

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street, corner Panay Avenue, Quezon City
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OFFICE OF THE GOVERNING BOARD

**EIGHTY-FOURTH (84TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
27 APRIL 2018, 11:00 A.M.**

Present:

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman/Presiding
Hon. PEDRO J. MENDIOLA, JR.	-	Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community

Others Present:

Ms. FORTUNA C. BENOSA	-	Officer-in-Charge, Corp. Planning Dept.
Dr. ROBERTO R. BONOAN	-	Department Manager III, IRD
ATTY. ROBERT A. AMBROS	-	Department Manager III, Regulation Dept. and concurrent Acting Board Secretary
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Ms. KYRA CLAMAÑA	-	Private Secretary II

HIGHLIGHTS OF THE MEETING

I. CALL TO ORDER

The meeting was called to order at 11:00 A.M., with Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer. The opening prayer was led by Ms. Alona Manganaan.

II. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES
 2. Dir. PEDRO J. MENDIOLA, JR.
 3. Dir. RODOLFO F. SALANGA
 4. Dir. WILFREDO C. MARTINEZ
 5. Dir. TEOFILO R. QUINTAL; AND
 6. Dir. NESTOR C. CASELA.
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III. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

A. APPROVAL OF THE AGENDA OF THE 84TH SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD THIS 27 APRIL 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

Vice-Chairman/Administrator Seares presented to the Members of the Board the Agenda for the 84th Special Meeting. Upon motion of Dir. Quintal and duly seconded by Dir. Martinez, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 826-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Agenda for the Eighty-Fourth (84th) Special Meeting of the NTA Governing Board held this 27th day of April 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND ELEVENTH (111TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 13 APRIL 2018 AT THE BOARD ROOM, SECOND FLOOR, NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY


The Presiding Officer presented the Minutes of the 111th Regular Meeting of the NTA Governing Board held on 13 April 2018 for their consideration and approval.

Atty. Ambros apologized for the typographical error on the date of extension of the consultancy services of Mr. Antonio P. Teoxon on page 6 of the minutes, which should be read as: “15 March 2018 to 14 April 2018”.

Dir. Casela requested the submission of inventories from the concerned branch offices. Dr. Bonoan stated that the lists of inventories as of December 31, 2017 are with Ms. Laudencia. However, Dr. Bonoan informed the board that the inventories already went down as of 31 March 2018. Dr. Bonoan also reported that the inventories were considered in the preparation of the consolidated Farm Plan and Budget (FPB). Dir. Casela then reminded the NTA Management to avoid incurring inventories in the future.

Dir. Casela also requested for the amendment of the minutes that the one who made the motion for the approval of the procurement of Weather Forecasting System should be Dir. Quintal.

Dir. Martinez moved for the approval of the minutes as amended. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:



RESOLUTION NO. 827-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the amended Minutes of the One Hundred and Eleventh (111th) Regular Meeting of the NTA Governing Board held on 13 April 2018 at the NTA Board Room, NTA Bldg., Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. FINAL REPORT OF THE RBRA CONSULTING AND ENGINEERING SERVICES ON THE STRUCTURAL INVESTIGATION OF THE NTA CENTRAL OFFICE BUILDING AND THE STOP-GAP MEASURES UNDERTAKEN BY THE NTA MANAGEMENT

Upon motion of Dir. Salanga, the board noted the final report of RBRA Consulting Services and adopted the following resolution to wit:

RESOLUTION NO. 828-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board duly notes the final report of RBRA Consulting Services regarding the Structural Investigation of the NTA Central Office Building.

UNANIMOUSLY APPROVED.....”

D. NOTATION OF THE COMMENTS OF THE INTERNAL UADIT SERVICE ON THE CONDONATION OF INTERESTS AND PENALTIES FOR PAST DUE ACCOUNTS

Dir. Salanga requested that the matter be deferred and to be discussed in the next board meeting when Ms. Laudencia has already reported back to work after her leave of absence.

E. REQUEST FOR AUTHORITY FOR THE VICE-CHAIRMAN/ADMINISTRATOR TO ENTER INTO CONTRACTS OF CONDITIONAL SALE WITH THE AWARDEES OF HOUSING LOTS FROM THE NTA PROPERTY LOCATED AT TUGUEGARAO CITY, CAGAYAN

Atty. Ambros said that the board previously approved the award of housing lots from the NTA property at Tuguegarao City, Cagayan to nine (9) NTA officials/employees. He said that one of the conditions before any contract of sale will be signed was the preparation and approval of a subdivision plan. He then reported that Dr. Corazon Riazonda submitted the approved subdivision plan, hence, a board approval to grant authority for the Administrator/Vice-Chairman is necessary for him to enter into and execute the Conditional Contract of Sale with the lot awardees.



Dir. Martinez moved for the approval of the matter. Dir. Salanga seconded the motion. Thereafter, the board adopted the following resolution, to wit:

RESOLUTION NO. 829-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves to grant authority for the Administrator/Vice-Chairman to enter into and execute a Deed of Conditional Sale with the awardees of housing lots from the NTA Property located as Tuguegarao City, Cagayan.

UNANIMOUSLY APPROVED.....”

F. PROPOSED CREATION OF LOCAL BIDS AND AWARDS COMMITTEE AND AUTHORITY TO CONDUCT PUBLIC BIDDING FOR THE PURCHASE OF FERTILIZERS FOR THE IFOIGAP-RICE CY 2018 WET SEASON

On motion of Dir. Quintal, duly seconded by Dir. Salanga, the board adopted the following resolution to wit:

RESOLUTION NO. 830-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the continuance of centralized agency procurement processes through the existing Bids and Awards Committee (BAC).

RESOLVED, FURTHER, that the NTA Governing Board hereby authorizes the existing Bids and Awards Committee (BAC) to conduct the public bidding for the procurement of fertilizers for the IFOIGAP-Rice Component CY 2018 Wet Season, with an approved budget for the contract (ABC) in the amount of P15,462,430.00.

UNANIMOUSLY APPROVED.....”

G. AUTHORITY TO INITIATE THE NEGOTIATION WITH CONCERNED GOVERNMENT AGENCIES FOR THE APPROVAL OF THE DEMOLITION OF THE OLD BUILDING AND PROPOSED CONSTRUCTION OF NEW NTA BUILDING, INCLUDING THE AUTHORITY TO REQUEST FOR FUNDING SUPPORT FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)

With the notation of the report of RBRA Consulting Services, Dir. Salanga moved to approve the above matter. The board then adopted the following resolution, to wit:

RESOLUTION NO. 831-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves



the request of NTA Management for authority to initiate the negotiations with concerned government agencies for the demolition of the NTA Central Office, including the authority to request funding support from the Department of Budget and Management (DBM).

UNANIMOUSLY APPROVED.....”

H. AUTHORITY TO CONDUCT PUBLIC BIDDING FOR THE LEASE OF TEMPORARY OFFICE SPACES

On motion of Dir. Martinez, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 832-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of NTA Management for authority to conduct public bidding for the lease of temporary office spaces.

UNANIMOUSLY APPROVED.....”

I. AUTHORITY TO CONDUCT PUBLIC BIDDING FOR THE HIRING OF CONSULTANCY SERVICES TO CONDUCT FEASIBILITY STUDY AND CONSTRUCTION DESIGN ON THE PROPOSED NEW NTA CENTRAL OFFICE BUILDING

On motion of Dir. Casela, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 833-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of NTA Management for authority to conduct public bidding for the hiring of consultancy services to undertake the feasibility study and construction design on the proposed new NTA Central Office Building.

UNANIMOUSLY APPROVED.....”

J. AUTHORITY TO CONDUCT PUBLIC BIDDING FOR THE PURCHASE OF 664 HEADS OF UPGRADED BRAHMAN HEIFER BEEF CATTLE

On motion of Dir. Quintal, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 834-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of NTA Management for authority to conduct



public bidding for the procurement of 664 Heads of Upgraded Brahman Heifer Beef Cattle with an approved budget for the contract (ABC) in the amount of P30,000,000.00.

UNANIMOUSLY APPROVED.....”

K. CONFIRMATION OF THE APPOINTMENT OF MS. FORTUNA C. BENOSA AS DEPARTMENT MANAGER III, CORPORATE PLANNING DEPARTMENT

On motion of Dir. Casela, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 835-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board confirms the appointment of Ms. FORTUNA C. BENOSA as Department Manager III of the Corporate Planning Department.

UNANIMOUSLY APPROVED.....”

L. AUTHORITY FOR THE VICE-CHAIRMAN/ADMINISTRATOR TO SIGN AND FILE THE PETITION/S FOR THE VOLUNTARY TITLE STANDARDIZATION PROGRAM PURSUANT TO LAND REGISTRATION AUTHORITY (LRA) CIRCULAR NO. 27-2011”

On motion of Dir. Martinez, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 836-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board grants authority for the Vice-Chairman/Administrator to sign and file the Petition/s for the Voluntary Title Standardization Program for all NTA properties pursuant to Land Registration Authority (LRA) Circular No. 27-2011.

UNANIMOUSLY APPROVED.....”

IV. OTHER MATTERS

A. LETTER REQUEST OF ASIAN PYROCHEM TECHNOLOGIES INC.

Atty. Ambros reported that Mr. Leano of Asian Pyrochem went to meet him and Dr. Bonoan regarding their proposal to offer possible tobacco production areas in Mindanao and for the NTA to provide production assistance.

Dir. Casela suggested that the NTA should first determine the feasibility of the area offered if it is suitable for tobacco production and to discuss

later the proposal after the said feasibility study and to invite the proponent in the next meeting of the board.

VI. ADJOURNMENT

The board agreed to conduct the next committee and board meetings for the month of May, as follows:

- a. Committee Meeting - May 10, 2018;
- b. 112th Regular Board Meeting - May 11, 2018;
- c. Committee Meeting - May 24, 2018; and
- d. 85th Special Board Meeting - May 25, 2018.

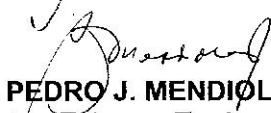
There being no other matter to be discussed and upon motion of Dir. Quintal, duly seconded by Dir. Mendiola, the Board adjourned at 2:37 P.M.

PREPARED AND CERTIFIED CORRECT:



ATTY. ROBERT A. AMBROS
Acting Board Secretary


ATTESTED:



Hon. ROBERT L. SEARES
Vice-Chairman and Administrator


Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Traders/Exporters Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community