

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street, corner Panay Avenue, Quezon City
Tel No. (02) 374-3987 Fax. No. (02) 374-2505

OFFICE OF THE NTA GOVERNING BOARD

**ONE HUNDRED AND FIFTEENTH (115TH) REGULAR MEETING OF THE NTA BOARD OF DIRECTORS HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
09 AUGUST 2018, 12:00 NOON**

Present:

Adm. ROBERT L. SEARES	-	Vice-Chairman/Administrator /Presiding
Dir. PEDRO J. MENDIOLA, JR.	-	Member, Traders/Exporters Sector
Dir. RODOLFO F. SALANGA	-	Member, Manufacturing Sector
Dir. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Dir. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Dir. NESTOR C. CASELA	-	Member, Academic Community Sector

Others Present:

Mr. ENRIQUE D. DELA CRUZ	-	Consultant, DA-High Value Crops
Dr. ROBERTO R. BONOAN	-	Dept. Manager III, IRD
Ms. MA. TERESA B. LAUDENCIA	-	Dept. Manager III, Finance Department
Atty. ROBERT A. AMBROS	-	Dept. Manager III, Regulation Dept. & Acting Board Secretary
Arch. MARK ANTHONY C. ARTATES	-	TPRO I, NTA-Candon Branch Office
Engr. ABRAHAM C. DELA PEÑA	-	TPRO I, NTA-Candon Branch Office
Ms. ALONA A. MANGANAAN	-	Executive Assistance IV
Ms. KYRA P. CLAMAÑA	-	Private Secretary II
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. CALL TO ORDER

Honorable Robert L. Seares, M.D., Vice-Chairman of the NTA Governing Board, called the meeting to order at 12:00 noon.

II. ACKNOWLEDGEMENT OF THE PRESENCE OF THE APPOINTIVE DIRECTORS AND DETERMINATION OF QUORUM

The Acting Board Secretary acknowledged the presence of the following Appointive Members of the NTA Governing Board, to wit:

1. Adm. ROBERT L. SEARES, M.D.
2. Dir. PEDRO J. MENDIOLA, JR.
3. Dir. RODOLFO F. SALANGA
4. Dir. WILFREDO C. MARTINEZ
5. Dir. TEOFILO R. QUINTAL; and
6. Dir. NESTOR C. CASELA

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Appointive Members of the NTA Governing Board.

III. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

A. APPROVAL OF THE AGENDA FOR THE ONE HUNDRED AND FIFTEENTH (115TH) REGULAR MEETING HELD THIS 09 AUGUST 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

Dir. Salanga moved for the approval of the Agenda for the 115th Regular Meeting of the Board, subject to the discussion on other matters that will arise. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 883-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED that the NTA Governing Board approves the Agenda of the One Hundred and Fifteenth (115th) Regular Meeting of the NTA Governing Board held this 09 August 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

B. APPROVAL OF THE MINUTES OF THE EIGHTY-SEVENTH (87TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD ON 24 JULY 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

The Presiding Officer presented the Minutes of the Eighty-Seventh (87th) Special Meeting of the NTA Governing Board held on 24 July 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City, for the consideration and approval of the Members.

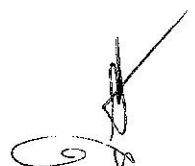
Dir. Martinez moved for the approval of the minutes. Dir. Casela seconded the motion with suggestions for amendment of Item B on Other Matters. The board then adopted the following resolution, to wit:

RESOLUTION NO. 884-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the amended Minutes of the Eighty-Seventh (87th) Special Meeting of the NTA Governing Board held on 24 July 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. APPROVAL OF THE MULTI-SECTORAL IMPLEMENTATION OF IFOIGAP-TCGS PROJECT WITH THE LOCAL GOVERNMENT UNITS OF ILOCOS NORTE



Dir. Casela explained that the proposed project will be a joint undertaking of the NTA, the LGUs, Tobacco Buyer Firms and the Provincial Government of Ilocos Norte (PGIN). He said that under the project, the NTA and Buyer Firms shall provide technical assistance, production assistance (cash portion), marketing assistance and proper documentation of tobacco production. For the LGUs, he said that the concerned Municipalities shall provide production assistance (farm inputs), while the NTA and BF shall provide technical assistance and the cash portion and the PGIN shall provide production assistance in the form of farm implements/machineries subject to certain conditions.

He further explained that the objectives of the project are to: a) increase the production of tobacco both quantitatively and qualitatively, as well as, increase cost-effectiveness; b) promote market-oriented approach of tobacco production; and, c) generate adequate information on tobacco production technology, postharvest and marketing, with the end in view of providing the tobacco farmers with high quality yield and high income/return of investment and contribute to the increase of excise taxes on tobacco.

He also said that the undertaking will cover the production of Virginia, Burley and Native types and sub-types with an initial target of 2,600 hectares with about 5,200 farmer-cooperators, with an estimated production assistance of P137,992,600.00, of which NTA's exposure shall be P48,642,950.00.

The criteria of selection shall follow the qualifications under the Implementing Guidelines of the NTA-TCGS, however, he said that priority shall be given to FCs who have planted tobacco for CY 2017-2018 and returning tobacco farmers who are credit worthy, as well as, those that are not financed by the NTA or buyer firms and whose farm areas have enough water supply and with existing curing barns. He also said that the undertaking will be covered by a Memorandum of Agreement and a Project Management Team shall be created to supervise the proper implementation of the project. However, he emphasized that there shall be conditions before the FCs can avail of the subsidy, such as, delivery of pre-determined volume of production as evidenced by Purchase Invoice Vouchers (PIVs), and if the FCs fail to deliver 100% of their estimated production, they shall pay in full all the production assistance that were provided by the LGUs and PGIN. Production assistance provided by the NTA and BFs shall be subject to administrative fee of 2% per annum and one-time service charge of 1%.

Dir. Casela then moved for the approval of the matter. Dir. Salanga seconded the motion. The board adopted the following resolution, to wit:

RESOLUTION NO. 885-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the proposed Multi-Sectoral Implementation of the Integrated Farming and Other Income Generating Activities Project-Tobacco Contract Growing System (IFOIGAP-TCGS) in coordination with the Local Government Units of Ilocos Norte and NTA-Licensed Tobacco Buying Stations, effective Crop Year 2018-2019.



RESOLVED, FURTHER, that the Vice-Chairman and Administrator, Honorable Robert L. Seares, is hereby authorized to enter into and execute the corresponding Memorandum of Agreement for the said project.

UNANIMOUSLY APPROVED.....”

D. CONSIDERATION OF THE REQUEST OF NATIONAL FEDERATION OF TOBACCO-FARMERS ASSOCIATIONS AND COOPERATIVES INC. (NAFTAC) FOR THE CONDUCT OF ANNUAL TOBACCO TRIPARTITE CONSULTATIVE CONFERENCE

(DEFERRED)

E. CONSIDERATION OF THE REQUEST OF THE NTA-PANGASINAN BRANCH OFFICE FOR THE PROVISION OF ADDITIONAL CASH ASSISTANCE TO TOBACCO-RICE FARMER-COOPERATORS AFFECTED BY TYPHOONS AND MONSOON RAINS

Ms. Laudencia informed the Members of the Board that the FTSD reviewed the submission of the branch office. Ms. Riñen confirmed that the computation of the branch office includes labor costs which the NTA does not provide under the implementing guidelines for the IFOIGAP-Rice Production Project. Ms. Riñen recommended to remove the labor costs from the request with the final amount of P688,423.04 as the recommended total budgetary requirements for the affected FCs of Pangasinan.

Dir. Casela asked if the assistance will be in the form of a grant or if it is recoverable. Dir. Salanga said that the NTA has available funds under the Risk Management Program, he then moved the approval of the amount of P688,423.04 as calamity assistance and shall not be recoverable.

Dir. Mendiola seconded the motion and the board adopted the following resolution, to wit:

RESOLUTION NO. 886-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the request of the NTA-Pangasinan Branch Office and directs the NTA Management to grant calamity assistance (non-recoverable) to tobacco-rice farmer-cooperators whose rice production areas were damaged by the recent typhoons and monsoon rains, with a total budgetary requirement in the amount of PhP688,423.04, as per revision made by the Farm Technology and Services Department (FTSD), to be charged against the Mandatory Operating and Other Expenses-Risk Management Program under the NTA Corporate Operating Budget (COB) for FY 2018, subject to the submission of the following documentary requirements:

- a. List/summary of FCs/availees with the corresponding area and location and amount to be granted;
- b. Photos of damaged rice farm/s of each FCs/availees;
- c. Certification from the Barangay Chairman;
- d. Written intent by the FCs to avail of the assistance;
- e. Verification by the Assisting TPRO;
- f. Copy of the certification or report from the Provincial Disaster and Risk Reduction Management Council or appropriate government office/s as to the list of areas/municipalities stricken/affected by the recent typhoon and monsoon rains; and
- g. Branch Office Indorsement.

UNANIMOUSLY APPROVED.....”

F. APPROVAL OF THE IMPLEMENTING GUIDELINES FOR THE IMPROVED TOBACCO SEEDLING PRODUCTION PROJECT

Ms. Riñen presented to the board the draft of the Implementing Guidelines for the Improved Tobacco Seedlings Production Project. She explained that the project will entail a total budget of P640,250.00 to be distributed to the 5 Virginia Producing Branch Offices (Batac, Vigan, Candon, La Union and Abra). She said that each Branch Office shall establish 4 separate seedling production sites with a total capacity of 240,000 seedlings. She said that the estimated cost per seedlings is P0.54.

Dir. Salanga inquired why there was an increase in the production cost of seedlings as compared to yesterday’s presentation during the Committee Meeting. Ms. Riñen replied that the increase was brought about by the inclusion of machinery which was not considered in the first costing presented yesterday.

Dir. Salanga moved for the approval of the implementing guidelines as revised. Dir. Casela seconded the motion. There being no further comment, the board adopted the following resolution, to wit:

RESOLUTION NO. 887-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the revised Implementing Rules and Guidelines for the Improved Tobacco Seedlings Production Project (ITSP) under the Integrated Farming and Other Income Generating Activities Project-Tobacco Contract Growing System (IFOIGAP-TCGS) starting with Crop Year 2018-2019, with an initial budgetary requirement in the amount of Php640,250.00.

UNANIMOUSLY APPROVED.....”

G. APPROVAL OF THE IMPLEMENTING GUIDELINES FOR THE IFOIGAP-TCGS STARTING WITH CROP YEAR 2018-2019 AND FOR YEARS THEREAFTER

Ms. Riñen presented the implementing guidelines for IFOIGAP-TCGS starting with CY 201-2019 and for succeeding crop years thereafter, for the consideration and approval by the NTA Governing Board.

Dir. Casela clarified on the conditions for the grant of subsidy which should include the yield, per farmer, supported by Purchase Invoice Vouchers (PIVs), quality of tobacco produce, compliance with the unified technology and full repayment of production assistance prior to the deadline set under the guidelines. He further said that production assistance to tobacco farmers in Region II shall cover farm inputs only and cash portion shall be provided only in the event that the TCGS budget for Region I is not fully utilized.

Dir. Quintal inquired on the deadline for the filing of claims for subsidy. Atty. Ambros suggested to that it should be filed not later than 30 calendar days after the official closing of trading operations for each tobacco type as provided under the Revised Rules and Regulations Governing the Trading and Redrying of Locally Grown Leaf Tobacco.

Dir. Salanga commented that the deadline for filing of claims shall be effective starting with Trading Season 2019 and onwards and shall not apply to Trading Season 2018.

On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 888-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the amended Implementing Guidelines for the Integrated Farming and Other Income Generating Activities Project-Tobacco Contract Growing System (IFOIGAP-TCGS) starting with Crop Year 2018-2019, and cropping years thereafter.

UNANIMOUSLY APPROVED.....”

- H. **APPROVAL OF THE AWARD OF CONTRACT FOR THE PROJECT: “SUPPLY AND DELIVERY OF 380 HEADS OF F1 MEAT TYPE HOGS FOR USE IN THE NTA AGRIPINOY PROJECT TRAINING SCHOOL” IN FAVOR OF L.F. CABREROS AGRI & FARM SUPPLY WITH A BID OFFER OF Php5,320,000.00**

On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 889-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the award of contract for the project: “Supply and Delivery of 380 Heads of F1 Meat Type Hogs for Use in the NTA AgriPinoy Project Training School” in favor of L.F. Cabreros Agri & Farm Supply, with the Single Calculated

and Responsive Bid (SCRB) in the amount of
Php5,320,000.00

UNANIMOUSLY APPROVED.....”

**I. PROJECT PROPOSAL ON “SPECIAL TOBACCO PRODUCTION
PROJECT IN SOUTHERN MINDANAO”**

Dir. Martinez recalled that the representatives of the Asian Pyrochem Technologies Inc. (APTI) attended the committee meeting yesterday and presented the concept of the project. He said that the APTI representatives explained that they will consolidate the parties to the project to be participated in by national government agencies, farmers’ cooperatives and local government units and shall engage the NTA for the provision of the funding requirement for the initial 20-hectare area, while the postharvest and demonstration farms shall be financed by a government financial institution, while APTI will participate on the production and marketing side.

Dir. Quintal recalled that when he visited the area in Mindanao to evaluate the sites of the demo farms in order to determine whether tobacco can be grown, he thought that APTI already had the technology and shall only undergo verification trial by the NTA, if effective and it was his understanding that Al Amanah Bank will be the one to finance the 40-hectare production area, while NTA will finance the 2-hectare demo farms.

Dir. Martinez further reported that Engr. Atar of APTI explained that the TESDA will facilitate and finance the trainings. He said that after hearing the position of NTA, Engr. Atar requested the NTA if it can also include financing the establishment of curing barns commensurate to the 2-hectare demo farms.

Dir. Salanga emphasized that NTA can finance only the 2-hectare demo farms. Dir. Martinez committed to coordinate with Atty. Roberto Sison for the preparation of a Memorandum of Agreement reiterating the appeal of Mr. Leaño if the NTA can increase the demo farms to 5 hectares but the board agreed to allow only 4 hectares as demo farms.

Dir. Casela emphasized that funds to be utilized for the demon farms shall not be recoverable, however, he said that once the TCGS project is established and the NTA will provide production assistance, it shall become recoverable.

On motion of Dir. Martinez and without further comment from the other members, the board adopted the following resolution, to wit:

RESOLUTION NO. 890-2018

**“BE IT RESOLVED, AS IT IS HEREBY
RESOLVED,** that the NTA Governing Board approves the
Proposal on the Special Tobacco Production Project in
Southern Mindanao.

RESOLVED, FURTHER, that the NTA shall fund
and supervise the establishment of demo-farms not
exceeding four (4) hectares area.



RESOLVED, FINALLY, that the Vice-Chairman/Administrator is hereby authorized to enter into and execute the corresponding Memorandum of Agreement with the concerned local government units, national government agencies, tobacco farmers' cooperative/s and other private sector/companies for the proper implementation of the project.

UNANIMOUSLY APPROVED.....”

J. CREATION OF A TECHNICAL WORKING GROUP TO REVIEW/REVISE/AMEND THE IMPLEMENTING GUIDELINES OF THE RENEWABLE FUELWOOD ENERGY DEVELOPMENT PROJECT AND RESTORATION OF ECOLOGICAL INTEGRITY PROJECT (KAKAHUYANG PANGKALIKASAN AT PANGKABUHAYAN (KPP) PROJECT)

Atty. Verzosa reported that he already submitted to the Honorable Administrator the draft of the Special Order creating the KPP National Project Management Team (NPMT) and Provincial Branch Project Management Team (PBPMT). He said that the NPMT shall be responsible in supervising the implementation, monitoring and evaluation of the project, while the PBPMT shall be responsible for the project implementation in their respective area of coverage.

Atty. Verzosa said that Mr. Hermogenes Galvez will be tasked to work on the details of the project. Mr. Galvez explained the operation of the Tobacco Dust Project. Dir. Salanga suggested that Mr. Galvez should find a way to cut the cost of production of tobacco dust and to submit a written report to the board. The board then adopted the following resolution, to wit:

RESOLUTION NO. 891-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board notes the creation of National Project Management Team (NPMT) and Provincial Branch Project Management Team (PBPMT) which shall be responsible for the proper implementation, monitoring and evaluation of the Renewable Fuelwood Energy Development Project and Restoration of Ecological Integrity Project (Kakahuyang Pangkalikasan at Pangkabuhayan (KPP) and synchronized Tree Planting Project).

UNANIMOUSLY APPROVED.....”

K. RESUBMISSION OF THE REQUEST FOR THE PURCHASE OF LABORATORY FURNITURES, EQUIPMENT AND FIXTURES FOR THE IRD-PRODUCT DEVELOPMENT LABORATORIES AT BATAK CITY, ILOCOS NORTE, IN THE TOTAL AMOUNT OF PhP3,366,000.00

Dr. Bonoan sought the approval of the above matter which was actually a re-submission of the previous request which the board held in abeyance

subject to the completion of the rehabilitation of the laboratories at IRD-Batac, Ilocos Norte. He then reported that the rehabilitation works were already completed, hence, he requested the board for the approval of the matter. He informed the board that each project for tobacco hand-made paper, tobacco extraction laboratory and pulp production have already their own laboratory room which can be a good venue for demonstration to interested parties. He further said that with the new equipment to be purchased, the hand-made paper may now be converted into specialty paper for certificates and calling cards.

Dir. Casela asked Dr. Bonoan if NTA has plans to commercialize the hand-made paper. Dr. Bonoan replied that while the technology is ready for transfer, it will entail huge investment, there is a need to explore into partnership with third party who are willing to venture on the projects or as backyard livelihood undertaking with interested cooperatives through production assistance from the NTA. However, Dr. Bonoan said that the NTA is still enhancing the technology to become competitive such as mixing it with abaca fiber.

Dri. Salanga moved for the approval of the request. Dir. Casela seconded the motion. There being no further comment, the board adopted the following resolution, to wit:

RESOLUTION NO. 892-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Purchase of various laboratory furnitures, equipment and fixtures for the Industrial Research Department-Product Development Division AT Batac City Ilocos Norte” with an approved budget for the contract (ABC) in the amount of Php3,366,000.00.

UNANIMOUSLY APPROVED.....”

L. APPROVAL OF THE FOLLOWING INFRASTRUCTURE PROJECTS FOR PUBLIC BIDDING:

- 1. REPAIR OF THE NTA-CAGAYAN BRANCH OFFICE BUILDING AND CONSTRUCTION OF VISITORS' QUARTER, LOCATED AT BRGY. GABRIEL, TUGUEGARAO CITY WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF Php3,058,762.66**
- 2. REPAIR OF THE NTA-CANDON BRANCH OFFICE LOCATED AT THE CITY HALL COMPOUND, CANDON CITY, ILOCOS SUR, WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF Php2,856,303.93**
- 3. REPAIR OF NTA-VILLASIS SATELLITE OFFICE AND CONSTRUCTION OF STAFF'S QUARTER LOCATED AT POBLACION, VILLASIS, PANGASINAN, WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF Php3,275,645.50**

4. REPAIR OF THE NTA-AGRIPINOY MEAT PROCESSING PLANT LOCATED AT BRGY. NANGUNEG, NARVACAN, ILOCOS SUR, WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF PhP3,383,665.26
5. REPAIR OF THE NTA-TOBACCO DUST PROCESSING PLANT LOCATED AT BRGY. AMLANG, STO. TOMAS, LA UNION, WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF PhP7,415,844.30
6. REPAIR OF THE NTA-ILOCOS NORTE BRANCH OFFICE LOCATED AT BATAK CITY, ILOCOS NORTE, WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF PhP5,898,661.61

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution to wit:

RESOLUTION NO. 893-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of The NTA-Cagayan Branch Office Building and Construction of Visitors’ Quarter, Located at Brgy. Gabriel, Tuguegarao City” with an approved budget for the contract (ABC) in the amount of Php3,058,762.66.

UNANIMOUSLY APPROVED.....”

RESOLUTION NO. 894-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of The NTA-Candon Branch Office Located at The City Hall Compound, Candon City, Ilocos Sur” with an approved budget for the contract (ABC) in the amount of PhP2,856,303.93.

UNANIMOUSLY APPROVED.....”

RESOLUTION NO. 895-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of NTA-Villasis Satellite Office and Construction of Staff’s Quarter Located at Poblacion, Villasis, Pangasinan” with an approved budget for the contract (ABC) in the amount of PhP3,275,645.50.

UNANIMOUSLY APPROVED.....”



RESOLUTION NO. 896-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of NTA-AgriPinoy Meat Processing Plant Located at Brgy. Nanguneg, Narvacan, Ilocos Sur” with an approved budget for the contract (ABC) in the amount of Php3,383,665.26.

UNANIMOUSLY APPROVED.....”

RESOLUTION NO. 897-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of The Nta-Tobacco Dust Processing Plant Located at Brgy. Amlang, Sto. Tomas, La Union” with an approved budget for the contract (ABC) in the amount of Php7,415,844.30.

UNANIMOUSLY APPROVED.....”

RESOLUTION NO. 898-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the request of the NTA Management for the conduct of public bidding for the project: “Repair of The Nta-Ilocos Norte Branch Office Located at Batac City, Ilocos Norte” with an approved budget for the contract (ABC) in the amount of Php5,898,661.61.

UNANIMOUSLY APPROVED.....”

IV. OTHER MATTERS

A. LEASE OF THE NTA AGRIPINOY FEED MILL COMPLEX

For consideration is the letter proposal of Abra Diocesan Teachers & Employees Multi-Purpose Cooperative Inc. to lease the NTA AgriPinoy Feed Mill Complex as its warehouse for bottled beverages.

Upon motion of Dir. Salanga, duly seconded by Dir. Casela, the following resolution was adopted, to wit:

RESOLUTION NO. 899-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the proposal of Abra Diocesan Teachers & Employees Multi-Purpose Cooperative Inc. to lease the NTA AgriPinoy Feed Mill Complex, located at Brgy. Sulvec, Narvacan,

Ilocos Sur, for a monthly rental rate of PhP30,000.00, exclusive of VAT, renewable on a year to year basis upon mutual agreement of the parties; Provided, that the lessee shall pay its own electric and water bills and shall provide, at its own expense, 24-hour security guards to man and secure the premises including the milling equipment, subject to the terms and conditions of the pro-forma contract of lease of the NTA.

RESOLVED, FURTHER, that the Vice-Chairman/NTA Administrator is hereby authorized to enter into and sign the Contract of Lease for and in behalf of the NTA.

UNANIMOUSLY APPROVED.....”

B. CREATION OF ADDITIONAL PLANTILLA POSITIONS

As a result of the discussion during yesterday’s committee meeting in view of the request for additional positions for the planning department and internal audit service, and upon the recommendation of Dr. Cristina C. Lopez in line with the establishment of the Tobacco Industry Road Map, the board unanimously adopted the following resolution, to wit:

RESOLUTION NO. 900-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the creation of a Change Management Committee (CMC) which shall be composed by the Deputy Administrator for Operations as the Chairperson; Dr. Cristina C. Lopez as the Co-Chairperson; Ms. Fortuna C. Benosa as the Vice-Chairperson. The Members shall be constituted by all NTA-Central Office Department Managers of the NTA Central Office plus three (3) Branch Managers, of whom two (2) shall come from Region 1 & CAR areas and one (1) from Region 2 area.

RESOLVED, FURTHER, that the corresponding Special Order shall be approved immediately and the CMC shall immediately proceed to undertake its duties and responsibilities pursuant to existing laws, rules and regulations of the Governance Commission for GOCCs.

UNANIMOUSLY APPROVED.....”

C. INCREASE OF SALARIES OF JOB ORDER DRIVERS AND MR. MIGUEL PACULAN

Dir. Casela requested to increase the salaries of Job Order Drivers, to include Mr. Miguel Pacula, in view of their non-entitlement of per diems during official travels. Ms. Laudencia said that there are 10 Job Order Drivers, to exclude Mr. Paculan.



On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 901-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the increase the current monthly salaries of ten (10) Job Order Drivers and Mr. Miguel Paculan, by PHP2,000.00, per month, effective 01 August 2018.

UNANIMOUSLY APPROVED.....”

V. ADJOURNMENT

The agreed to conduct the next Committee and Special Board Meetings, as follows:

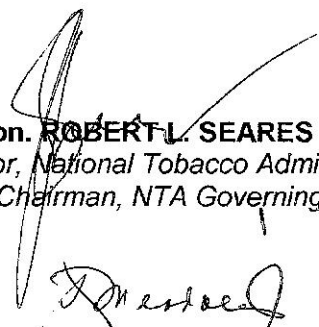
- a. Committee Meeting - 9:00 A.M., 29 August 2018; and
- b. 88th Special Meeting - 12:00 noon, 30 August 2018.

There being no other matter to be taken up, and upon motion of Dir. Mendiola, duly seconded by Dir. Salanga, the meeting was officially adjourned at 2:40 P.M.


PREPARED AND CERTIFIED CORRECT:


ATTY. ROBERT A. AMBROS
Acting Board Secretary

ATTESTED:

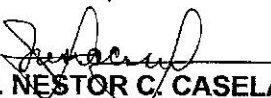

Hon. ROBERT L. SEARES
*Administrator, National Tobacco Administration
and Vice-Chairman, NTA Governing Board*


Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Trader/Exporter Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


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Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
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