

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street, corner Panay Avenue, Quezon City
Tel No. (02) 374-3987 Fax No. (02) 374-2505

OFFICE OF THE NTA GOVERNING BOARD

**ONE HUNDRED AND TWELFTH (112TH) REGULAR MEETING OF THE NTA BOARD
OF DIRECTORS HELD AT THE CONFERENCE ROOM, JT INTERNATIONAL ASIA
MANUFACTURING INC., LIMA TECH CENTER, MALVAR, BATANGAS
11 MAY 2018, 12:00 NOON**

Present:

Adm. ROBERT L. SEARES	-	Vice-Chairman/Administrator /Presiding
Dir. PEDRO J. MENDIOLA, JR.	-	Member, Traders/Exporters Sector
Dir. RODOLFO F. SALANGA	-	Member, Manufacturing Sector
Dir. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Dir. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Dir. NESTOR C. CASELA	-	Member, Academic Community Sector

Others Present:

Mr. ENRIQUE G. DELA CRUZ	-	Consultant, DA-HVCRC
Atty. MEL JOHN I. VERZOSA	-	Deputy Administrator for Operations
Engr. CESARIO G. SAMBRANA	-	Department manager, NTA-Pangasinan
Dr. GIOVANNI B. PALABAY	-	Department Manager, NTA-La Union
Mr. HERMAN C. TORRES	-	Department Manager, NTA-Isabela
Mr. MARIO E. CORPUZ	-	Department Manager, NTA-Ilocos Norte
Ms. ESTRELLA G. DE PERALTA	-	Department Manager, NTA-Candon
Ms. ESMERALDA G. VALERA	-	Department manager, NTA-Abra
Dr. CORAZON R. RIAZONDA	-	Department Manager, NTA-Cagayan
Ms. MINERVA P. MIZAL	-	Department Manager, NTA-Vigan
Ms. IMELDA N. RIÑEN	-	Department Manager, FTSD
Ms. DINAH E. PICHAY	-	Department Manager, Internal Audit Service
Atty. ROBERT A. AMBROS	-	Department Manager, Regulation Department
Ms. KYRA P. CLAMAÑA	-	Private Secretary II

HIGHLIGHTS OF THE MEETING

I. CALL TO ORDER

Honorable Robert L. Seares, M.D., Vice-Chairman of the NTA Governing Board, called the meeting to order at 12:00 noon.

II. ACKNOWLEDGEMENT OF THE PRESENCE OF THE APPOINTIVE DIRECTORS, NTA GOVERNING BOARD, AND DETERMINATION OF QUORUM

The Acting Board Secretary acknowledged the presence of the following Ex-Officio and Appointive Members of the NTA Governing Board, to wit:

1. Adm. ROBERT L. SEARES, M.D.
2. Dir. PEDRO J. MENDIOLA, JR.
3. Dir. RODOLFO F. SALANGA
4. Dir. WILFREDO C. MARTINEZ
5. Dir. TEOFILO R. QUINTAL; and
6. Dir. NESTOR C. CASELA

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Members of the NTA Governing Board.

III. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

A. APPROVAL OF THE AGENDA FOR THE ONE HUNDRED AND TWELFTH (112TH) REGULAR MEETING HELD THIS 11 MAY 2018 AT THE CONFERENCE ROOM, JT INTERNATIONAL ASIA MANUFACTURING INC., LIMA TECH CENTER, MALVAR, BATANGAS

Dir. Martinez moved for the approval of the Agenda for the 112th Regular Meeting of the Board. Dir. Quintal seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 837-2018

“BE IT RESOLVE, AS IT IS HEREBY RESOLVED that the NTA Governing Board approves the Agenda of the One Hundred and Twelfth (112th) Regular Meeting of the NTA Governing Board held this 11 May 2018 at the Conference Room, JT International Asia Manufacturing Inc., Lima Tech Center, Malvar, Batangas.

UNANIMOUSLY APPROVED.....”

B. APPROVAL OF THE MINUTES OF THE EIGHTY-FOURTH (84TH) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD ON 27 APRIL 2018 AT THE BOARD ROOM, 2/F NTA CENTRAL OFFICE BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY

The Presiding Officer presented the Minutes of the Eighty-Fourth (84th) Special Meeting of the NTA Governing Board held on 27 April 2018 at the Board Room, 2/F NTA Central Office Building, Scout Reyes Street corner Panay Avenue, Quezon City, for the consideration and approval of the Members.

Dir. Salanga moved for the approval of the minutes. Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 838-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the Minutes of the Eighty-Fourth (84th) Special Meeting of the NTA Governing Board held on 27 April 2018 at the Board Room, 2/F NTA Central Office Building, Scout Reyes Street corner Panay Avenue, Quezon City.

UNANIMOUSLY APPROVED.....”

C. DEVELOPMENTS ON THE FINAL EVALUATION OF THE KAKAHUYANG PANGKABUHAYAN AT PANGKALIKASAN (KPP) PROJECT

Dir. Casela stated that during yesterday's meeting, Dr. Segundino Foronda presented his final assessment on the KPP Project. It was disclosed that there is an urgent need for the hiring of consultant to review and revise the implementing guidelines of the KPP project. He then instructed the NTA Bids and Awards Committee (NTA-BAC) to coordinate with the Technical Working Group (TWG) to formulate the terms of reference for the hiring of consultant and to determine whether the consultancy services shall be procured through public bidding or negotiation, whichever is appropriate.

On motion of Dir. Casela, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 839-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby directs the NTA Bids and Awards Committed (BAC) to coordinate with the Technical Working Group (TWG) in the formulation of the terms of reference for the hiring of consultancy services for the review and revision of the Implementing Guidelines of the Kakahuyang Pangkalikasan at Pangkabuhayan (KPP) Project.

RESOLVED, FURTHER, that the NTA BAC is hereby authorized to conduct the procurement of the said consultancy services either through public bidding or negotiation.

UNANIMOUSLY APPROVED.....”

D. COMMENTS OF THE INTERNAL AUDIT SERVICE (IAS) ON THE CONDONATION OF INTERESTS AND PENALTIES FOR PAST DUE ACCOUNTS OF FARMER-COOPERATORS

On motion of Dir. Salanga, duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

RESOLUTION NO. 840-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board takes note of the comments of the Internal Audit Service and revokes Board Resolution No. 787-2018 condoning the interests and penalties on farmer-

cooperators' past due accounts for being violative of pertinent Commission on Audit rules and regulations.

RESOLVED, FURTHER, that in lieu of condonation, the farmer-cooperators are given the option to avail the restructuring of their past due accounts without interest based on the previously approved terms of repayment.

RESOLVED, FINALLY, that the Acting Legal Counsel is hereby instructed to revise the pro-forma demand letter based on the above developments.

UNANIMOUSLY APPROVED....."

IV. OTHER MATTERS

A. CONDITION FOR ENTITLEMENT OF SUBSIDY UNDER THE IFOIGAP-TCGS CY 2017-2018 AND PROCEDURE IN THE REMITTANCE AND RECEIPT OF SUBSIDY

Upon motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 841-2018

"BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board imposes as a condition that the farmer-cooperators under the IFOIGAP-TCGS CY 2017-2018 should have paid 100% of their production assistance before they can qualify for the 20% subsidy on farm inputs.


RESOLVED, FURTHER, that all collections under the IFOIGAP-TCGS CY 2017-2018 should first be remitted to the NTA Central Office for the determination/identification of farmer-cooperators qualified to receive the subject subsidy, which will then be fund-transferred by the NTA-Finance Department to the respective NTA Branch Offices for distribution.

UNANIMOUSLY APPROVED....."

V. ADJOURNMENT

There being no other matter to be taken up, and upon motion of Dir. Salanga, duly seconded by Dir. Mendiola, the meeting was officially adjourned at 12:55 P.M.

PREPARED AND CERTIFIED CORRECT:


ATTY. ROBERT A. AMBROS
Acting Board Secretary

ATTESTED:



Hon. **ROBERT L. SEARES**

*Administrator, National Tobacco Administration
and Vice-Chairman, NTA Governing Board*



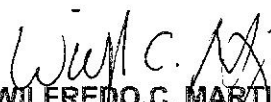
Hon. **PEDRO J. MENDIOLA, JR.**

Appointive Director, Tobacco Trader/Exporter Sector



Hon. **RODOLFO F. SALANGA**

Appointive Director, Tobacco Manufacturing Sector



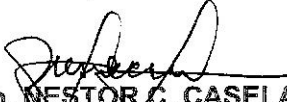
Hon. **WILFREDO C. MARTINEZ**

Appointive Director, Tobacco Farmers Sector



Hon. **TEOFILO R. QUINTAL**

Appointive Director, Tobacco Farmers Sector



Hon. **NESTOR C. CASELA**

Appointive Director, Academic Community Sector