

OFFICE OF THE GOVERNING BOARD

**NINETY-SECOND (92ND) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
20 DECEMBER 2018, 12:00 NOON**

Present:

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman
Hon. PEDRO J. MENDIOLA, JR.	-	Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community
Hon. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector

Others Present:

Mr. ENRIQUE C. DELA CRUZ	-	Consultant, Office of Usec. Evelyn G. Laviña, Department of Agriculture
Ms. IMELDA N. RIÑEN	-	Department Manager III, FTSD
Dr. GIOVANNI B. PALABAY	-	Department Manager III, NTA-La Union BO
Atty. ROBERT A. AMBROS	-	Department Manager III, Regulation Dept. Acting Board Secretary V
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

The opening prayer was led by Ms. Alona A. Manganaan.

II. CALL TO ORDER

The meeting was called to order at 12:00 noon, with the Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer.

III. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Ex-Officio and Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. **ROBERT L. SEARES**
2. Dir. **PEDRO J. MENDIOLA, JR.**

3. Dir. RODOLFO F. SALANGA
4. Dir. WILFREDO C. MARTINEZ
5. Dir. TEOFILO R. QUINTAL
6. Dir. NESTOR C. CASELA; and
7. Dir. DANILO C. TRONGCO.

IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

A. APPROVAL OF THE AGENDA OF THE 92ND SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 20 DECEMBER 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

Vice-Chairman/Administrator Seares presented to the Members of the Board the Agenda for the 92nd Special Meeting. Upon motion of Dir. Salanga and duly seconded by Dir. Mendiola, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 984-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Agenda for the Ninety-Second (92nd) Special Meeting of the NTA Governing Board held this 20th day of December 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND NINETEENTH (119TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 11 DECEMBER 2018 AT THE BOARD ROOM, SECOND FLOOR, NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

The Presiding Officer presented the Minutes of the 119th Regular Meeting of the NTA Governing Board for their consideration and approval.

On motion Dir. Salanga and duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 985-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Minutes of the One Hundred and Nineteenth (119th) Regular Meeting of the NTA Governing Board held on 11 December 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. REQUEST FOR ADDITIONAL FUND FOR THE REPAIR OF THE NTA BATAAC BRANCH AND FTSD OFFICES, BATAAC CITY, ILOCOS NORTE, BASED ON THE REVIEW, RECOMMENDATION AND CERTIFICATION OF THE DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS (DPWH) STANDARDS

For consideration and approval by the NTA Governing Board is the request of the NTA Management to use the amount of Php152,574.91 from certain items under the Capital Outlay of the DBM-Approved Corporate Operating Budget for FY 2018 as additional funds for the repair of the NTA Bataac Branch Office based on the revised Agency Program of Work pursuant to the review, recommendation and certification from the Department of Public Works and Highways (DPWH), in addition to the previously approved amount of Php3,834,696.16.

Dir. Casela inquired if the request includes the repair of damages caused by Typhoon Ompong. Atty. Ambros replied that it includes the repairs caused by the typhoon and other works not included in the first request.

On motion of Dir. Salanga, duly seconded by Dir. Casela, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 986-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for additional funds of Php152,574.91 to augment the previously approved budget for the project: “Repair and Rehabilitation of the Offices of the NTA-Bataac Branch and Farm Technology and Services Department, Bataac City, Ilocos Norte”, the same to be taken from certain items under the Capital Outlay of the DBM-Approved Corporate Operating Budget (COB) for FY 2018.

UNANIMOUSLY APPROVED.....”

D. RATIFICATION OF THE CONTRACT OF SALE FOR THE DISPOSAL OF ONE (1) UNIT UNSERVICEABLE MOTOR VEHICLE TOYOTA TAMARAW FX (SED-767) STORED AT THE NTA TOBACCO DUST PROCESSING PLANT, STO. TOMAS, LA UNION

Upon motion of Dir. Salanga and duly seconded by Dir. Trongco, the following resolution was adopted, to wit:

RESOLUTION NO. 987-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby ratifies the disposal of the unserviceable motor vehicle formerly assigned at the NTA Tobacco Dust Processing Plant, Sto. Tomas, La Union, particularly described as follows:



Make : Toyota Tamaraw FX
Model : 1995
Serial No. : CF50 001347
Motor No. : 2C161755
Plate No. : SED-767
Color : Blue

in favor of **Ms. JOAN P. BALTAZAR**, of Barangay Tubod, Sto. Tomas, La Union, being the highest bidder.

RESOLVED, FURTHER, that the NTA governing Board hereby ratifies the authority of Honorable Robert L. Seares, M.D., Vice-Chairman/Administrator, to sign the Contract of Sale and any or all documents relative thereto, in behalf of the National Tobacco Administration and represent the Agency in the said sale.

UNANIMOUSLY APPROVED....."

E. AMENDED IMPLEMENTING GUIDELINES FOR THE INTEGRATED FARMING AND OTHER INCOME GENERATING ACTIVITIES PROJECT – TOBACCO CONTRACT GROWING SYSTEM (IFOIGAP-TCGS)

Dir. Salanga moved for the approval of the matter. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 988-2018

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Amended Implementing Guidelines for the Integrated Farming and Other Income Generating Activities Project – Tobacco Contract Growing System (IFOIGAP-TCGS), including the provision of automatic entitlement to the twenty percent (20%) subsidy for Farm Inputs only, as well as, the inclusion of non-NTA assisted tobacco farmers under the project with the same conditions and privileges accorded to NTA assisted tobacco farmers.

RESOLVED, FURTHER, that Administrative Service Fee of one percent (1%) shall be computed on the gross assistance availed prior to deduction of the subsidy.

UNANIMOUSLY APPROVED....."

F. AMENDED IMPLEMENTING GUIDELINES FOR THE CURING BARN ASSISTANCE PROJECT (CBAP)

Dir. Casela moved for the approval of the matter. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 989-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Amended Implementing Guidelines for the Curing Barn Assistance Project (CBAP) including the provision of twenty percent (20%) subsidy for both NTA assisted and non-NTA assisted tobacco farmers.

RESOLVED, FURTHER, that applications for CBAP by non-NTA assisted tobacco farmers must be duly guaranteed by the Tobacco Buying Station with which they have existing Marketing Agreement.

RESOLVED, FINALLY, that Administrative Service Fee of one percent (1%) shall be computed on the gross assistance availed prior to deduction of the subsidy.

UNANIMOUSLY APPROVED.....”

G. AMENDED IMPLEMENTING GUIDELINES FOR THE IMPROVED TOBACCO SEEDLING PRODUCTION PROJECT (ITSP) UNDER THE IFOIGAP-TCGS

Dir. Quintal moved for the approval of the matter. Dir. Salanga seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 990-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Amended Implementing Guidelines for the Improved Tobacco Seedling Production Project (ITSP) under the IFOIGAP-TCGS.

UNANIMOUSLY APPROVED.....”

H. AMENDED IMPLEMENTING GUIDELINES ON THE IRRIGATION FACILITY ASSISTANCE AND FARM TRACTOR SUPPORT PROJECT

Dir. Trongco moved for the approval of the matter. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 991-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board authorizes the Amended Implementing Guidelines on the Irrigation Facility Assistance and Farm Tractor Support Project including the inclusion of a provision of twenty percent (20%) subsidy.



RESOLVED, FURTHER, that Service Fee of one percent (1%) shall be charged on the gross assistance availed prior to subsidy.

UNANIMOUSLY APPROVED...

I. RESOLUTION NO. 03, SERIES OF 2018, OF FEDERATION OF TOBACCO-BASED COOPERATIVES REQUESTING THE NTA FUNDING OF 65 UNITS OF WATER PUMPS WITH COMPLETE ACCESSORIES

Dir. Salanga moved for the approval of the motion. The board then adopted the following resolution:

RESOLUTION NO. 992-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the request of Abra Provincial Federation of Tobacco-Based Farmers’ Association and Cooperatives for the provision of sixty-five (65) units of water pump engines, with complete accessories, pursuant to the provisions of the Amended Implementing Guidelines on the Irrigation Facility Assistance and Farm Tractor Support Project, the same to be charged from the item of Facility Assistance Projects under Capital Outlay of the DBM-approved NTA Corporate Operating Budget (COB) for FY 2018.

RESOLVED, FURTHER, that the NTA-Bids and Awards Committee is hereby authorized to conduct the public bidding for the subject water pumps.

UNANIMOUSLY APPROVED.....”

J. SOUTHERN MINDANAO TOBACCO PILOT PRODUCTION PROJECT

Dir. Salanga moved for the approval of the matter. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 993-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the proposed Southern Mindanao Tobacco Pilot Production Project covering two (2) hectares demo-farm comprising of one (1) hectare to be devoted for Virginia Full Flavor (NC2326) and one (1) hectare area devoted for Virginia Improved Flavor (K326) to be established at Alabel, Sarangani, with an approved project funding in the amount of Php942,106.00.



RESOLVED, FURTHER, that NTA Management shall designate/assign one (1) regular Tobacco Production and Regulation Officer/Agriculturist from the NTA-La Union Branch Office at Alabel, Sarangani, to be complemented by Job Order Hiree/s from the area to supervise farmer-cooperators in the implementation of the aforesaid demo-farms.

UNANIMOUSLY APPROVED.....”

IV. OTHER MATTERS

A. REQUEST FOR THE EXTENSION OF SERVICES OF JOB ORDER FORESTERS IN THE CONDUCT OF SURVEY OF TREES PLANTED FOR CY 2013

Dir. Salanga moved for the denial of the request of Mr. Hermogenes A. Galvez, KPP Project Coordinator, requesting for the extension of services of Job Order Foresters. Dir. Salanga instructed the Acting Board Secretary to invite Mr. Galvez in the next Committee Meeting to explain the delay in the conduct of survey by the said Job Order Hirees.

The board then adopted the following resolution, to wit:

RESOLUTION NO. 99~~4~~ 2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby denies the request of Mr. Hermogenes A. Galvez, KPP Project Coordinator, for the extension of the services of Job Order Foresters for the period January to March 2019.

RESOLVED, FURTHER, that Mr. Galvez is hereby directed to attend the next Committee Meeting of the NTA Governing Board to provide explanation why there was a delay in accomplishing the survey of trees planted for CY 2013.

UNANIMOUSLY APPROVED.....”

B. AGRIPINOY FOOD PROCESSING PROJECT

Dir. Salanga instructed the Acting Board Secretary to invite Ms. Nora A. Corre, Acting Project Manager, and Dr. Mikael Crisologo, Consultant for AgriPinoy Projects, to attend the next Committee Meeting to report on the financial status of the AgriPinoy Food Processing Plant Project.

C. STATUS OF NTA PROPERTIES

Dir. Quintal also requested the presence of Mr. Miguel Paculan on the next committee meeting to report on the status of NTA Properties as a condition for his rehiring for January-March 2019.

D. STRICT IMPLEMENTATION OF THE 2018 REVISED RULES AND REGULATIONS GOVERNING THE TRADING AND REDRYING OF LOCALLY GROWN LEAF TOBACCO

Dir. Salanga reminded Atty. Ambros to strictly implement the 2018 Revised Trading Rules, particularly the provision requiring the submission of duly signed and notarized Marketing Agreement, Purchase Commitment and posting of Financial Guaranty and Performance Bond by all Tobacco Buying Stations and Wholesale Tobacco Dealers in the renewal of their respective licenses/Permits.

Dir. Salanga said that the submission of the said requirements will avoid pole vaulting in the trading of tobacco.

Dir. Casela also added that the Marketing Agreement should include a provision on the strict adoption of Good Agricultural Practices (GAP) and undertaking to follow the unified production technology.

VI. ADJOURNMENT

The board agreed to conduct the next committee meeting and board meeting on the following dates, to wit:

- a. Committee Meeting - January 10, 2019, 10:00A.M.
- b. 120th Regular Meeting - January 11, 2019, 12 noon.

There being no other matter to be taken up and upon motion of Dir. Mendiola, duly seconded by Dir. Martinez, the meeting was officially adjourned at 3:10 P.M.

PREPARED AND CERTIFIED CORRECT:

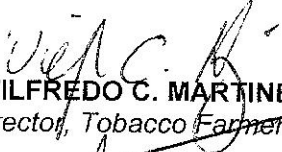

ATTY. ROBERT A. AMBROS
Acting Board Secretary V

ATTESTED:

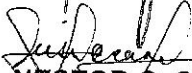

Hon. ROBERT L. SEARES
Vice-Chairman and Administrator



Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Traders/Exporters Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community


Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector