

OFFICE OF THE GOVERNING BOARD

**EIGHTY-EIGHTH (88TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
30 AUGUST 2018, 12:00 NOON**

Present:

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman/Presiding
Hon. PEDRO J. MENDIOLA, JR.	-	Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community
Hon. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector

Others Present:

ATTY. ROBERTO M. SISON	-	Attorney V and Interim Board Secretary
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. CALL TO ORDER

The meeting was called to order at 12:00 noon, with the Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer.

II. INTRODUCTION OF HONORABLE DANILO C. TRONGCO AS NEWLY APPOINTED MEMBER OF THE NTA GOVERNING BOARD

Dir. Trongco was warmly welcomed by the Members of the NTA Governing Board. He said it is his honor to be part of the NTA Board of Directors, particularly with the help of the Chairman and Vice-Chairman of the Board. He also thanked the other members for their trust reposed upon him and hoped he would be able to actively contribute for the betterment of the agency.

III. DETERMINATION OF QUORUM

The Interim Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Appointive Members of the NTA Governing Board. The Interim Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES
2. Dir. PEDRO J. MENDIOLA, JR.
3. Dir. RODOLFO F. SALANGA
4. Dir. TEOFILO R. QUINTAL

5. Dir. NESTOR C. CASELA;
6. Dir. DANILO C. TRONGCO.

IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

- A. APPROVAL OF THE AGENDA OF THE 88TH SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 30 AUGUST 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

The Vice-Chairman/Administrator presented to the Members of the Board the Agenda for the 88th Special Meeting held this 30 August 2018. Upon motion of Dir. Salanga, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 902-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Agenda for the Eighty-Eighth (88th) Special Meeting of the NTA Governing Board held this 30th day of August 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

- B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND FIFTEENTH (115TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 09 AUGUST 2018 AT THE BOARD ROOM, SECOND FLOOR, NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

The Presiding Officer presented the Minutes of the 115th Regular Meeting of the NTA Governing Board held on 09 August 2018 for their consideration and approval.

On motion of Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 903-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Minutes of the One Hundred and Fifteenth (115th) Regular Meeting of the NTA Governing Board held on 09 August 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

- C. APPROVAL OF THE AWARD OF CONTRACT FOR THE PROJECT: “CONSTRUCTION OF 2-STOREY NTA TOBACCO FARMERS TRAINING BUILDING AT BRGY. MAGSAYSAY, TAGUDIN, ILOCOS SUR”**



On motion of Dir. Salanga, duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

RESOLUTION NO. 904-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the award of contract for the project: “Construction of 2-Storey NTA Tobacco Farmers Training Building at Brgy. Magsaysay, Tagudin, Ilocos Sur” in favor of Omnifica Construction & Development Corporation with the Single Calculated and Responsive Bid (SCRB) in the amount of Php11,500,701.23.

UNANIMOUSLY APPROVED.....”

D. APPROVAL OF THE CONTRACT OF LEASE OF THE NTA AGRIPINOY FEED MILLING COMPLEX AT BRGY. SULVEC, NARVACAN, ILOCOS SUR

On motion of Dir. Quintal, duly seconded by Dir. Trongco, the board adopted the following resolution, to wit:

RESOLUTION NO. 905-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the Contract of Lease between the NTA and Abra Diocesan Teachers and Employees Multi-Purpose Cooperative Inc. for the lease of the NTA AgriPinoy Feed Milling Complex with a monthly rental of Php30,000.00.

RESOLVED, FURTHER, that the Vice-Chairman/Administrator is hereby authorized to enter into and sign the Contract of Lease for and in behalf of the NTA.

UNANIMOUSLY APPROVED.....”

E. APPROVAL OF THE PHILIPPINE TOBACCO INDUSTRY ROADMAP

Dir. Quintal moved for the approval of the matter. Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 906-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Philippine Tobacco Industry Roadmap as formally presented by the NTA Management to the different stakeholders of the tobacco industry held on 24 July 2018.

UNANIMOUSLY APPROVED.....”



IV. OTHER MATTERS

A. APPROVAL FOR AUTHORITY OF THE NTA MANAGEMENT TO CONDUCT PUBLIC BIDDING FOR THE PROJECT: "SUPPLY AND DELIVERY OF FIFTY (50) UNITS OF HAND-HELD TRACTORS FOR THE DIFFERENT NTA BRANCH OFFICES"

Dir. Quintal informed the Vice-Chairman/Administrator that he and Dir. Casela discussed the matter with the Branch Managers during the Operations Group meeting held at Batac City, Ilocos Norte.

Dir. Salanga said that the board should await first the specifications of the hand-held tractors and the allocation per branch office and further said the board has already approved the matter in principle. Dir. Casela said that the basis of allocation shall be the total number of tobacco farmers and area of production. Dir. Quintal added that the facility assistance will benefit farmer associations/cooperatives giving preference to the national officers of NAFTAC.

Dir. Casela has also reported that all branch offices would like to avail of the facility assistance given the fact that Ms. Laudencia has informed the board that there is an available fund from the FY 2018 Corporate Operating Budget in the amount of Php16Million which is not utilized. He suggested that management should utilize the available funds within the year otherwise it will be reverted to the DBM.

Dir. Mendiola inquired on the specifications of the subject purchase. Dir. Casela replied that the specifications are already with the Bids and Awards Committee. However, Dir. Casela said that the allocation per branch should be received by the board pending the publication of the Invitation to Bid.

The Vice-Chairman inquired on the unit cost of the hand-held tractor. Ms. Manganaan replied that it is Php235,000.00, per unit.

Dir. Quintal also informed the board that there will be 20% subsidy to be provided. However, Dir. Salanga said that there is no subsidy for facility assistance program and suggested to review the policies previously adopted. Dir. Quintal replied that when the NTA provided water pumps under the facility assistance project, it out rightly granted Php10,000.00, per farmer availee.

Dir. Salanga moved for the approval of the matter. Dir. Quintal seconded the motion. There being no other comment/suggestion, the board adopted the following resolution, to wit:

RESOLUTION NO. 907-2018

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board authorizes the NTA Management to conduct public bidding for the project: "Supply and Delivery of Fifty (50) units of Hand-Held Tractors for the Different NTA Branch Offices" with an approved budget for the contract (ABC) in the amount of Php11,750,000.00.

UNANIMOUSLY APPROVED.....”

VI. ADJOURNMENT

On motion of Dir. Mendiola, duly seconded by Dir. Salanga, the meeting was officially adjourned at 1:40 P.M.

The board agreed to conduct the next Committee and Regular Board Meetings on September 11 and 12, 2018, respectively.


PREPARED AND CERTIFIED CORRECT:


ATTY. ROBERTO M. SISON
Interim Board Secretary


ATTESTED:



Hon. ROBERT L. SEARES
Vice-Chairman and Administrator


Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Traders/Exporters Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community


Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector