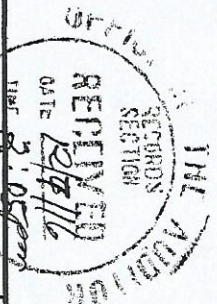


Report of Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2016



Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				REMARKS
					Less than 30	31-60 days	61-365 days	Over 1 yr.	
A. Advances for Special Purposes									
1. Local Travel									
a. Albao, Rudy	Oct. 12, 2016	TEV - Flu vaccination in Region 1	CK# 1040764	3,796.00		3,796.00			
b. Cachola, Carlos	Dec. 02, 2008	TEV	CK# 151077	20,337.50				20,337.50	Deceased
c. Elizalde, Joseph	Sep. 21, 2016	TEV - Flu vaccination in Region 2	CK# 188874	1,680.00		1,680.00			
d. Gannaban, Jayson	Nov. 03, 2016	TEV - Flu vaccination in Region 1	CK# 187435	2,560.00	2,560.00				
e. Corpuz, Mario	Nov. 14, 2016	TEV - CES National Convention	CK# 629604	23,320.00	23,320.00				
f. Tabije, Hector	Nov. 10, 2016	TEV - Misamis Oriental	CK# 629590	43,777.12	43,777.12				
g. de Peralta, Estrella	Nov. 07, 2016	TEV - CES National Convention	CK# 820233	4,000.00	4,000.00				
h. Palabay, Giovanni	Nov. 11, 2016	TEV - CES National Convention	CK# 152723	4,560.00	4,560.00				
i. Pagao, Emmaculata	Oct. 25, 2016	CA for gasoline expenses for BO use	CK# 3181135	5,000.00	5,000.00				
j. Tarun, Rogelio	Oct. 19, 2016	TEV	CK# 901903	7,000.00	7,000.00				

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Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				REMARKS
					Less than 30	31-60 days	61-365 days	Over 1 yr.	
2. Special Activities/Proj.									
a. Ambros, Rohbert	Nov. 03, 2016	CA for 7th Conference of Parties	Ck# 188893	92,019.86	92,019.86				
b. dela Rosa, Teresita	Nov. 03, 2015	CA for Training Course of ISO 9001:2008	Ck# 187434	15,000.00	15,000.00				
c. Gonzales, Ophelia	Aug. 08, 2016	CA for Records Mgt. & Control Documents Training and Workshop - DAP	Ck# 188744	19,580.00			19,580.00		
d. Guia, Edgardo	Aug. 26, 2016	CA for Basketball Tournament	Ck# 188807	7,800.00			7,800.00		
e. Lopez, Cristina	Oct. 11, 2016	CA for prepaid cards for October 2016	Ck# 1040762	29,270.00		29,270.00			
f. Manzon, Perla	Oct. 25, 2016	CA for Values Restoration Officers Seminar	Ck# 1040776	6,738.00	6,738.00				
g. Mejia, Excelisior	Sep. 28, 2016	CA for NTA Duckpin Bowling Tournament	Ck# 1040749	29,410.00		29,410.00			
h. Ramboyong, Leah Gina	Oct. 12, 2016	CA for World Food Day culminating program	Ck# 1040771	10,050.00		10,050.00			
i. Sabado, Alfonso	Apr. 21, 2016	CA for the purchase of Tob. Leaf Samples	Ck# 188465	40,120.00			40,120.00		
j. Riñen, Imelda	Nov. 03, 2016	CA for registration on Regional R&D Review	Ck# 629583	14,000.00	14,000.00				
k. Valdez, Valentino	Nov. 09, 2016	CA for seminar expenses on PPSASs	Ck# 629586	9,980.00	9,980.00				
l. Molina, Rebecca	Nov. 10, 2016	CA for PPSASs registration	Ck# 54569	6,000.00	6,000.00				
m. Paggao, Emmaculata	Oct. 27, 2016	CA for the labor in managing tree seedling nursery	Ck# 318833	10,000.00	10,000.00				

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Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				REMARKS
					Less than 30	31-60 days	61-365 days	Over 1 yr.	
3. Petty Cash Fund									
a. Aquino, Reynaldo	Jan. 27, 2016	Petty Cash Fund	CK# 830497	20,000.00			20,000.00		
b. Ferareza, Vivien	Jan. 25, 2016	Petty Cash Fund	CK# 1011358	30,000.00			30,000.00		
c. Feria, Jeremy Ann	Jan. 28, 2016	Petty Cash Fund	CK# 830054	5,000.00			5,000.00		
d. Manzon, Perla	Jan. 25, 2016	Petty Cash Fund	CK# 1011359	20,000.00			20,000.00		
e. Ramboyong, Leah Gina	Jan. 11, 2016	Petty Cash Fund	CK# 187659	1,999.00			1,999.00		
f. Rifen, Imelda	Jan. 08, 2016	Petty Cash Fund - FTSD	CK# 599364	1,999.00			1,999.00		
g. Tinio, Elaine	Jan. 26, 2016	Petty Cash Fund - AgriPinoy (Batac)	CK# 599535	5,000.00			5,000.00		
h. Torres, Greta	Jan. 08, 2016	Petty Cash Fund - Batac Br.	CK# 599365	5,000.00			5,000.00		
i. Lopez, Antonia	Apr. 28, 2016	Petty Cash Fund - Vigan Br.	CK# 848792	5,000.00			5,000.00		
j. Taal, Faustino	Mar. 15, 2016	Petty Cash Fund - AgriPinoy (Vigan)	CK# 848754	5,000.00			5,000.00		
k. Reyes, Loreto	Jan. 06, 2016	Petty Cash Fund - Candon Br.	CK# 738854	10,000.00			10,000.00		
l. Idica, Noralyn	Jan. 06, 2016	Petty Cash Fund - AgriPinoy Br.	CK# 208985	50,000.00			50,000.00		
m. Lazo, Felicisimo	Mar. 08, 2016	Petty Cash Fund - AgriPinoy (Abra)	CK# 209173	5,000.00			5,000.00		
n. Tumbaga, Aurie Nellie	Mar. 08, 2016	Petty Cash Fund - AgriPinoy (La Union)	CK# 209176	5,000.00			5,000.00		
o. Zapata, Gavina	Mar. 08, 2016	Petty Cash Fund - AgriPinoy (Candon)	CK# 209171	5,000.00			5,000.00		

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Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				REMARKS
					Less than 30	31-60 days	61-365 days	Over 1 yr.	
p. Andrada, Rogelio	Jan. 13, 2016	Petty Cash Fund - TDPP	CK# 1413535	10,000.00			10,000.00		
q. Mendoza, Nicolas	Jan. 08, 2016	Petty Cash Fund - La Union Br.	CK# 1413441	5,000.00			5,000.00		
r. Baysa, Regina	Jan. 04, 2016 Mar. 15, 2016	Petty Cash Fund - Pangasinan Br. Petty Cash Fund - AgriPinoy (Pangasinan)	CK# 21572 CK# 21883	10,000.00 5,000.00			10,000.00 5,000.00		
s. Arrojo, Zenaida	Jan. 12, 2016	Petty Cash Fund - AgriPinoy (Tuguegarao)	CK# 2996611	5,000.00			5,000.00		
t. Paggao, Emmanulata	Jan. 12, 2016	Petty Cash Fund - Tuguegarao Br.	CK# 2996610	2,000.00			2,000.00		
u. Caday, Zosima	Jan. 12, 2016	Petty Cash Fund - AgriPinoy (Isabela)	CK# 901647	5,000.00			5,000.00		
v. Tarun, Rogelio	Feb. 18, 2016	Petty Cash Fund - Isabela Br.	CK# 901679	5,000.00			5,000.00		
TOTALS				626,996.48	243,954.98	74,206.00	288,498.00	20,337.50	

Prepared by:

Milagros C. TiU
MILAGROS C. TIU
Chief Accountant

Certified correct:

Ma. TERESA B. LAUDENCIA
Ma. TERESA B. LAUDENCIA
Manager, Finance Department

Reviewed by:

MERLE M. VALENTIN
MERLE M. VALENTIN
SAOIC - Supervising Auditor

Date Submitted: _____