

OFFICE OF THE GOVERNING BOARD

**NINETY-FIRST (91ST) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
28 NOVEMBER 2018, 12:00 NOON**

Present:

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman
Hon. PEDRO J. MENDIOLA, JR.	-	Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community
Hon. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector

Others Present:

Atty. ROHBERT A. AMBROS	-	Department Manager III, Regulation Dept. Acting Board Secretary V
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Ms. KYRA A. CLAMAÑA	-	Private Secretary I
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

The opening prayer was led by Ms. Alona A. Manganaan.

II. CALL TO ORDER

The meeting was called to order at 12:00 noon, with the Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer.

III. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Ex-Officio and Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES
2. Dir. PEDRO J. MENDIOLA, JR.

3. Dir. RODOLFO F. SALANGA
 4. Dir. WILFREDO C. MARTINEZ
 5. Dir. TEOFILO R. QUINTAL
 6. Dir. NESTOR C. CASELA; and
 7. Dir. DANILO C. TRONGCO.
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IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

- A. APPROVAL OF THE AGENDA OF THE 91ST SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 28 NOVEMBER 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

Vice-Chairman/Administrator Seares presented to the Members of the Board the Agenda for the 91st Special Meeting. Upon motion of Dir. Salanga and duly seconded by Dir. Casela, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 960-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Agenda for the Ninety-First (91st) Special Meeting of the NTA Governing Board held this 28th day of November 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

- B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND EIGHTEENTH (118TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 09 NOVEMBER 2018 AT THE BOARD ROOM, SECOND FLOOR, NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

The Presiding Officer presented the Minutes of the 118th Regular Meeting of the NTA Governing Board held on 09 November 2018 for their consideration and approval.

On motion Dir. Trongco and duly seconded by Dir. Martinez, the board adopted the following resolution, to wit:

RESOLUTION NO. 961-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Minutes of the One Hundred and Eighteenth (118th) Regular Meeting of the NTA Governing Board held on 09 November 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. RATIFICATION AND/OR APPROVAL OF THE AWARDS OF CONTRACTS FOR THE FOLLOWING PROJECTS:

- 1. SUPPLY AND DELIVERY OF LABORATORY EQUIPMENT FOR THE IRD-BATAC, ILOCOS NORTE, IN FAVOR OF GRIMIT LABORATORY FURNITURES AND EQUIPMENT CORP. WITH THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) IN THE AMOUNT OF PHP1,646,890.00**

On motion of Dir. Casela, duly seconded by Dir. Salanga, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 962-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board ratifies and approves the award of the contract for the project: “Supply and Delivery of Laboratory Equipment of the IRD-Batac, Ilocos Norte” in favor of Gritmit Laboratory Furnitures and Equipment Corp. with the Single Calculated and Responsive Bid (SCRB) in the amount of Php1,646,890.00.

RESOLVED, FURTHER, that the NTA Governing Board likewise ratifies and approves the Contract Agreement entered and signed into by the Vice-Chairman/Administrator with the winning bidder, as well as the issuance of the Notice of Award and Notice to Proceed appurtenant thereto;

RESOLVED, FINALLY, that the Vice-Chairman/Administrator is hereby enjoined to supervise the implementation of the said project until its final completion.

UNANIMOUSLY APPROVED.....”

- 2. SUPPLY AND DELIVERY OF FUNGICIDE/INSECTICIDE REQUIREMENTS FOR THE IFOIGAP-TCGS CY 2018-2019 IN FAVOR OF AGWAY CHEMICALS CORP. WITH THE SINGLE CALCULATED AND RESPONSIVE BID IN THE AMOUNT OF PHP8,546,675.00**

On motion of Dir. Casela, duly seconded by Dir. Trongco, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 963-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board ratifies and approves the award of the contract for the project: “Supply and Delivery of Fungicide/Insecticide Requirements for the IFOIGAP-TCGS CY 2018-2019” in

favor of Agway Chemicals Corp. with the Single Calculated and Responsive Bid (SCRB) in the amount of Php8,546,675.00.

RESOLVED, FURTHER, that the NTA Governing Board likewise ratifies and approves the Contract Agreement entered and signed into by the Vice-Chairman/Administrator with the winning bidder, as well as the issuance of the Notice of Award and Notice to Proceed appurtenant thereto;

RESOLVED, STILL FURTHER, that the Vice-Chairman/Administrator is hereby enjoined to supervise the implementation of the said project until its final completion.

RESOLVED, FINALLY, that the NTA Bids and Awards Committee (BAC) is hereby directed to submit to the NTA Governing Board the kind and volume of each fungicide/insecticide to be supplied by the winning bidder.

UNANIMOUSLY APPROVED.....”

3. SUPPLY AND DELIVERY OF SUCKERCIDE REQUIREMENTS FOR THE IFOIGAP-TCGS CY 2018-2019 IN FAVOR OF AGWAY CHEMICALS CORP. WITH THE SINGLE CALCULATED AND RESPONSIVE BID IN THE AMOUNT OF PHP1,914,250.00

On motion of Dir. Trongco, duly seconded by Dir. Salanga, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 964-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board ratifies and approves the award of the contract for the project: “Supply and Delivery of Suckercide Requirements for the IFOIGAP-TCGS CY 2018-2019” in favor of Agway Chemicals Corp. with the Single Calculated and Responsive Bid (SCRB) in the amount of Php1,914,250.00.

RESOLVED, FURTHER, that the NTA Governing Board likewise ratifies and approves the Contract Agreement entered and signed into by the Vice-Chairman/Administrator with the winning bidder, as well as the issuance of the Notice of Award and Notice to Proceed appurtenant thereto;

RESOLVED, STILL FURTHER, that the Vice-Chairman/Administrator is hereby enjoined to supervise the implementation of the said project until its final completion.

RESOLVED, FINALLY, that the NTA Bids and Awards Committee (BAC) is hereby directed to submit to the NTA Governing Board the kind and volume of suckercide to be supplied by the winning bidder.

UNANIMOUSLY APPROVED.....”

- 4. SUPPLY AND DELIVERY OF HYGROMETER AND THERMOMETER FOR THE PROJECT: “FACILITY ASSISTANCE UNDER THE CURING BARN ASSISTANCE PROJECT (CBAP)” IN FAVOR OD LAKAS AGRITECH MARKETING WITH THE SINGLE CALCULATED AND RESPONSIVE BID IN THE AMOUNT OF PHP5,730,046.40**

On motion of Dir. Trongco, duly seconded by Dir. Salanga, the NTA Governing Board adopted the following resolution, to wit:

RESOLUTION NO. 965-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board ratifies and approves the award of the contract for the project: “Supply and Delivery of Hygrometers and Thermometers for the Project: Facility Assistance Under the Curing Barn Assistance Project (CBAP)” in favor of Lakas Agritech Marketing with the Single Calculated and Responsive Bid (SCRB) in the amount of Php5,730,046.40.

RESOLVED, FURTHER, that the NTA Governing Board likewise ratifies and approves the Contract Agreement entered and signed into by the Vice-Chairman/Administrator with the winning bidder, as well as the issuance of the Notice of Award and Notice to Proceed appurtenant thereto;

RESOLVED, STILL FURTHER, that the Vice-Chairman/Administrator is hereby enjoined to supervise the implementation of the said project until its final completion.

RESOLVED, FINALLY, that the NTA Bids and Awards Committee (BAC) is hereby directed to submit to the NTA Governing Board the number of units of Hygrometers and Thermometers to be delivered to each NTA Branch Office.

UNANIMOUSLY APPROVED.....”

- D. AMENDMENT OF THE IMPLEMENTING GUIDELINES FOR THE SEEDLING PRODUCTION PROJECT INCREASING THE AMOUNT ALLOCATED FOR THE PURCHASE OF SEEDLING TRAYS**



Upon the unanimous decision of the NTA Governing Board, the following resolution was adopted, to wit:

RESOLUTION NO. 966-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the amendment of the Implementing Guidelines for the Seedling Production Project increasing the budget allocated for the purchase of seedling trays in the amount of Php186,026.00 for the five (5) identified NTA Branch Offices.

UNANIMOUSLY APPROVED.....”

- E. APPROVAL OF MEMORANDUM CIRCULAR NO. 002, SERIES OF 2018 INCREASING THE RATES OF LICENSE FEES, MONITORING/SUPERVISION FEES, RESEARCH AND REGULATION (R&R) FEES, INSPECTION FEES AND COMPETITIVENESS ENHANCEMENT FEE (CEF), EFFECTIVE 01 JULY 2019**

Dir. Trongco moved for the approval of the matter. Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 967-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the issuance of Memorandum Circular No. 002, Series of 2018, increasing the rates of License Fees, Monitoring/Supervision Fees, Research and Regulation (R&R) Fees, Inspection Fees and Competitiveness Enhancement Fee (CEF), effective July 1, 2019.

RESOLVED, FURTHER, that the NTA Management is hereby directed to file the subject Memorandum Circular with the University of the Philippines-Office of the National Administrative Register (UP-ONAR).

UNANIMOUSLY APPROVED.....”

- F. APPROVAL OF MEMORANDUM CIRCULAR NO. 003, SERIES OF 2018 REMOVING THE MONITORING/SUPERVISION FEES FOR THE CONSTRUCTIVE EXPORTATION/IMPORTATION OF TOBACCO PRODUCTS FROM PHILIPPINE ECONOMIC ZONE AUTHORITY (PEZA)-REGISTERED CIGARETTE/CIGAR MANUFACTURERS TO LEGITIMATE LOCAL CIGARETTE/CIGAR MANUFACTURERS, EFFECTIVE 01 JULY 2019**

Dir. Casela moved for the approval of the matter. Dir. Trongco seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 968-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the issuance of Memorandum Circular No. 003, Series of 2018, removing the monitoring/supervision fees for the constructive importation/exportation of tobacco products from Philippine Economic Zone Authority-Registered Cigarette/Cigar Manufacturers to Legitimate Local Cigarette/ Cigar Manufacturers, effective July 1, 2019.

RESOLVED, FURTHER, that the NTA Management is hereby directed, to file the subject Memorandum Circular with the University of the Philippines-Office of the National Administrative Register (UP-ONAR).

UNANIMOUSLY APPROVED.....”

- G. APPROVAL OF MEMORANDUM CIRCULAR NO. 004, SERIES OF 2018 FURTHER EXTENDING THE VALIDITY OF IMPORT/EXPORT/TRANSSHIPMENT COMMODITY CLEARANCES FROM 60 DAYS TO 90 DAYS**

Dir. Salanga moved for the approval of the matter. Dir. Trongco seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 969-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the issuance of Memorandum Circular No. 004, Series of 2018, further extending the validity of Export/Import/Transshipment Commodity Clearances from sixty (60) days to ninety (90) days from date of approval, effective July 1, 2019.

RESOLVED, FURTHER, that the NTA Management is hereby directed to file the subject Memorandum Circular with the University of the Philippines-Office of the National Administrative Register (UP-ONAR).

UNANIMOUSLY APPROVED.....”

- H. APPROVAL OF THE AUTHORITY OF THE VICE-CHAIRMAN/ADMINISTRATOR TO SIGN THE APPLICATION FORMS FOR THE CLAIM FOR REFUND FROM MERALCO AND DESIGNATING MR. REYNALDO R. AQUINO, BUDGET OFFICER V AS THE AUTHORIZED REPRESENTATIVE TO RECEIVE THE SUBJECT REFUND**



Dir. Casela moved for the approval of the matter. Dir. Mendiola seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 970-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board authorizes the Vice-Chairman/Administrator, Robert L. Seares, M.D., to sign the application forms for the claims for refund from Meralco for the service lines under the name of the National Tobacco Administration.

RESOLVED, FURTHER, that Mr. Reynaldo R. Aquino, Budget Officer V, Cash and Fund Management Division, Finance Department, is hereby authorized to receive from Meralco the amount representing the subject refund.

UNANIMOUSLY APPROVED.....”

- I. **REQUEST FOR THE PROVISION OF TRANSPORTATION COST OF FERTILIZERS DELIVERED BY GUR LAVI CORP. AND STY AGRO INDUSTRIAL TRADING FROM DROP-OFF POINTS TO FARMERS' RESIDENCE IN THE AMOUNT OF PHP30.00, PER BAG**

Dir. Salanga moved for the approval of the matter. Dir. Mendiola seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 971-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the request of NTA Management for the provision of transportation cost in the amount of Php30.00, per bag, for fertilizers delivered by Gur Lavi Inc. (All Branch Offices) and STY Agro Industrial Trading (NTA-Ilocos Norte Branch Office only), from drop-off points to the residences of tobacco farmer-cooperators, the same to be charged from amount allocated for production/financial assistance under the DBM-approved NTA Corporate Operating Budget (COB) for FY 2018.

UNANIMOUSLY APPROVED.....”

- J. **REQUEST FOR THE PURCHASE OF DRILLING MACHINE FOR THE ABRA PROVINCIAL FEDERATION OF TOBACCO-BASED FARMERS ASSOCIATIONS AND COOPERATIVES; AND**
K. **REQUEST FOR THE PURCHASE OF NINE (9) UNITS OF WATER PUMP FOR THE ABRA PROVINCIAL FEDERATION OF TOBACCO-BASED FARMERS ASSOCIATIONS AND COOPERATIVES**

Items J and K were jointly discussed by the board. Dir. Trongco presented to the board the resolutions from the Abra Provincial Federation

of Tobacco-Based Farmers Associations and Cooperatives requesting the NTA to provide the subject farm implements. He reported that there is about 200 to 250 hectares of tobacco farm land which have no available irrigation facility and that the farmers therein are requesting for assistance from the NTA.

Dir. Salanga said that the request cannot be acted upon considering that the FY 2018 COB has already been approved by the DBM. However, he said that the matter can be discussed by the board for FY 2019. He then moved for the deferment of the said items.

(deferred)

IV. OTHER MATTERS

- A. **ADOPTING THE FY 2017 PERFORMANCE-BASED BONUS SYSTEM FOR THE NATIONAL TOBACCO ADMINISTRATION (NTA) IN ACCORDANCE WITH EXECUTIVE ORDER NO. 80, S. 2012 AND GCG MEMORANDUM CIRCULAR NO. 2017-01**

RESOLUTION NO. 972-2018

ADOPTING THE FY 2017 PERFORMANCE-BASED BONUS SYSTEM FOR THE NATIONAL TOBACCO ADMINISTRATION IN ACCORDANCE WITH EXECUTIVE ORDER NO. 80, S. 2012 AND GCG MEMORANDUM CIRCULAR NO. 2017-01.

WHEREAS, on 20 July 2012, President BENIGNO S. AQUINO III, issued Executive Order (EO) No. 80, s. 2012, which directed the Governance Commission for GOCCs (GCG) to issue the necessary guidelines for the Performance-Based Incentive (PBI) System of GOCCs under GCG's jurisdiction;

WHEREAS, GCG Memorandum Circular (MC) No. 2017-01 established the rules and regulations for the Interim Performance-Based Bonus (PBB) System for Qualified Officers and Employees of GOCCs covered by GCG pursuant to the "GOCC Governance Act of 2011" (R.A. No. 10149);

WHEREAS, subject to further evaluation by GCG, NTA has attained a weighted-average of 90.89% based on its performance Scorecard for 2017, and has complied with all Good Governance Conditions, pursuant to GCG M.C. No. 2017-01;

WHEREAS, E.O. No. 80 requires that the funds for the grant of PBB in GOCCs shall be charged against their respective corporate funds, subject to the approval of their respective governing boards; and

WHEREAS, no other performance-based incentives or its equivalent has been granted to the Officers and Employees of NTA for FY 2017.

“BE IT RESOLVED, the Board hereby **APPROVES** the following:

1. Application with GCG for authorization to grant the FY 2017 PBB for Qualified Officers and Employees based on their Percentile Ranking within their respective levels, and the applicable rate of incentive.

2. Allocation of an amount not exceeding Five Million Sixty-Four Thousand One Hundred Five and Seventy-Five Centavos (Php5,064,105.75) based on PBB Form 3A, chargeable against corporate funds, for the grant of the FY 2017 PBB to Qualified Officers and Employees; Provided, the grant of the FY 2017 PBB is subject to the approval and/or adjustment by the GCG.

3. Authorization of the Chairperson of the Governing Board, the Chief Executive Officer, Heads of Finance and Planning or their equivalent in authority and area of responsibility, Chairperson on the Bids and Awards Committee and other Officers concerned, to certify and attest under oath the veracity of all information disclosed in the submitted documents required in GCG M.C. No. 2017-01 and such other documents that may be required by GCG.

DONE, this 28th day of November 2018, in Quezon City, Philippines.

UNANIMOUSLY APPROVED

B. REQUEST FOR THE CONDUCT OF PUBLIC BIDDING FOR THE FOLLOWING PROJECTS IN COMPLIANCE WITH DBM CIRCULAR NO. 2018-8 DATED JULY 30 2018 PRESCRIBING THE GUIDELINES ON THE CONDUCT OF EARLY PROCUREMENT FOR FISCAL YEAR (FY) 2019 NATIONAL EXPENDITURE PROGRAM (NEP), TO WIT:

- 1) CONSTRUCTION OF THE NTA TOBACCO FARMERS TRAINING AND LABORATORY BUILDING AT SAN JUAN, ILOCOS SUR, AND PROVISION OF POWER SUPPLY, WITH AN APPROVED BUDGET FOR THE CONTRACT IN THE AMOUNT OF PHP11,330,771.33 AND PHP551,260.48, RESPECTIVELY**

Upon the unanimous decision of the NTA Governing Board, the following resolution was adopted, to wit:

RESOLUTION NO. 973-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves



the request of NTA Management for the early conduct of public bidding for the project: "Construction of the NTA tobacco Farmers Training and Laboratory Building at San Juan, Ilocos Sur" with an Approved Budget for the Contract (ABC) in the amount of Php11,330,771.33, chargeable against the NTA Corporate Operating Budget (COB) for Fiscal Year (FY) 2019 pursuant to DBM Circular Letter No. 2018-8 dated July 30, 2018, with the subject: "Prescribing the Guidelines on the Conduct of Early Procurement for Fiscal year (FY) 2019 National Expenditure Program (NEP).

RESOLVED, FURTHER, that the NTA Management is likewise authorized to cause the procurement and installation of power supply for the aforesaid project through any appropriate mode of procurement authorized under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with budget allocation in the amount of Php551,260.48.

UNANIMOUSLY APPROVED....."

- 2) CONSTRUCTION OF THE NTA TOBACCO FARMERS TRAINING AND LABORATORY BUILDING AT ILAGAN, ISABELA, AND PROVISION OF POWER SUPPLY, WITH AN APPROVED BUDGET FOR THE CONTRACT IN THE AMOUNT OF PHP12,042,022.09 AND PHP600,000.00, RESPECTIVELY**

Upon the unanimous decision of the NTA Governing Board, the following resolution was adopted, to wit:

RESOLUTION NO. 974-2018

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of NTA Management for the early conduct of public bidding for the project: "Construction of the NTA tobacco Farmers Training and Laboratory Building at Ilagan, Isabela" with an Approved Budget for the Contract (ABC) in the amount of Php12,042,022.09, chargeable against the NTA Corporate Operating Budget (COB) for Fiscal Year (FY) 2019 pursuant to DBM Circular Letter No. 2018-8 dated July 30, 2018, with the subject: "Prescribing the Guidelines on the Conduct of Early Procurement for Fiscal year (FY) 2019 National Expenditure Program (NEP).

RESOLVED, FURTHER, that the NTA Management is likewise authorized to cause the procurement and installation of power supply for the aforesaid project through any appropriate mode of procurement authorized under the 2016 Revised Implementing Rules and Regulations of Republic Act No.



9184, with budget allocation in the amount of Php600,000.00.

UNANIMOUSLY APPROVED.....”

3) CONSTRUCTION OF THE NTA TOBACCO FARMERS TRAINING AND LABORATORY BUILDING AT TUGUEGARAO CITY, CAGAYAN, WITH AN APPROVED BUDGET FOR THE CONTRACT IN THE AMOUNT OF PHP20,435,945.31

Upon the unanimous decision of the NTA Governing Board, the following resolution was adopted, to wit:

RESOLUTION NO. 975-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of NTA Management for the early conduct of public bidding for the project: “Construction of the NTA tobacco Farmers Training and Laboratory Building at Tuguegarao City, Cagayan” with an Approved Budget for the Contract (ABC) in the amount of Php20,435,945.31, chargeable against the NTA Corporate Operating Budget (COB) for Fiscal Year (FY) 2019 pursuant to DBM Circular Letter No. 2018-8 dated July 30, 2018, with the subject: “Prescribing the Guidelines on the Conduct of Early Procurement for Fiscal year (FY) 2019 National Expenditure Program (NEP).”

UNANIMOUSLY APPROVED.....”

C. 2018 TOBACCO GROWER OF THE YEAR – BURLEY AND NATIVE CATEGORIES AWARDING RITES

The NTA Governing Board was informed of the letter-request dated November 15, 2018 of Ms. Imelda N. Riñen, Manager of the FTSD, requesting to hold the awarding rites for the winners of the Tobacco Grower of the Year – Burley and Native categories, the same to be held on December 18, 2018 at the NTA-Ilocos Norte Auditorium and requesting for the approval of the budget for the said event in the amount of Php288,928.33.

The board considered the request, however, the date for the holding of the event was moved to December 17, 2018.

Upon motion of Dir. Salanga and duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 976-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the conduct of the awarding rites for the Tobacco

Grower of the Year – Burley and Native Categories the same to be held on December 17, 2018 at the NTA-Ilocos Norte Auditorium.

RESOLVED, FURTHER, that the board approves the proposed budget for the conduct of the said awarding rites in the amount of Php288,928.33.

UNANIMOUSLY APPROVED.....”


D. IMPLEMENTING GUIDELINES OF ALL NTA PROJECTS

Dir. Salanga instructed the Corporate Planning Department to amend the implementing guidelines of all NTA projects and to provide copies of the same to each Member of the NTA governing Board.

VI. ADJOURNMENT


On motion of Dir. Mendiola, duly seconded by Dir. Martinez, the meeting was officially adjourned at 2:20 P.M.

PREPARED AND CERTIFIED CORRECT:


ATTY. ROBERT A. AMBROS
Acting Board Secretary

ATTESTED:


Hon. ROBERT L. SEARES
Vice-Chairman and Administrator


Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Traders/Exporters Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector



Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector



Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector



Hon. NESTOR C. CASELA
Appointive Director, Academic Community



Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector

