

## OFFICE OF THE GOVERNING BOARD

**EIGHTY-SECOND (82<sup>ND</sup>) SPECIAL MEETING OF THE NTA GOVERNING BOARD  
HELD AT THE BOARD ROOM, SECOND FLOOR, NTA BUILDING, SCOUT REYES  
STREET CORNER PANAY AVENUE, QUEZON CITY  
28 FEBRUARY 2018, 12:00 NOON**

**Present:**

Hon. ROBERT L. SEARES, M.D.	-	Administrator/Vice-Chairman
Hon. PEDRO J. MENDIOLA, JR.	-	Member, Tob. Traders/Exporters Sector
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community

**Others Present:**

**Mr. ENRIQUE DELA CRUZ**  
Consultant, Office of the Undersecretary  
For High Value Crops, Department of Agriculture

**ATTY. ROBERT A. AMBROS**  
Officer-in-Charge, Regulation Dept.  
and concurrent Acting Board Secretary

**Ms. KYRA P. CLAMAÑA**  
Private Secretary II

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### HIGHLIGHTS OF THE MEETING

#### I. CALL TO ORDER

The meeting was called to order at 12:00 noon, with Vice-Chairman/Administrator Robert L. Seares, M.D., as the Presiding Officer.

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#### II. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of more than majority of the Appointive Members of the NTA Governing Board. The Acting Board Secretary noted the presence of the following members of the board, to wit:

1. Adm. ROBERT L. SEARES
2. Dir. PEDRO J. MENDIOLA, JR.
3. Dir. RODOLFO F. SALANGA

4. Dir. WILFREDO C. MARTINEZ
5. Dir. TEOFILO R. QUINTAL; AND
6. Dir. NESTOR C. CASELA.

The presence of Mr. Dela Cruz was also recognized.

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**III. FOR APPROVAL/CONFIRMATION/CONSIDERATION:**

**A. APPROVAL OF THE AGENDA OF THE 82<sup>ND</sup> SPECIAL MEETING OF THE NTA GOVERNING BOARD**

Vice-Chairman/Administrator Seares presented to the Members of the Board the Agenda for the 82<sup>nd</sup> Special Meeting. Upon motion of Dir. Salanga and duly seconded by Dir. Mendiola, the board unanimously adopted the following resolution, to wit:

**RESOLUTION NO. 792-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board approves the Agenda for the Eighty-Second (82<sup>nd</sup>) Special Meeting of the NTA Governing Board held this 28<sup>th</sup> day of February 2018 at the NTA Board Room, NTA Bldg., Scout Reyes Street corner Panay Avenue, Quezon City.

**UNANIMOUSLY APPROVED.....”**

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**B. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE EIGHTY FIRST (81<sup>ST</sup>) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD ON 30 JANUARY 2018 AT THE BOARD ROOM, SECOND FLOOR, NTA BLDG., SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

The Presiding Officer presented the Minutes of the 81<sup>st</sup> Special Meeting of the NTA Governing Board held on 30 January 2018 for their consideration and approval. Dir. Salanga proposed amendments to Resolution No. 789-2018 to include all tobacco farmers, whether financed by the NTA or by the private sector.

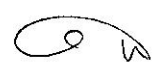
Dir. Salanga moved for the approval of the amended minutes. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

**RESOLUTION NO. 793-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board approves the amended Minutes of the Eighty First (81<sup>st</sup>) Special Meeting of the NTA Governing Board held on 30 January 2018 at the NTA Board Room, NTA Bldg., Scout Reyes Street corner Panay Avenue, Quezon City.

**UNANIMOUSLY APPROVED.....”**

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**C. APPROVAL AND CONFIRMATION OF THE MINUTES OF THE ONE HUNDRED AND NINTH (109<sup>TH</sup>) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 07 FEBRUARY 2018 AT THE CONFERENCE ROOM, SECOND FLOOR, OFFICE OF THE SECRETARY, DEPARTMENT OF AGRICULTURE, ELLIPTICAL ROAD, QUEZON CITY**

The Presiding Officer presented the Minutes of the 109<sup>th</sup> Regular Meeting of the NTA Governing Board held on 07 February 2018 for their consideration and approval.

Dir. Quintal moved for the approval of the minutes. Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

**RESOLUTION NO. 794-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board approves the Minutes of the One Hundred and Ninth (109<sup>th</sup>) Regular Meeting of the NTA Governing Board held on 07 February 2018 at the Conference Room, Second Floor, Office of the Secretary, Department of Agriculture, Elliptical Road, Quezon City.

**UNANIMOUSLY APPROVED.....”**

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**D. APPROVAL OF THE AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF PRIME MOVER ENGINES**

On motion of Dir. Salanga, duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

**RESOLUTION NO. 795-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board approves the award of contract for the project: “Supply and Delivery of Prime Mover Engine” in favor of Lakas AgriTech Marketing with the Single Calculated and Responsive Bid (SCRB) in the amount of P8,286,400.00.

**UNANIMOUSLY APPROVED.....”**

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**V. OTHER MATTERS**

**A. APPROVAL OF THE AWARD OF CONTRACT FOR THE PROJECT: “SUPPLY AND DELIVERY OF GLOBAL POSITIONING SYSTEM (GPS)”**

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

**RESOLUTION NO. 796-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board approves the award of contract for the project: “Supply and Delivery of Global Positioning System (GPS)” in favor of Metos Offshore Inc. with the Lowest Calculated and Responsive Bid (LCRB) in the amount of P427,600.00.

**RESOLVED, FURTHER,** that the NTA Bids and Awards Committee is hereby authorized to conduct the procurement for the project: “Supply and Delivery of Tobacco Moisture Meters” following the procedure for Small Value Procurement (SVP) considering that the approved budget for the contract is less than P1,000,000.00.

**UNANIMOUSLY APPROVED.....”**  
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**B. APPROVAL FOR THE CONDUCT OF PUBLIC BIDDING FOR THE PROJECT: “SUPPLY AND DELIVERY OF HYGROMETERS AND CURING GRAPHS”**

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

**RESOLUTION NO. 797-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes the NTA Management to conduct the public bidding for the project: “Supply and Delivery of Hygrometers and Curing Graphs” the funding requirement for the same shall be taken from the budget for Capability Enhancement Projects of the Industrial Research Department (IRD).

**UNANIMOUSLY APPROVED.....”**  
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**C. REHABILITATION AND IMPROVEMENT OF THE FRONTAGE OF THE AGRIPINOY MEAT PROCESSING PLANT**

Administrator Seares reported that the frontage of the AgriPinoy Meat Processing Plant is prone to flooding. He said that this was caused by the high elevation of the road as part of improvement of the national highway. He requested the members of the board to allow the NTA Management to undertake the rehabilitation of the said frontage.

On motion of Sir. Salanga, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

**RESOLUTION NO. 798-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes



the NTA Management to undertake the rehabilitation and improvement of the frontage of the NTA AgriPinoy Meat Processing Plant through public bidding.

**UNANIMOUSLY APPROVED.....”**  
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**D. APPROVAL OF THE CONDUCT OF PUBLIC BIDDING FOR THE CONSTRUCTION OF THE NTA LABORATORY AND TRAINING BUILDING AT BANGUED, ABRA AND TAGUDIN, ILOCOS SUR**

Administrator Seares reported that Engr. Abraham Dela Peña has prepared the plans, bill of quantities and cost estimates for the proposed Laboratory and Training Buildings at Abra and Ilocos Sur. He requested the board for authority to conduct the public bidding of the said projects.

On motion of Sir. Salanga, duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

**RESOLUTION NO. 799-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes the NTA Management to conduct the public bidding for the construction of the NTA Laboratory and Training Building at the NTA Property at Bangued, Abra.

**RESOLVED, FURTHER,** that the construction of the NTA Laboratory and Training Building at Tagudin, Ilocos Sur, is hereby deferred subject to further discussion in the next board meeting.

**UNANIMOUSLY APPROVED.....”**  
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**E. REQUEST FOR AUTHORITY FOR THE NTA MANAGEMENT TO NEGOTIATE WITH THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) FOR THE AVAILMENT OF DIRECTORS AND OFFICERS LIABILITY INSURANCE (DOLI) FOR THE MEMBERS OF THE BOARD AND NTA OFFICERS**

The Members were informed of the letter from the GSIS in connection with the Directors and Officers Liability Insurance (DOLI). The DOLI is an insurance cover designed to protect GOCC directors and officers against cost of litigation and liability in the course of performing their official functions as authorized under GCG Memorandum Circular No. 2012-10 dated January 7, 2014. The GSIS will discuss the features of the DOLI policy for better understanding.

On motion of Sir. Salanga, duly seconded by Dir. Martinez, the board adopted the following resolution, to wit:

**RESOLUTION NO. 800-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes the NTA Management to discuss and negotiate with the

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Government Service Insurance System (GSIS) for the availment of Directors and Officers Liability Insurance (DOLI), the premium payment and final terms and conditions of the policy shall be submitted to the board for its consideration and approval prior to its effectivity.

**UNANIMOUSLY APPROVED.....”**  
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**F. REHABILITATION/REPAIR OF NTA BUILDINGS (BRANCH OFFICES AND PROJECT MANAGEMENT OFFICES)**

Dir. Casela suggested to delegate to the different branch offices/project management offices the hiring of Civil Engineers with a rate of P50,000.00 for one (1) month duration and that their names and qualifications should be submitted to the Administrative Department for review and preparation of the contracts. Dir. Quintal added that the Civil Engineers shall submit the final plans, bills of quantities and estimates for the rehabilitation/repair of the different NTA buildings and projects.

Dir. Quintal also recommended that the Administrator should designate local Bids and Awards Committee for each concerned Branch Office/Project Management Office to conduct the public bidding exclusively for the implementation of the said rehabilitations/repairs.

The board then unanimously agreed to adopt the following resolution:

**RESOLUTION NO. 801-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes the NTA Administrator to designate local Bids and Awards Committee (BAC) for each concerned NTA branch office or project management office to conduct the public bidding for the rehabilitation/repair of the different branch offices and project facilities.


**UNANIMOUSLY APPROVED.....”**  
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**G. REQUEST OF MS. MERCEDES AYCO FOR THE REESTABLISHMENT OF THE NTA-MINDANAO BRANCH OFFICE**

Dir. Salanga recalled that Ms. Ayco previously requested for the revival of the NTA-Mindanao Branch Office. He then requested for a status report on the proposed transfer of the Mindoro Branch personnel to Mindanao. Dir. Casela suggested that the NTA may coordinate with other government agencies with respect to the establishment of temporary field offices, with or without rental fee.

Dir. Mendiola also said that he was informed that the Department of Agriculture will visit the displaced farmers at Mindoro Occidental. Mr. Dela Cruz said that there is still a need to designate a point person to supervise the farmers for smooth transition and turn-over of responsibilities in the provision of alternative crops.

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**H. KAKAHUYANG PANGKALIKASAN AT PANGKABUHAYAN (KPP) PROJECT**

Dir. Casela reported that the board asked Dr. Foronda on his recommendations on what to do next with the KPP Project. He reported that Dr. Foronda recommended among others the total revision of the KPP Project and all other recommendations will be incorporated in the revised implementing guidelines. He also said that the Dr. Foronda recommended the suspension of the project for this year and to continue in 2019 after the revision.

He also said that there is a need to hire the services of a consultant for this project and that the parameters for the hiring of consultant was discussed with Dr. Lopez on what appropriate alternative mode of procurement allowed by the implementing rules and regulations of R.A. 9184.

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**I. AUTHORITY TO NEGOTIATE FOR THE SALE OF THE NTA PROPERTY LOCATED AT PUGAD LAWIN, LAS PIÑAS CITY**

On motion of Dir. Casela, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

**RESOLUTION NO. 802-2018**

**“BE IT RESOLVED, AS IT IS HEREBY RESOLVED,** that the NTA Governing Board authorizes Director Wilfredo C. Martinez, Member of the NTA Governing Board, to negotiate the sale of the NTA Property located at Pugad Lawin, Las Piñas City.

**RESOLVED, FURTHER,** that the final terms and conditions for the sale of the subject property shall be submitted for the consideration of the board prior to the signing of any deed of conveyance in favor of any prospective buyer and subject to compliance with existing rules and regulations in the disposal of government properties.

**UNANIMOUSLY APPROVED.....”**

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**J. FINAL INSTRUCTIONS**

Dir. Quintal requested the Acting Board Secretary to invite Calata Corporation, the distributor of Weather Monitoring and Forecasting System to attend the next committee meeting of the board to conduct a lecture and demonstration on the said equipment.

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**VI. ADJOURNMENT**


There being no other matter to be discussed and upon motion of Dir. Casela, duly seconded by Dir. Mendiola, the Board adjourned at 2:30 P.M..





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PREPARED AND CERTIFIED CORRECT:


  
**ATTY. ROBERT A. AMBROS**  
Acting Board Secretary

ATTESTED:

  
**Hon. ROBERT L. SEARES**  
*Vice-Chairman and Administrator*

  
**Hon. PEDRO J. MENDIOLA, JR.**  
*Appointive Director, Tobacco Traders/Exporters Sector*

  
**Hon. RODOLFO F. SALANGA**  
*Appointive Director, Tobacco Manufacturing Sector*

  
**Hon. WILFREDO C. MARTINEZ**  
*Appointive Director, Tobacco Farmers Sector*

  
**Hon. TEOFILO R. QUINTAL**  
*Appointive Director, Tobacco Farmers Sector*

  
**Hon. NESTOR C. CASELA**  
*Appointive Director, Academic Community*