



**NTA-RD-F-042**

Republic of the Philippines  
Department of Agriculture  
**NATIONAL TOBACCO ADMINISTRATION**

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(Branch Office)

**LETTER OF ENDORSEMENT**

**To Whom It May Concern:**

This is to respectfully recommend \_\_\_\_\_  
*(Name of Company/Corporation)*

With business address at \_\_\_\_\_  
*(Company Address)*

After having satisfactorily submitted all the required documents and found in order by the branch, for accreditation/permit to manufacture/process tobacco products from the National Tobacco Administration (NTA).

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Branch Manager/Authorized Representative