



SUPERVISION/MONITORING OF FIELD CANVASSERS/VIAJEROS

Name of FC: _____

Address: _____

Date & Time Supervision/Monitoring : _____

Company Affiliation, If any: _____

COA No. _____

Tobacco Type _____

No. of Contracted Farmers _____

ACTIVITIES	YES	NO
1. Is the COA carried by the FC at all times when buying/selling tobacco leaf?		
2. Did the FC issue Certificate of Purchase (COP) for every tobacco leaf purchased from the farmer?		
3. Is the Buying Price of tobacco leaf within set Floor Price?		
4. Is the Buying/Selling of tobacco leaf NTRM-Compliant?		

For “NO” answer/s, the following remedy/ies was/were undertaken: _____

Date resolved/remedied: _____

Note: Resolution/s or remedial action/s for a specific issue/problem shall be acted within 24 hours.

Supervision/Monitoring conducted by: _____

Supervision/Monitoring conducted in the presence of: _____

Name and Signature of Branch Office TPRO/Staff

Field Canvasser/Viajero