



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION

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ISO 9001: 2015 QMS CERTIFIED

OFFICE OF THE NTA GOVERNING BOARD

**MINUTES OF THE ONE HUNDRED AND FIRST (101ST) SPECIAL MEETING
OF THE NTA GOVERNING BOARD HELD AT THE CONFERENCE ROOM
OFFICE OF THE SECRETARY-DEPARTMENT OF AGRICULTURE (OSEC-DA)
ELLIPTICAL ROAD, DILIMAN, QUEZON CITY
25 SEPTEMBER 2019**

Present:

Hon. WILLIAM D. DAR, Ph.D.	-	Secretary, Dept. of Agriculture and Chairman, NTA Governing Board
Hon. ROBERT L. SEARES, M.D.	-	NTA Administrator/Vice-Chairman
Hon. RODOLFO F. SALANGA	-	Member, Tob. Manufacturing Sector
Hon. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Hon. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Hon. NESTOR C. CASELA	-	Member, Academic Community
Hon. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector
Hon. WILSON R. VICTORIO	-	Member, Tob. Traders/Exporters Sector

Others Present:

Atty. ROHBERT A. AMBROS	-	Dept. Manager III, Regulation Dept. & Acting Board Secretary V
Mr. ENRIQUE G. DELA CRUZ	-	Consultant, Office of USec. Evelyn G. Laviña, High Value Crops
Dr. CRISTINA C. LOPEZ	-	Dept. Manager III, Administrative Dept.
Ms. IMELDA N. RIÑEN	-	Dept. Manager III, FTSD
Engr. CESAR G. SAMBRANA	-	Dept. Manager III, NTA-Pangasinan BO & Chairman, Tob. Farm Mech. Comm.
Mr. LORENZO C. DRAPETE	-	Consultant, Planning & Financial Concerns
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Mr. DEEVID JOHN BRIOSOS	-	Private Secretary II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

The opening prayer was led by Ms. Alona Manganaan.

II. CALL TO ORDER

The meeting was called to order at 1:15 P.M., with the Chairman of the Board, Secretary William D. Dar, Ph.D., as the Presiding Officer.

III. DETERMINATION OF QUORUM

The Acting Board Secretary declared that there is a quorum for the meeting with the presence of more than majority of the Ex-Officio and Appointive Members of

1 the NTA Governing Board. The Acting Board Secretary noted the presence of
2 the following, to wit:

- 3 1. Secretary WILLIAM D. DAR, Ph.D.
- 4 2. Adm. ROBERT L. SEARES, M.D.;
- 5 3. Dir. RODOLFO F. SALANGA;
- 6 4. Dir. WILFREDO C. MARTINEZ;
- 7 5. Dir. TEOFILO R. QUINTAL;
- 8 6. Dir. NESTOR C. CASELA;
- 9 7. Dir. DANILO C. TRONGCO; and
- 10 8. Dir. WILSON R. VICTORIO.

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13 **IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:**

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15 **A. AGENDA OF THE 101ST SPECIAL MEETING OF THE NTA GOVERNING**
16 **BOARD HELD THIS 25 SEPTEMBER 2019 AT THE CONFERENCE**
17 **ROOM, OFFICE OF THE SECRETARY-DEPARTMENT OF**
18 **AGRICULTURE (OSEC-DA), ELLIPTICAL ROAD, DILIMAN, QUEZON**
19 **CITY**

20
21 Secretary Dar presented the Agenda for the 101st Special Meeting held
22 this 25 September 2019. He asked the Members of the Board if there are
23 any other matter they would want to be included in the Agenda.
24 Administrator Seares requested for the inclusion of Items H & I as part of
25 the Addendum to the Agenda.

26
27 Secretary Dar instructed the Acting Board Secretary to include as Other
28 Matters any Addendum to the Agenda for the next board meetings.

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30 Upon motion of Dir. Salanga, duly seconded by Dir. Quintal, the board
31 adopted the following resolution, to wit:

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33 **RESOLUTION NO. 1135-2019**

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35 **“BE IT RESOLVED, AS IT IS HEREBY**
36 **RESOLVED,** that the NTA Governing Board approves
37 the Agenda with Addendum for the One Hundred and
38 First (101st) Special Meeting of the NTA Governing
39 Board held this 25th day of September 2019 at the
40 Conference Room, Office of the Secretary-Department
41 of Agriculture (OSEC-DA), Elliptical Road, Diliman,
42 Quezon City.

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44 **UNANIMOUSLY APPROVED.....”**
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47 **B. MINUTES OF THE ONE HUNDRED AND TWENTY-EIGHTH (128TH)**
48 **REGULAR MEETING OF THE NTA GOVERNING BOARD HELD ON 12**
49 **SEPTEMBER 2019 AT THE CONFERENCE ROOM, OFFICE OF THE**
50 **SECRETARY-DEPARTMENT OF AGRICULTURE (OSEC-DA),**
51 **ELLIPTICAL ROAD, DILIMAN, QUEZON CITY**

52
53 Secretary Dar presented the Minutes of the 128th Regular Meeting of the
54 NTA Governing Board held on 12 September 2019 for their consideration.
55 On motion of Dir. Quintal, duly seconded by Dir. Salanga, the board
56 adopted the following resolution, to wit:

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RESOLUTION NO. 1136-2019

“BE IT RESOLVED, AS IT IS HEREBY
RESOLVED, that the NTA Governing Board approves
the Minutes of the One Hundred and Twenty-Eighth
(128th) Regular Meeting of the NTA Governing Board
held on 12 September 2019 at the at the Conference
Room, Office of the Secretary-Department of Agriculture
(OSEC-DA), Elliptical Road, Diliman, Quezon City.

UNANIMOUSLY APPROVED.....”

B.3 MATTERS ARISING FROM THE PREVIOUS MINUTES OF MEETING

Secretary Dar instructed the Acting Board Secretary to prepare a matrix/summary of matters arising from the minutes of the previous meetings, to include their status and the name of concerned unit/s in-charged, which must be sent in advance to the Chairman and Members of the Board through electronic mail.

1. Lease of the Warehouse at the NTA AgriPinoy Feed Milling Complex, Brgy. Sulvec, Narvacan, Ilocos Sur

Secretary Dar asked the Administrator on the action taken by the NTA on the request of ADTEMCO for the renewal of their lease of the feed mill warehouse. Administrator Seares reported that the NTA already wrote and offered to the Provincial Government of Ilocos Sur (PGIS) the available spaces at the said warehouse and is still awaiting for the response of the Governor. Administrator Seares also reported that he likewise notified ADTEMCO that their request for renewal of lease was held in abeyance in view of the offer to the PGIS.

Dir. Quintal also reported that he and some Officials from the NFA and DA-Region I Field Offices visited the feed milling warehouse and two (2) other possible warehouses in Santa, Ilocos Sur. He reported that the engineer from NFA prefers to rent out the Tomato Paste Plant at Santa, Ilocos Sur, which can house about 70,000 bags of palay, however, there is a need to repair the plant's gutter which will entail a cost of about P200,000.00.

Secretary Dar said that while he appreciates the efforts done by Dir. Quintal, he nevertheless made it a point that operational matters should be done by concerned operation unit/s of the NTA and should not be undertaken by the Members of the Board themselves, except when the members' involvement are strictly necessary once in a while. He emphasized that the responsibility of the board is different from the responsibility of the NTA Management.

2. Improved Tobacco Seedling Production Project:

Secretary Dar also inquired on the status for the submission of the specifications for the semi-permanent seedling nurseries. The Acting Board Secretary reported that the in-house engineer is still preparing the detailed specification and program of work for the semi-permanent

1 nurseries. Secretary Dar reiterated to the Acting Board Secretary to
2 specify the status of the above matter and to include the same in the
3 matrix.
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6 **C. AMENDMENTS OF THE IMPLEMENTING GUIDELINES FOR THE**
7 **CURING BARN ASSISTANCE PROJECT (CBAP)**
8

9 Ms. Imelda N. Riñen, Department Manager III of the Farm Technology and
10 Services Department (FTSD) was recognized to present the above matter.
11 Ms. Riñen presented to the board the proposed amendments to the
12 implementing guidelines for the CBAP, as follows:

- 13 1. Extension of repayment term from two (2) years to seven (7) years;
14 and
- 15 2. Revisin of the Schedule of Releases from 50%-40%-10% (3 tranches)
16 to 80%-20% (2 tranches).
17

18 Secretary Dar inquired on the reason why the said amendments are being
19 proposed. Ms. Riñen replied that the tobacco farmer-cooperators were
20 encountering hardships in submitting documentary requirements and in
21 going to the NTA branch offices, which entail monetary expenses and time
22 on their part.
23

24 Secretary Dar has reservations that once the 80% is released, there is a
25 possibility that the construction will not be finished, especially if the cost is
26 millions of pesos. Ms. Riñen assured the Secretary that the construction
27 of curing barns is being closely monitored by the assisting NTA extension
28 workers to ensure their completion and that the maximum assistance is
29 only P50,000.00, per curing barn.
30

31 There being no further discussion and upon motion of Dir. Casela, duly
32 seconded by Dir. Trongco, the Board adopted the following resolution, to
33 wit:
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35 **RESOLUTION NO. 1137-2019**
36

37 **“BE IT RESOLVED, AS IT IS HEREBY**
38 **RESOLVED,** that the NTA Governing Board hereby
39 approves the Amendments of the Implementing
40 Guidelines for the Curing Barn Assistance Project
41 (CBAP), extending the repayment period to a maximum
42 of seven (7) years and revising the schedule of releases
43 to 80%-20% or two (2) tranches only, subject to
44 compliance with the other conditions set forth in the said
45 guidelines.
46

47 **UNANIMOULSLY APPROVED.....”**
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49

50 **D. PRESENTATION OF COST ANALYSIS FOR THE IMPROVED**
51 **SEEDLING PRODUCTION PROJECT (BUY BACK SCHEME)**
52

53 Ms. Riñen also presented the cost analysis for the above project. She
54 reported that for the 56 modules, the expected seedlings to be produced is
55 about 7,970,000 seedlings to cater 396 hectares of tobacco production
56 area. She said that the seedlings will be given for free, however, she said

1 that the NTA will buy the seeds from the producers at P0.45, per seedling,
2 with an assured net income for the farmer-producers in the amount of
3 P28,543.00, per module.

4
5 Secretary Dar said that the cost of seedling @P0.45 is expensive as there
6 are seedlings producers offering only @P0.16 to 0.20. Ms. Riñen said
7 that the counterpart producers from the private sector are selling @P0.45.

8
9 Dir. Casela inquired if there are expense items which can be removed to
10 reduce the cost. Ms. Riñen said that her group already removed some
11 items but the most expensive items are the seedling trays and *cacha*
12 cloth. Secretary Dar said that if NTA will buy in bulk, the cost should be
13 cheaper. He then instructed Ms. Riñen to review her costings and to
14 lower the cost to P0.40.

15
16 On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board
17 adopted the following resolution, to wit:

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19 **RESOLUTION NO. 1138-2019**

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21 **“BE IT RESOLVED, AS IT IS HEREBY**
22 **RESOLVED**, that the NTA Governing Board approves in
23 principle the Cost Analysis for the Improved Seedling
24 Production Project (Buy Back Scheme) subject to the
25 revision of the cost of production of seedlings for a buy
26 back amount of P0.40, per seedling.

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28 **UNANIMOUSLY APPROVED.....”**
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31 **E. CONFIRMATION OF PROMOTIONAL APPOINTMENTS OF THREE (3)**
32 **EMPLOYEES**

33
34 Dr. Cristina C. Lopez, Chairman of the Human Resource Merit Promotion
35 and Selection Board (HRMPSB), was recognized to present the above
36 matter. Dr. Lopez informed the board that the proposed appointees are
37 incumbent to next in rank positions and were screened by the selection
38 board. Secretary Dar instructed Dr. Lopez to put the old positions of the
39 proposed appointees in the next confirmations.

40
41 On motion of Dir. Salanga, duly seconded by Dir. Casela, the board
42 adopted the following resolution, to wit:

43
44 **RESOLUTION NO. 1139-2019**

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46 **“BE IT RESOLVED, AS IT IS HEREBY**
47 **RESOLVED**, that the NTA Governing Board hereby
48 confirms the promotional appointment of the following
49 next-in-rank employees who passed the screening
50 procedure by the Human Resource Merit Promotion and
51 Selection Board (HRMPSB), to wit:

52

Name	FROM			TO		
	Old Position	SG	Station	New Position	SG	Station
1. Emmaculata G. Paggao	Cashier II	15	Cagayan BO	Cashier III	18	Isabela BO

2. Elma C. Daquioag	Cashier II	15	Finance Dept.	Cashier III	18	Finance Dept.
3. Jeremy Ann E. Feria	Secretary I	7	Regulation Dept.	Tobacco Production & Regulation Assistant II	10	Regulation Dept.

UNANIMOULSLY APPROVED....."

F. IMPLEMENTING GUIDELINES FOR THE TOBACCO FARM MECHANIZATION PROGRAM (TFMP)

Engr. Cesario G. Sambrana, Chairman of the Committee on TFMP was recognized to present the above matter. Engr. Sambarana proposed the guidelines for approval by the board by tapping the existing 297 tobacco-based associations/cooperatives as targeted beneficiaries. He said that the program aims to modernize farm land preparations through the provision of technology and financial assistance support with 2% per annum interest, 1% one-time service fee, for a seven (7)-year term, with subsidy of 20% of the amount of assistance. The qualification of a farmers' association/cooperative must be affiliated with the National Federation of Tobacco-Based Farmers Associations and Cooperatives (NAFTAC) Inc. and with aggregate area of at least 20 hectares to be entitled to one (1) unit of tractor with complete accessories and other available assistance such as power tiller, transplanter and communal solar powered irrigation system. Engr. Sambrana said that the machineries will be handled by the farmers' association/cooperative which will be provided with necessary trainings.

Secretary Dar said that the guidelines should provide the scheme for the management of the common service facilities. Engr. Sambrana pointed out that it is a better option for the association/cooperative to manage. Secretary Dar also added that the guidelines should specifically provide that the association/cooperative shall be responsible to receive the machineries and shall manage and administer such equipment for the benefit of their members, which provisions should be included in the Memorandum of Agreement (MOA).

Dir. Martinez inquired on the average number of farmers covering 20-hectare area. Engr. Sambrana replied that there are 30 farmers per 20-hectare area, on the average. Dir. Martinez inquired on the back-up plan in case the machinery bogs down. Engr. Sambrana replied that the tractors to be provided are heavy duty (95 HP) which can service the 20-hectare area, as per optimal usage.

Secretary Dar asked if the approval of the matter is urgent. Dir. Salanga replied that there is an urgent need for the assistance and that the NTA have P40Million available corporate funds. Secretary Dar then agreed for the approval in principle of the matter, provided, that all of the qualified associations/cooperatives, in the order of priority, will be given complete set of machineries and that the guidelines shall be amended based on the above discussions.

1 On motion of Dir. Salanga moved for the approval of the matter. Dir.
2 Quintal seconded the motion. There being no objection, the board
3 adopted the following resolution, to wit:
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5 **RESOLUTION NO. 1140-2019**

6
7 **“BE IT RESOLVED, AS IT IS HEREBY**
8 **RESOLVED,** that the NTA Governing Board hereby
9 approves in principle the Implementing Guidelines for
10 the Tobacco Farm Mechanization Program (TFMP),
11 subject to the amendments as discussed, to be
12 implemented for Crop Year 2019-2020.

13
14 **RESOLVED, FURTHER,** that the amount of
15 Php40,000,000.00 from the unutilized items of the
16 Corporation Operating Budget for FY 2019 is hereby
17 realigned and appropriated for the purchase of tractors
18 with complete accessories/implements, through public
19 bidding.

20
21 **UNANIMOUSLY APPROVED.....”**
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23

24 **G. AUTHORIZATION TO ISSUE MEMORANDUM CIRCULAR NO. 004,**
25 **SERIES OF 2019 WITH THE SUBJECT: EXEMPTION IN THE FILING**
26 **OF APPLICATION OF NTA COMMODITY CLEARANCE FOR THE**
27 **EXPORTATION/IMPORTATION/TRSNSSHIPMENT OF TOBACCO-**
28 **FREE PRODUCTS, WHETHER FOR PERSONAL CONSUMPTION OR**
29 **SALE/DISTRIBUTION**

30
31 Atty. Ambros was recognized to present the above matter. He informed
32 that board that since 2004, the NTA has been implementing the Rules and
33 Regulations Governing the Exportation and Importation of Leaf Tobacco,
34 Tobacco Products and Other Tobacco Related Materials in close
35 coordination with the Bureau of Customs (BOC). He said that the BOC
36 will not allow the loading/unloading of tobacco commodities without the
37 NTA import/export clearance which was already made part of the BOC's
38 processing system. He reported that there are new products that were
39 developed to simulate cigarette smoking but are tobacco-free and are
40 being exported/imported, but the BOC is requiring the
41 shippers/consignees to secure an NTA clearance. He said that since
42 these are tobacco-free products, it is outside the NTA's regulatory
43 function, especially that the NTA does not have technical capability to
44 determine the safeness of these products, hence, he recommended to the
45 board for the exemption thereof from the application of NTA clearance
46 through the proposed Memorandum Circular.

47
48 There being no further comment, and upon motion of Dir. Casela, duly
49 seconded by Dir. Trongco, the board adopted the following resolution, to
50 wit:

51 **RESOLUTION NO. 1141-2019**

52
53 **“BE IT RESOLVED, AS IT IS HEREBY**
54 **RESOLVED,** that the NTA Governing Board hereby
55 approves the issuance of Memorandum Circular No.
56 004, Series of 2019 with the subject: **“Exemption in the**

1 **Filing of Commodity Clearance for the**
2 **Exportation/Importation/Transshipment of Tobacco-**
3 **Free products whether for personal Consumption or**
4 **for Sale/Distribution” to take effect immediately.**

5
6 **RESOLVED, FURTHER,** that copy of the MC No.
7 004, s. 2019, shall be filed with the Office of the National
8 Administrative Register (ONAR), UP College of Law,
9 Diliman, Quezon City.

10 **UNANIMOULSLY APPROVED.....”**
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14 **H. DESIGNATION OF NTA OFFICIALS AS GOCC MONITORING SYSTEM**
15 **(GMS) AND INFORMATION TECHNOLOGY (IT) REPRESENTATIVES**
16 **FOR THE INTEGRATED CORPORATE REPORTING SYSTEM (ICRS)**
17 **TO THE GOVERNANCE COMMISSION FOR GOVERNMENT-OWNED**
18 **AND CONTROLLED CORPORATIONS (GCG)**

19
20 Atty. Ambros was likewise recognized to present the above matter. He
21 reported that the NTA received a communication from the GCG requiring
22 the submission of a board resolution to be signed by the members of the
23 board designating the NTA officers as GOCC Monitoring System (GMS)
24 and Information Technology (IT) representatives to the GCG. He
25 explained that the said representatives shall be authorized to comply with
26 the submission of NTA reports to the GCG and updating of the postings in
27 the NTA website. He said that the NTA Management recommended Ms.
28 Milagros C. Tiu, Chief Accountant and Mr. Joseph B. Benosa, Information
29 Systems Analyst II, as the authorized representatives.

30
31 There being no further discussion and upon motion of Dir. Martinez, duly
32 seconded by Dir. Victorio, the board adopted the following resolution, to
33 wit:

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35 **RESOLUTION NO. 1142-2019**
36 **25 September 2019**

37
38 **DESIGNATING THE NTA REPRESENTATIVES FOR THE**
39 **INTEGRATED CORPORATE REPORTING SYSTEM (ICRS) PURSUANT**
40 **TO GCG MEMORANDUM CIRCULAR NO. 2012-14**

41
42 **“WHEREAS,** GCG Memorandum Circular (M.C.) No.
43 2014-02 established the policies and guidelines for the
44 Integrated Corporate Reporting System (ICRS) pursuant to the
45 “GOCC Governance Act of 2011” (R.A. No. 10149);

46
47 **WHEREAS,** the guidelines require the designation by
48 the Governing Board of Senior Management officers who will
49 be responsible for collecting the information and submitting the
50 reports to the Governance Commission through the ICRS;

51
52 **BE IT RESOLVED,** the Board hereby **DESIGNATES**
53 the following NTA Officers as the responsible officers for the
54 ICRS;
55

1 1. For the GOCG Monitoring System (GMS) component of the
2 ICRS, **Ms. MILAGROS C. TIU, Chief Accountant, NTA-**
3 **Finance Department**, is hereby authorized to collect all
4 information required, and input the same into the ICRS without
5 need of prior clearance from a higher authority.
6

7 2. For the Information Technology component of the ICRS, **Mr.**
8 **JOSEPH B. BENOSA, Information Systems Analyst II,**
9 **NTA-Corporate Planning Department**, is hereby authorized
10 to upload all required information and input into the ICRS
11 without need of prior clearance from a higher authority.
12

13 **APPROVED, UNANIMOUSLY.”**

14
15 DONE this 25th day of September 2019 at the Quezon
16 City, Philippines.
17

18 **ATTESTED:**

19
20 **Hon. WILLIAM D. DAR, Ph.D.**
21 *Secretary, Department of Agriculture*
22 *and Chairman, NTA Governing Board*
23

24 **Hon. ROBERT L. SEARES**
25 *Administrator, National Tobacco Administration*
26 *and Vice-Chairman, NTA Governing Board*
27

28 **Hon. RODOLFO F. SALANGA**
29 *Appointive Director, Tobacco Manufacturing Sector*
30

31 **Hon. WILFREDO C. MARTINEZ**
32 *Appointive Director, Tobacco Farmers Sector*
33

34 **Hon. TEOFILO R. QUINTAL**
35 *Appointive Director, Tobacco Farmers Sector*
36

37 **Hon. NESTOR C. CASELA**
38 *Appointive Director, Academic Community Sector*
39

40 **Hon. DANILO C. TRONGCO**
41 *Appointive Director, Tobacco Farmers Sector*
42

43 **Hon. WILSON R. VICTORIO**
44 *Appointive Director, Tobacco Traders/Exporters Sector*
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- 47 **I. REQUEST FOR THE CONDUCT OF PUBLIC BIDDING FOR THE**
48 **PURCHASE OF FERTILIZERS FOR THE INTEGRATED FARMING AND**
49 **OTHER INCOME GENERATING ACTIVITIES PROJECT – TOBACCO**
50 **CONTRACT GROWING SYSTEM (IFOIGAP-TCGS) CY 2019-2020, ON**
51 **A PER LOT (PROVINCE) BASIS, WITH THE APPROVED BUDGET**
52 **FOR THE CONTRACT IN THE AMOUNT OF PHP39,691,408.00**
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54 Without further comments from the board and upon motion of Dir.
55 Salanga, duly seconded by Dir. Casela, the board adopted the following
56 resolution, to wit:

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3 **RESOLUTION NO. 1143-2019**

4 "BE IT RESOLVED, AS IT IS HEREBY
5 **RESOLVED**, that the NTA Governing Board hereby
6 approves the request of the NTA Management for the
7 conduct of public bidding for the purchase of fertilizers
8 for the Integrated Farming and Other Income Generating
9 Activities Project – Tobacco Contract Growing System
10 (IFOIGAP-TCGS) Crop Year 2019-2020, on a per lot
11 (province) basis, with an Approved Budget for the
12 Contract (ABC) in the amount of Php39,691,408.00.

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14 **UNANIMOUSLY APPROVED....."**
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17 **V. OTHER MATTERS**

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19 **A. FORMULATION OF A COMPREHENSIVE TOBACCO INDUSTRY**
20 **ENHANCEMENT PROGRAM**

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22 Secretary Dar instructed the NTA Management to formulate a
23 comprehensive Tobacco Industry Enhancement Program to
24 augment/complement the existing programs/projects of the NTA for the
25 benefit of the tobacco industry, such as but not limited to provision of loan
26 assistance and other livelihood projects, using the available Tobacco
27 Funds created under Republic Act No. 4155. He emphasized that NTA
28 should have thorough discussion on the matter and come up with its
29 recommendations for the consideration of the board.
30 -----

31
32 **B. REQUEST FOR THE DELEGATION OF AUTHORITY TO THE VICE-**
33 **CHAIRMAN TO ISSUE TRAVEL ORDERS TO THE MEMBERS OF THE**
34 **BOARD FOR THEIR OFFICIAL LOCAL TRAVELS**

35
36 Dir. Casela reiterated the request of the Members of the Board for the
37 delegation of authority to the Vice-Chairman/Administrator to facilitate the
38 issuance of travel orders for the Members of the Board for their official
39 local travels. He said that under Executive Order No. 77 dated 15 March
40 2019, the travel authority for the Members of the Board shall be issued by
41 the Chairman of the Board.


42
43 Secretary Dar denied the request of the Members of the Board
44 considering that travels of the members can be scheduled only when
45 necessary and considering further that travels are not undertaken on a
46 regular basis, which would allow him sufficient time to approve any
47 request for official local travels.
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50 **VI. ADJOURNMENT**


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52 The Chairman of the Board officially adjourned the meeting at 2:50 P.M.
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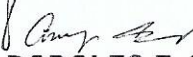
PREPARED AND CERTIFIED CORRECT:

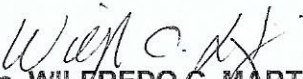

ATTY. ROBERT A. AMBROS
Department Manager III, Regulation Department
& Acting Board Secretary V


ATTESTED:



Hon. WILLIAM D. DAR, Ph.D.
Secretary, Department Agriculture
and Chairman, NTA Governing Board



Hon. ROBERT L. SEARES
NTA Administrator
and Vice-Chairman, NTA Governing Board

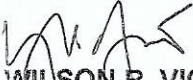

Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector


Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector


Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector


Hon. NESTOR C. CASELA
Appointive Director, Academic Community


Hon. DANILO C. TRONGCO
Appointive Director, Tobacco-Farmers Sector


Hon. WILSON R. VICTORIO
Appointive Director, Tobacco Traders/Exporter Sector

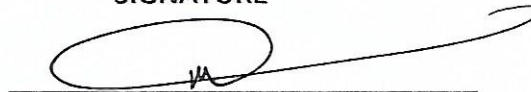
**ONE HUNDRED AND FIRST (101st) SPECIAL BOARD MEETING OF THE NTA BOARD OF DIRECTORS, HELD AT THE CONFERENCE ROOM, OFFICE OF THE SECRETARY, DEPARTMENT OF AGRICULTURE, ELLIPTICAL ROAD, DILIMAN, QUEZON CITY
25 SEPTEMBER 2019, 1:00 P.M.**

ATTENDANCE SHEET

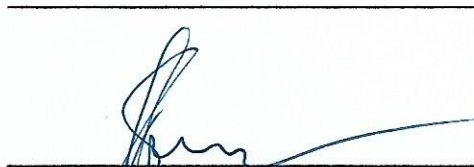
PRESENT:

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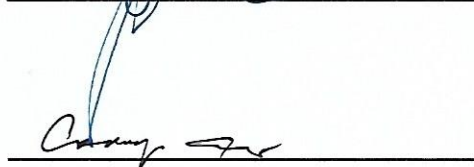
1. **Hon. WILLIAM D. DAR, Ph.D.**
Acting Secretary
Department of Agriculture and
Chairman, NTA Governing Board



2. **Undersecretary, EVELYN G. LAVIÑA**
Department of Agriculture – High Value Crop
and Alternate Chairman, NTA Governing Board



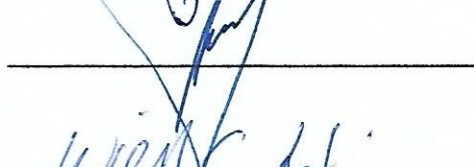
3. **Hon. ROBERT L. SEARES, M.D.**
Administrator/Vice-Chairman
of the NTA Governing Board



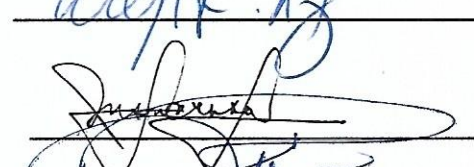
4. **Hon. RODOLFO F. SALANGA**
Member, NTA Board of Directors



5. **Hon. WILSON R. VICTORIO**
Member, NTA Board of Directors



6. **Hon. TEOFILO R. QUINTAL**
Member, NTA Board of Directors



7. **Hon. WILFREDO C. MARTINEZ**
Member, NTA Board of Directors



8. **Hon. NESTOR C. CASELA**
Member, NTA Board of Directors

9. **Hon. DANILO C. TRONGCO**, Member, NTA
OTHERS PRESENT: Board of Directors

1. **Atty. ROBERT A. AMBROS**
Acting Board Secretary



2. DANILO C. TRONGCO



3. Cesarino S. Ambros



4. CRISTINA C. LOPEZ

ATTENDANCE SHEET

OTHER PRESENT:

5. Imelda Riñen

Imelda Riñen

6. ENRIQUE DAVID Cruz

~~ENRIQUE DAVID Cruz~~

7. Carlo C. Drozda

Carlo C. Drozda

8. ALONIA MANGANAAN

Alonia Manganaan

9. DEEVID JOHN BRIONES

Deevid John Briones

10. _____
