



**Invitation to Bid for DEMOLITION OF THE 8-STOREY NATIONAL TOBACCO
ADMINISTRATION OFFICE BUILDING WITH ROOF DECK AND DISPOSAL OF
SALVAGED MATERIALS LOCATED AT SCOUT REYES ST., CORNER PANAY
AVENUE, QUEZON CITY
(PB 2020-10)**

1. The National Tobacco Administration (NTA), through its Corporate Operating Budget (COB) FY 2020, intends to apply the sum of **PhP4,546,627.50**, being the Approved Budget for the Contract (ABC) to payments under the contract for the project: **"DEMOLITION OF THE 8-STOREY NATIONAL TOBACCO ADMINISTRATION OFFICE BUILDING WITH ROOF DECK AND DISPOSAL OF SALVAGED MATERIALS LOCATED AT SCOUT REYES ST., CORNER PANAY AVENUE, QUEZON CITY (PB 2020-10)"**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NTA now invites bids for the above Procurement Project. Completion of the Works is required for a period **120 calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from NTA and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm., except Saturdays, Sundays and Holidays.
5. A complete set of Bidding Documents may be acquired by interested bidders on **02 December 2020 to 21 December 2020** from given address and website/s below; *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP5,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
6. The NTA will hold a **Pre-Bid Conference on 09 December 2020**, at 10:00 am, which shall be open to prospective bidders at the NTA Training Room, 4th Floor, Ben Lor Building, 1184 Quezon Avenue, Quezon City.
7. Bids must be duly received by the BAC Secretariat through manual submission **on or before 21 December 2020; at 10:00 a.m.** at the office address as indicated below. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
3rd & 4th Floor, Ben-Lor Building, 1184 Quezon Ave., Quezon City
Tel No. (02) 8374-3987 / Fax. No. (02) 8374-2505 / Website: <http://nta.da.gov.ph>
ISO 9001: 2015 QMS CERTIFIED



9. **Bid opening shall be on 21 December 2020; 10:00 am**, at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NTA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ROBERTO R. BONOAN, PhD
NTA-BAC Chairperson
3rd Floor, Ben Lor Building, 1184 Quezon Avenue, Quezon City
docrbnta@yahoo.com
373-20-95
Website Address: nta.da.gov.ph

You may visit the following websites:

For downloading of Bidding Documents/ ITB: philgeps.gov.ph; nta.da.gov.ph


ROBERTO R. BONOAN, PhD
BAC Chairperson 



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
3rd & 4th Floor, 1184-A Ben-lor Building, Quezon Avenue, Quezon City



TERMS OF REFERENCE

Project Title: **DEMOLITION OF THE 8-STOREY NTA OFFICE BUILDING WITH MEZZANINE INCLUDING THE MALE AND FEMALE DORMITORY AND THE COA-OFFICE BUILDINGS**
Location: **Scout Reyes Cor. Panay Ave., Quezon City**

I. BASIC INFORMATION OF THE PROJECT

- | | | |
|----------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------|
| 1.1 Site | : | Scout Reyes Corner Panay Ave., Q.C |
| 1.2 Approx. Lot Area | : | 2,801.80 square meters |
| 1.3 Approx. Projected Total Floor Area | : | Approximately 6,200 square meters. |
| 1.4 Type of Buildings | : | 8-Storey Building with Mezzanine (5,800 sq.m)
Male and Female Dormitory (108 sq.m) and the
COA Office Building (288 sq.m) |
| 1.5 ABC for the Demolition Works | : | Four Million Five Hundred Forty-six thousand
Six Hundred Twenty-seven Pesos and Fifty
Centavos (Php 4,546,627.50) |
| 1.6 Contract Duration | : | 120 Calendar Days |

II. CONTRACTORS QUALIFICATION

1. Valid Philippine Contractors Accreditation Board (PCAB) License (General Building/Engineering with Structural Demolition specialty licensed for the type and cost of the contract to be bid).
2. Sworn Statement identifying the Bidder's Single Largest Completed Contract (SLCC), ~~amounting to Php2,273,313.50 (50% of the ABC), with a minimum height of eight (8) floors/~~ storey building and minimum total floor area of 5,800 sq m, with the following supporting documents, awarded to the bidder as the general contractor, to wit:
 - A. Notice of Award of the SLCC;
 - B. Notice to Proceed of the SLCC;
 - C. Contract of the SLCC; and
 - D. Certificate of Completion of the SLCC.
3. List and Qualification of Key Personnel with their relevant experiences in demolition of ~~building, attaching the following documents to support the list, to wit:~~
 - A. Complete Curriculum Vitae of Project In-charge (minimum experience of five (5) years in building demolition, with at least one (1) completed demolition project with minimum of 8-storey building, and with valid PRC License)

- B. Complete Curriculum Vitae of Project Engineer (Civil or Structural Engineers, minimum experience of Three (3) years in building demolition, with at least One (1) completed demolition project with a minimum of 8-storey building, and with valid PRC License)
- C. Complete Curriculum Vitae of Registered Master Electrician with minimum of 1 year experience and with valid PRC license.
- D. Complete Curriculum Vitae of at least two (2) DOLE-Certified Safety Officers Level II with at least forty (40) hours of relevant training accredited by DOLE.
- E. Complete Curriculum Vitae of at least one (1) Foreman (minimum experience of three (3) years in demolition of Building Structure).
- F. Complete Curriculum Vitae of at least one (1) First Aider.
- ~~G. Organizational Chart~~
- H. Notarized Certificate of Commitment of the assigned Key Personnel.

5. Demolition Methodology

- A. Complete Demolition Methodology applicable to project site condition with complete sets of Technical Working Drawings (To be used for filing of application for Demolition Permit)
- B. Demolition Work Schedule (PERT-CPM, BAR CHART, S-CURVE AND CASH FLOW)
- C. The Contractors shall demolish the building down to the level of the foundation including excavation of recoverable and concrete materials.
- D. Demolition Permit/Delivery Period, Application for Demolition Permit from the Quezon City Government shall be included in the 120 Calendar Days Project period.

6. List of Contractor's Equipment requirements, with the minimum equipment complied, to wit:

- A. Backhoe or Boom Truck or Crane
- B. Loader
- C. Dump trucks
- D. Pneumatic Jack hammer
- E. Generator

Minor tools requirements

- A. Electric/Gas Cutting Tools or Power Grinder
- ~~B. Welding Machine~~
- C. Chain blocks
- D. Lever Blocks
- E. Guy wires, clamps, shackles, turn buckles (Optional)
- F. Jig saw (Optional)

Attach the following documents to support the above list:

- A. Proof of ownership (for equipment owned)
- B. Notarized Certificate of Availability of Equipment's/tools from the Lessor (for equipment that will be Leased)
- C. Notarized Certificate of Availability of Equipment's/tools from the Vendor (for equipment under Purchase Agreement), if ownership has not yet been transferred

7. Safety Warning Signage Requirements

- A. Printed sign boards (Pictures supported by notarized affidavit of availability)

8. Personal Protective Equipment Requirements (supported by notarized affidavit of availability)

- | | |
|----------------------------------------|----------------------------|
| A. Safety Hard hat | D. Safety Gloves |
| B. Safety Belts, complete body Harness | E. Safety reflective vests |
| C. Safety Shoes/Boots | F. Safety goggles |

9. Authority of Representative to sign all bidding documents (Secretary's Certificate for Corporations and Special Power of Attorney for Single Proprietorship)

Prepared by:


ABRAHAM C. DELA PEÑA

Supply Officer IV/TWG/Project Engineer

Approved by:


ROBERT VICTOR G. SEARES, JR.

Administrator/CEO



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Corner Panay Avenue, Quezon City

Demolition of the Old 8-storey NTA Office Building with Mezzanine including the Male and Female Dormitory and the COA-Office Building

PROGRAM OF WORK

Region	: NCR	Roadbed Width	: na
District	: Quezon City	Pavement Width	: na
Name of Project	: Demolition of the Old NTA Building, Male & Female Dormitory and the COA-Office Building	Bridge Width	: na
Road Section ID	:	Type of Structure	: Multi-purpose Building
Section	:	Type of Superstructure	: Reinforced Concrete
Location	: Scout Reyes Corner Panay Avenue, Quezon City	Type of SubStructure	: Reinforced Concrete
Appropriation	:	No. of Span	: na
Source of Fund	:	No. of Piers	: na
Classification	:	Dimension	: na
Station Limits	:	No. of Storeys	: 8 storey w/ mezzanine
Net Length	:	No. of Classrooms	: na
ITEM	ITEMS OF WORK TO BE DONE	No. of Days to Complete	120 c.d.
		PERCENT	EQUIPMENT
		%	DESCRIPTION
			NEEDED
PART I	OTHER GENERAL REQUIREMENTS		
Spl-1	Temporary Fence		Back Hoe 2
B.5	Project Billboard/ Sign Board		Loader 1
B.7	Occupational Safety and Health		Hauling Trucks 5
D.1	Temporary Building Cover (Net Protection)		Gas Cutting Equipments
PART II	DEMOLITION		Welding Machine
D.2	Pre- Demolition Activities		Jack Hammer
D.3	Dismantling Works (Manual Stripping)		Generator
D.4	Dismantling of Roofing Trusses, G.I Roofings, All Metal Frames, Aluminum Frames		
D.5	Concrete breaking Demolition		
PART III	HAULING		
H.1	Hauling of Concrete debris		
H.2	Hauling of Salvageable Steel Materials		
H.3	Hauling of Salvageable Used Woods		
H.4	Hauling of Other Salvageable materials and Waste Disposal		
PART IV	OTHERS		
1301(1)	Permits and Clearances		
1302(1)	Truck Route Permit		
1304(1)	Mobilization and Demobilization		
ITEM	DESCRIPTION	ESTIMATED COST OF PROPOSED WORK	
		UNIT	QUANTITY
		UNIT COST	TOTAL COST
PART I	OTHER GENERAL REQUIREMENTS		
Spl-1	Temporary Fence	l.m	210.00
B.5	Project Billboard/ Sign Board	ea	1.00
B.7	Occupational Safety and Health	mo	4.00
D.1	Temporary Building Cover (Net Protection)	Sq.m	3,073.08
PART II	DEMOLITION		
D.2	Pre- Demolition Activities	L.S	1.00
D.3	Dismantling Works (Manual Stripping)	L.S	1.00
D.4	Dismantling of Roofing Trusses, G.I Roofings, All Metal Frames, Aluminum Frames	sq.m	1,946.43
D.5	Concrete breaking Demolition	cu.m	3,197.87
PART III	HAULING		
H.1	Hauling of Concrete debris	cu.m	3,197.87
H.2	Hauling of Salvageable Steel Materials	Kgs	250,112.51
H.3	Hauling of Salvageable Used Woods	bdft	11,325.00
H.4	Hauling of Other Salvageable materials and Waste Disposal	L.S	1.00
PART F	OTHERS		
1301(1)	Permits and Clearances	l.s	1.00
1302(1)	Truck Route Permit	l.s	1.00
1304(1)	Mobilization and Demobilization	l.s	1.00
BREAKDOWN OF EXPENDITURES (ESTIMATE)		%	
1. LABOR			A. TOTAL PROJECT COST
2. MATERIALS			(DIRECT / INDIRECT)
3. EQUIPMENT EXPENSES			B. ENG'G. & ADMIN. OH
4. INDIRECT COST (OCM, PROFITS, TAX, VAT)			C. SURVEY PREPARATION
5. SOIL TESTING:			D. ROW /SITE ACQUISITION
5. ENG'G. & ADM. OVERHEAD			SOIL TESTING
6. CONST. CONTINGENCIES			E. CONST. CONTINGENCIES
7. GENDER & DEVELOPMENT			F. GENDER & DEVELOPMENT
8. COST OF RIGHT OF WAY			G. COST OF RIGHT OF WAY
9. RA 9206			H. RA 9206
10. YOUTH & INFRA DEVELOPMENT			I. BUDGET RESERVE
11. SALVAGEABLE VALUE			J. SALVAGEABLE VALUE
TOTAL			K. APPROPRIATION