. 2017"**.

UNANIMOUSLY APPROVED....."

D. **NTA AUDIT PLAN FOR CY 2019**

Upon motion of Dir. Salanga and duly seconded by Dir. Casela, the following resolution was adopted, to wit:

RESOLUTION NO. 1006-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the NTA Audit Plan for CY 2019 as proposed by the Internal Audit Service (IAS) and recommended by the Board Audit Committee.

UNANIMOUSLY APPROVED.....”

E. REVISED PROJECT PROPOSAL FOR THE SOUTHERN MINDANAO TOBACCO PILOT PRODUCTION PROJECT

During yesterday’s committee meeting Ms. Laudencia reacted to the revised project proposal considering that there is an increase of budgetary requirement and the NTA is authorized to undertake project within the level of FY 2018 COB only.

Dir. Salanga also said that the board will have to review the proposal and moved for the deferment of the matter until the budget for FY 2019 is approved. However, he said that NTA will stick to the Php942,000.00 original budget for the project.

Dir. Trongco likewise reported the consultation dialogue they had with Datu Randy of Saranggani. He said that as per his own assessment, the project will become productive with the help of the NTA and support from the group of Datu Randy, but he said the NTA should wait for the result of the demo farm after six (6) months.

Dir. Salanga moved for the deferment of the matter. Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 1007-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board defers the Revision of the Project Proposal for the Southern Mindanao Tobacco Pilot Production Project and to stick with the budget as originally submitted subject to further review of the matter when the budget for FY 2019 is already approved.

UNANIMOUSLY APPROVED.....”

IV. OTHER MATTERS

A. DECISION OF THE COURT OF APPEALS IN THE CASE INVOLVING THE NTA PROPERTY AT BO. PUGAD LAWIN, LAS PIÑAS CITY

During yesterday’s committee meeting, Atty. Roberto M. Sison, Attorney V, reported that the Court of Appeals rendered a decision in the appeal of the Ayala Land Inc. on the decision of the Regional Trial Court Branch 275 – La Piñas City. He said that the CA granted the appeal of Ayala Land

Inc. and remanded the case to the court of origin for further proceedings. Atty. Sison also said that there was already a Supreme court decision declaring that the survey plans used by Ayala as basis of its claim over the subject property was declared void, including the certificate of titles issued on the basis thereof. He said that the CA failed to recognize the SC decision and this can be a basis to file a Motion for Reconsideration. He then asked the board for authority to file a MR.

On motion of Dir. Casela, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 1008-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby authorized the NTA Management, through the NTA Legal Counsel, to file a Motion for Reconsideration on the decision rendered by the Court of Appeals involving the NTA property located at Bo. Pugad Lawin, Las Piñas City.

UNANIMOUSLY APPROVED.....”

B. AMENDMENTS OF THE IMPLEMENTING GUIDELINES FOR THE CURING BARN ASSISTANCE PROJECT (CBAP)

Yesterday, Dir. Salanga recalled that he previously requested the 2017 list of farmers who were granted CBAP loans but availed only the free portion. He said that it was the intention of the board that those farmers shall be disqualified from availing future CBAP loans. Ms. Estrella G. de Peralta reported that some of those farmers were already granted and received new CBAP loans. Ms. Minerva P. Mizal also said that she was not aware of such disqualification and it was not specifically mentioned in the implementing guidelines. Ms. De Peralta and Ms. Mizal then proposed that these farmers will pay their previous CBAP loans and continue with their existing loans.

On motion of Dir. Salanga duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 1009-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the further amendment of the Implementing Guidelines for the Curing Barn Assistance Project (CBAP) that the Farmer-Availees who have previously availed of the free portion only of the CBAP assistance granted in CY 2017 are still qualified to avail for new CBAP loan; *Provided,* that they shall repay fifty percent (50%) of the amount of the free portion received from their previous availment payable within a period of one (1) year starting Crop Year 2018-2019 until Crop Year 2019-2020, with two percent (2%) interest from date of availment.

UNANIMOUSLY APPROVED.....”

Also, there were confusions encountered by the NTA Branch Offices with respect to the grant of calamity assistance to farmers affected by Typhoon Ompong vis-à-vis availment of CBAP loans. It was clarified that the calamity assistance is entirely separate and distinct and receipt of calamity assistance is not deductible from the CBAP loans.

On motion of Dir. Salanga duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 1010-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby clarifies that the Calamity Assistance granted to farmers affected by Typhoon “Ompong” is entirely separate and distinct from the Curing Barn Assistance Project (CBAP) and not deductible from the availment of the latter assistance.

UNANIMOUSLY APPROVED.....”

C. NTA TOBACCO FARMERS TRAINING CENTER BUILDING AT SAN JUAN, ILOCOS SUR

Upon the unanimous agreement among the members of the board, the following resolution was adopted, to wit:

RESOLUTION NO. 1011-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby authorizes the Vice-Chairman/Administrator to formally notify the Municipality of San Juan, Ilocos Sur, or any government instrumentality, that it is the policy of the Agency that for NTA Branch Offices without existing parcels of land, where the NTA Tobacco Farmers Training Center Buildings shall be constructed, only government-owned lands shall be accepted as sites for the construction of the said NTA training buildings; Provided, that there should be a Usufruct Agreement between the NTA and the concerned government instrumentality for at least twenty-five (25) years and renewable for another twenty-five (5) years.

UNANIMOUSLY APPROVED.....”

D. MONTHLY TRAVELLING EXPENSES FOR EXTENSION WORKERS

It was learned yesterday from Ms. De Peralta that it is now the primary concern of Extension Workers of NTA-Candon Branch Office that the Php1,000.00, per month, TEV for TPRO I and Agriculturist I is not enough due to the effect of the TRAIN Law. However, she said that only those receiving Php1,000.00 monthly TEV were increased to Php1,200.00, per month, but not with the other Extension Workers receiving higher TEVs. She requested from the board if the TEV can be further increased by fifty percent (50%).

Dir. Casela moved to increase the TEV by Php200.00, per month, across all positions. Dir. Mendiola seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 1012-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the increase of Monthly Travelling Expense Voucher (TEV) for Extension Workers (EW) by Php200.00, per month, across all positions, except those personnel who are receiving Representation Allowance and Travelling Allowance (RATA), effective 01 January 2019.

UNANIMOUSLY APPROVED.....”

E. REQUEST FOR THE HIRING OF TWO (2) JOB ORDER ACCOUNTING PERSONNEL FOR THE NTA-ILOCOS NORTE BRANCH OFFICE

Ms. Luzviminda U. Padayao, Officer-in-Charge of the NTA-Ilocos Norte Branch Office, requested during yesterday's committee meeting for the hiring of two (2) job order accounting personnel to assist the accountant in her work due to the number of personnel being serviced which include the NTA-Branch Office, Farm Services and Technology Department (FTSD) and Industrial Research Department (IRD). However, Ms. Laudencia reminded that the increase of MOOE will reduce the amount to be granted for the CNA Incentive. She then warned the branch offices that CNA Incentives shall be apportioned per department or branch office based on their MOOE utilization.

On motion of Dir. Casela duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

RESOLUTION NO. 1013-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the hiring of two (2) Job Order Accounting Personnel for the NTA-Ilocos Norte Branch Office to cater the personnel of the Branch Office, Farm Services and Technology Department (FTSD) and the Product Development Division-Industrial Research Department (PPD-IRD).

RESOLVED, FURTHER, that in the determination of rates for the grant of CNA Incentives shall be apportioned per Department or Branch Offices based on their respective Maintenance and Other Operating Expenses (MOOE) utilization.

UNANIMOUSLY APPROVED.....”

F. AMENDMENTS TO THE 2018 REVISED TRADING RULES AND REGULATIONS

Dir. Salanga called the attention of the Manager, Regulation Department, with respect to the requirement of submission of Performance Bond that it shall be required only for those Buying Stations without Marketing Agreement. Further, he said that the deadline for filing of application for licenses/permits to buy/purchase/redry tobacco should be moved to January 31 to give ample time for the applicants to submit the supporting documents, such as but not limited to Business Permits, Performance Bond, etc..

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 1014-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the amendment of the 2018 Revised Rules and Regulations Governing the Trading of Locally Grown Leaf Tobacco (2018 Revised TRR) that only those Buying Stations without marketing Agreement shall be required to submit Performance Bond in their application for new/renewal of licenses/permits to buy/purchase tobacco.

RESOLVED, FURTHER, that the deadlines for the filing of applications for new/renewal of licenses/permits to buy/purchase/redry leaf tobacco are hereby moved to January 31 of each year.

RESOLVED, FINALLY, that the Vice-Chairman/Administrator is hereby authorized to issue the corresponding Memorandum Circular on the aforesaid amendments to the 2018 Revised TRR and to cause the filing of the said MC with the University of the Philippines - Office of the National Administrative Register (UP-ONAR).

UNANIMOUSLY APPROVED.....”

**G. APPROVAL OF THE AWARD OF CONTRACT FOR THE PROJECT:
"INSTALLATION OF ROOFING AT THE FTSD, NTA-BATAC BRANCH
OFFICE BUILDING, BATAC CITY, ILOCOS NORTE**

On motion of Dir. Casela, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 1015-2019

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the award of the contract for the project: ***"Installation of Roofing at the FTSD, NTA-Batac Branch Office Building, Batac City, Ilocos Norte"*** in favor of 739 Builders with the Single Calculated and Responsive Bid (SCRB) in the amount of Php3,866,245.18.

RESOLVED, FURTHER, that the Vice-Chairman/Administrator is hereby authorized to enter into Contract Agreement with the winning bidder, for and in behalf of the NTA, and to issue the Notice of Award and Notice to Proceed and shall be responsible in supervising the implementation of the said project until its final completion.

UNANIMOUSLY APPROVED....."

VI. ADJOURNMENT

The board agreed to conduct the next committee meeting and board meeting on the following dates, to wit:

- a. Committee Meeting - February 11, 2019, 10:00 A.M.;
- b. 121st Regular Meeting - February 12, 2019, 12 noon;
- c. Committee Meeting - February 28, 2018, 10:00 A.M.; and
- d. 94th Special Meeting - March 1, 2019, 12 noon.

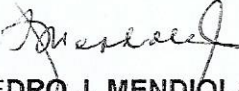
There being no other matter to be taken up and upon motion of Dir. Mendiola, duly seconded by Dir. Salanga, the meeting was officially adjourned at 2:15 P.M.

PREPARED AND CERTIFIED CORRECT:


ATTY. ROHBERT A. AMBROS
Acting Board Secretary V

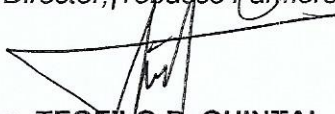
ATTESTED:


Hon. ROBERT L. SEARES
Vice-Chairman and Administrator

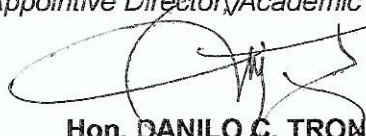

Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Traders/Exporters Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community

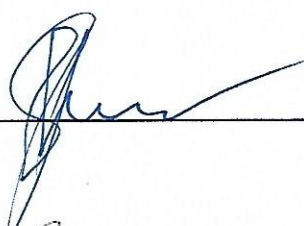

Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector

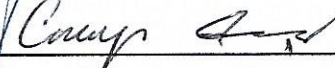
**NINETY- THIRD (93rd) SPECIAL BOARD MEETING OF THE NTA BOARD OF DIRECTORS
HELD AT THE NTA BOARD ROOM, SECOND FLOOR, NTA BUILDING
SCOUT REYES STREET CORNER PANANAY AVENUE, QUEZON CITY
25 JANUARY 2019, 12:00 NOON**

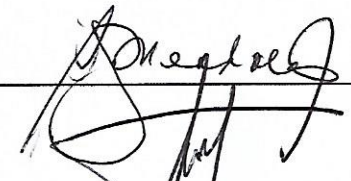
ATTENDANCE SHEET

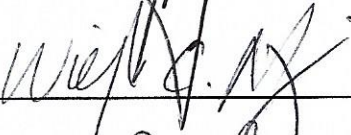
PRESENT:


1. **Secretary EMMANUEL F. PIÑOL**
Department of Agriculture and
Chairman, NTA Governing Board _____

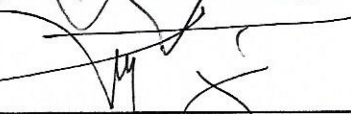
2. **Undersecretary, EVELYN G. LAVIÑA**
Dept. of Agriculture-High Value Crop
and Alternate Chairman, NTA Governing Board _____



3. **Hon. ROBERT L. SEARES, M.D.**
Administrator/Vice-Chairman
of the NTA Governing Board _____



4. **Hon. RODOLFO F. SALANGA**
Member, NTA Board of Directors _____


5. **Hon. PEDRO J. MENDIOLA, JR.**
Member, NTA Board of Directors _____





6. **Hon. TEOFILO R. QUINTAL**
Member, NTA Board of Directors _____


7. **Hon. WILFREDO C. MARTINEZ**
Member, NTA Board of Directors _____


8. **Hon. NESTOR C. CASELA**
Member, NTA Board of Directors _____


9. **Hon. DANILO C. TRONGCO**
Member, NTA Board of Directors _____


OTHERS PRESENT:

1. **Atty. ROHBERT A. AMBROS**
Acting Board Secretary _____

2. **KYRA C. CAMERON** _____

3. **ENRIQUE G. DELA CRUZ** _____

4. **ARONA A. MANGA ABON** _____
