

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street, corner Panay Avenue, Quezon City
Tel No. (02) 374-3987 Fax. No. (02) 374-2505

OFFICE OF THE NTA GOVERNING BOARD

**ONE HUNDRED AND TENTH (110TH) REGULAR MEETING OF THE NTA BOARD OF DIRECTORS HELD AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY
16 MARCH 2018, 12:00 NOON**

Present:

Adm. ROBERT L. SEARES	-	Vice-Chairman/Administrator/Presiding
Dir. PEDRO J. MENDIOLA, JR.	-	Member, Traders/Exporters Sector
Dir. RODOLFO F. SALANGA	-	Member, Manufacturing Sector
Dir. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Dir. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Dir. NESTOR C. CASELA	-	Member, Academic Community Sector

Others Present:

Mr. ENRIQUE G. DELA CRUZ
Consultant, Office of the Undersecretary for
High Value Crops – Department of Agriculture

Atty. ROBERT A. AMBROS
Officer-in-Charge, Regulation Department
and concurrent Acting Board Secretary and
Acting Legal Counsel

HIGHLIGHTS OF THE MEETING

I. CALL TO ORDER

Honorable Administrator Robert L. Seares, Vice-Chairman of the NTA Governing Board, called the meeting to order at 12:00 noon.

II. ACKNOWLEDGEMENT OF THE PRESENCE OF THE APPOINTIVE DIRECTORS, NTA GOVERNING BOARD, AND DETERMINATION OF QUORUM

The Acting Board Secretary acknowledged the presence of the following Appointive Directors, to wit:

1. **Adm. ROBERT L. SEARES**
2. **Dir. PEDRO J. MENDIOLA, JR.**
3. **Dir. RODOLFO F. SALANGA**
4. **Dir. WILFREDO C. MARTINEZ**
5. **Dir. TEOFILO R. QUINTAL; and**
6. **Dir. NESTOR C. CASELA**

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of majority of the Appointive Members of the NTA Governing Board. He also recognized the presence of Mr. Enrique Dela Cruz from the Department of Agriculture.

III. FOR APPROVAL/CONFIRMATION/CONSIDERATION:

- A. APPROVAL OF THE AGENDA FOR THE 110TH REGULAR MEETING HELD THIS 16 MARCH 2018 AT THE BOARD ROOM, 2/F NTA BUILDING, SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

Dir. Martinez moved for the approval of the Agenda for the 110th Regular Meeting of the Board. Dir. Quintal and Dir. Casela seconded the motion. The board then adopted the following resolution, to wit:

RESOLUTION NO. 803-2018

“BE IT RESOLVE, AS IT IS HEREBY RESOLVED that the NTA Governing Board approves the Agenda for the 110th Regular Meeting of the NTA Governing Board held this 16 March 2018 at the Board Room, 2/F NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.”

UNANIMOUSLY APPROVED.....”

- B. APPROVAL OF THE MINUTES OF THE EIGHTY-SECOND (82ND) SPECIAL MEETING OF THE NTA GOVERNING BOARD HELD AT THE BOARD ROOM, 2/F NTA BUILDING SCOUT REYES STREET CORNER PANAY AVENUE, QUEZON CITY**

(DEFERRED)

- C. APPROVAL OF THE NTA CORPORATE OPERATING BUDGET (COB) FOR FISCAL YEAR (FY) 2018**

On motion of Dir. Salanga, duly seconded by Dir. Casela, the board adopted the following resolution, to wit:

RESOLUTION NO. 804-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves the NTA Corporate Operating Budget (COB) for Fiscal Year (FY) 2018 in the total amount of PhP1,101,801,000.00.

UNANIMOUSLY APPROVED.....”

- D. APPROVAL OF THE REQUEST OF GOMBURZA/CANONIGO ASSOCIATION INC. FOR THE EXTENSION OF THE PAYMENT OF THEIR LOT AVAILMENT FROM THE NTA PROPERTY LOCATED AT PACO, MANILA**

Dir. Martinez moved for the deferment of the above matter and required the presence of the Officers of Gomburza/Canonigo Association in the next Committee Meeting.

(DEFERRED)

E. CONFIRMATION OF APPOINTMENTS

Upon motion of Dir. Casela, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 805-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED that the NTA Governing Board confirms the appointment of the following employees/ applicants to vacant plantilla positions, to wit:

	Name	Position/Salary Grade	Unit
1.	Rohbert A. Ambros	Department Manager III/SG 26	Regulation Dept.
2.	Roberto M. Sison	Attorney V/SG 25	Office of the Administrator
3.	Alexis B. Jamias	Chief Tobacco Production & Regulation Officer/SG 24	Farm Technology and Services Dept.
4.	Aromel A. Ariota	Cash Clerk III/SG 8	Finance Dept.

*****nothing follows*****

UNANIMOUSLY APPROVED.....”

F. APPROVAL FOR THE CONSTRUCTION OF THE NTA LABORATORY AND TRAINING BUILDING AT TAGUDIN, ILOCOS SUR

Upon motion of Dir. Casela, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 806-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board reconsiders and approves the request of NTA Management for authority to construct the NTA Laboratory and Training Building at Tagudin, Ilocos Sur, provided, that the Usufruct Agreement with the Municipal Government of Tagudin shall be for a period of at least twenty-five (25) years and renewable for another twenty-five (25) years.

RESOLVED, FURTHER, that the NTA Management is hereby authorized to conduct the public bidding for the said project.

UNANIMOUSLY APPROVED.....”

- G. APPROVAL FOR THE GRANT OF AUTHORITY TO REQUEST FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) FOR FUNDING SUPPORT FOR THE GRANT OF EMPLOYEE BENEFITS PROVIDED IN THE CIVIL SERVICE COMMISSION-APPROVED COLLECTIVE NEGOTIATION AGREEMENT (CNA) OF THE NTA

RESOLUTION NO. 807-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves and grants authority for the NTA Management to request from the Department of Budget and Management (DBM) for funding support for the grant of Employee Benefits as provided in the Civil Service Commission-Approved Collective Negotiation Agreement (CNA) for the NTA.

UNANIMOUSLY APPROVED.....”

- H. APPROVAL FOR THE GRANT OF AUTHORITY TO REQUEST FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) FOR THE CREATION OF ADDITIONAL INTERNAL AUDITOR PLANTILLA POSITIONS FOR THE INTERNAL AUDIT SERVICE (IAS)

RESOLUTION NO. 808-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves and grants authority for the NTA Management to request from the Department of Budget and Management (DBM) for the creation of additional Internal Auditor plantilla positions for the Internal Audit Service (IAS).

UNANIMOUSLY APPROVED.....”

- I. APPROVAL FOR THE GRANT OF AUTHORITY TO REQUEST FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) FOR FUNDING SUPPORT FOR THE SETTLEMENT OF THE NTA’S OUTSTANDING OBLIGATION WITH THE PHILIPPINE DEPOSIT INSURANCE CORPORATION (PDIC)

On motion of Dir. Martinez, duly seconded by Dir. Mendiola, the board adopted the following resolution, to wit:

RESOLUTION NO. 809-2018

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board approves and grants authority for the NTA Management to request from the Department of Budget and Management (DBM) for funding support for the settlement of the NTA’s obligation with the Philippine Deposit Insurance Corporation (PDIC).

UNANIMOUSLY APPROVED.....”



IV. ADJOURNMENT


There being no other matter to be taken up, and upon motion of Dir. Salanga, duly seconded by Dir. Mendiola, the meeting was adjourned at 2:00 P.M.

PREPARED AND CERTIFIED CORRECT:



ATTY. ROBERT A. AMBROS
Acting Board Secretary

ATTESTED:



Hon. ROBERT L. SEARES
*Administrator, National Tobacco Administration
and Vice-Chairman, NTA Governing Board*


Hon. PEDRO J. MENDIOLA, JR.
Appointive Director, Tobacco Trader/Exporter Sector


Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community Sector