



OFFICE OF THE NTA GOVERNING BOARD

**MINUTES OF THE ONE HUNDRED AND TWENTY-NINTH (129TH) REGULAR
MEETING OF THE NTA GOVERNING BOARD HELD AT THE CONFERENCE ROOM
OFFICE OF THE SECRETARY - DEPARTMENT OF AGRICULTURE (OSEC-DA)
ELLIPTICAL ROAD, DILIMAN, QUEZON CITY
11 OCTOBER 2019**

Present:

Secretary WILLIAM D. DAR, Ph.D.	-	Chairman of the Board
Adm. ROBERT L. SEARES, M.D.	-	Vice-Chairman of the Board
Dir. RODOLFO F. SALANGA	-	Member, Manufacturing Sector
Dir. WILFREDO C. MARTINEZ	-	Member, Tobacco Farmers Sector
Dir. TEOFILO R. QUINTAL	-	Member, Tobacco Farmers Sector
Dir. NESTOR C. CASELA	-	Member, Academic Community Sector
Dir. DANILO C. TRONGCO	-	Member, Tobacco Farmers Sector
Dir. WILSON R. VICTORIO	-	Member, Traders/Exporters Sector

Others Present:

Atty. ROHBERT A. AMBROS	-	Dept. Manager III, Regulation Dept. and Acting Board Secretary
Mr. ENRIQUE G. DELA CRUZ	-	Consultant, DA-HVCRC
Ms. IMELDA N. RIÑEN	-	Dept. Manager III, FTSD
Ms. PERLA C. MANZON	-	HRMO V, Administrative Dept.
Engr. ABRAHAM C. DELA PEÑA	-	Supply Officer IV, Admin. Dept.
Ms. ALONA A. MANGANAAN	-	Executive Assistant IV
Mr. DEEVID JOHN RAYZE B. BRIOSOS-	-	Private Secretary II
Mr. RAMON R. MUNCAL	-	Stenographer II

HIGHLIGHTS OF THE MEETING

I. OPENING PRAYER

Ms. Manganaan led the opening prayer.

II. CALL TO ORDER

The Honorable DA Secretary William D. Dar, Ph.D., Chairman of the NTA Governing Board, called the meeting to order at 1:30 P.M.

**II. ACKNOWLEDGMENT OF THE PRESENCE OF THE APPOINTIVE DIRECTORS
AND DETERMINATION OF QUORUM**

The Acting Board Secretary declared a quorum for the meeting with the presence of more than majority of the following Appointive Members of the NTA Governing Board, to wit:

1. Secretary WILLIAM D. DAR, Ph.D.

QW

2. Administrator ROBERT L. SEARES, M.D.
 3. Director RODOLFO F. SALANGA
 4. Director WILFREDO C. MARTINEZ
 5. Director TEOFILO R. QUINTAL
 6. Director NESTOR C. CASELA
 7. Director DANILO C. TRONGCO; and
 8. Director WILSON R. VICTORIO.
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10 **III. APPROVAL OF THE AGENDA OF THE ONE HUNDRED AND TWENTY-NINTH**
11 **(129TH) REGULAR MEETING OF THE NTA GOVERNING BOARD HELD THIS**
12 **11 OCTOBER 2019 AT THE OFFICE OF THE SECRETARY, DEPARTMENT OF**
13 **AGRICULTURE, ELLIPTICAL ROAD, DILIMAN, QUEZON CITY**

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15 The Presiding Officer presented the Agenda for the 129th Regular Meeting for the
16 consideration of the members of the board. He asked the Members of the Board if
17 there are other matters they would like to add to the Agenda.

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19 On motion of Dir. Salanga duly seconded by Dir. Quintal, the board adopted the
20 following resolution, to wit:

21
22 **RESOLUTION NO. 1144-2019**

23
24 **“BE IT RESOLVED, AS IT IS HEREBY**
25 **RESOLVED,** that the NTA Governing Board approves the
26 Agenda of the One Hundred and Twenty-Ninth (129th)
27 Regular Meeting of the NTA Governing Board held this 11
28 October 2019 at the Conference Room, Office of the
29 Secretary-Department of Agriculture (OSEC-DA), Diliman,
30 Quezon City.

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32 **UNANIMOUSLY APPROVED.....”**
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35 **IV. FOR APPROVAL/CONFIRMATION/CONSIDERATION:**

36
37 **A. MINUTES OF THE 101ST SPECIAL MEETING OF THE NTA GOVERNING**
38 **BOARD HELD ON 25 SEPTEMBER 2019 AT THE CONFERENCE**
39 **ROOM, OFFICE OF THE SECRETARY – DEPARTMENT OF**
40 **AGRICULTURE (OSEC-DA), ELLIPTICAL ROAD, DILIMAN, QUEZON**
41 **CITY**

42
43 The Chairman presented to the board the minutes of the 101st Special
44 Meeting for their comment. On motion of Dir. Salanga duly seconded by
45 Dir. Casela, the board adopted the following resolution, to wit:

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47 **RESOLUTION NO. 1145-2019**

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49 **“BE IT RESOLVED, AS IT IS HEREBY**
50 **RESOLVED,** that the NTA Governing Board approves the
51 Minutes of the One Hundredth and First (101st) Special
52 Meeting of the NTA Governing Board held on 25
53 September 2019 at the Conference Room, Office of the
54 Secretary - Department of Agriculture (OSEC-DA),
55 Elliptical Road, Diliman, Quezon City.

UNANIMOUSLY APPROVED.....”

B. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETING

1. AMENDMENT OF RESOLUTION NO. 1140-2019 DATED 25 SEPTEMBER 2019.

Dir. Salanga requested for the amendment of Resolution No. 1140-2019 dated 25 September 2019 to include the specific sources of the funds to finance the Tobacco Farm Mechanization Program.

On motion of Dir. Casela, duly seconded by Dir. Salanga, the board adopted the following resolution, to wit:

RESOLUTION NO. 1146-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby amends Resolution No. 1140-2019 dated 25 September 2019, to be read as follows:

“RESOLUTION NO. 1140-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the Implementing Guidelines for the Tobacco Farm Mechanization Program (TFMP) to be implemented for Crop Year 2019-2020.

RESOLVED, FURTHER, that the total amount of Php40,000,000.00 is hereby realigned and appropriated for the purchase of tractors with complete accessories/implements, through public bidding, the same to be taken from the following items from the DBM-Approved Corporate Operating Budget (COB) for FY 2019, to wit:

- a. P20,000,000.00 from the Facility Assistance Project;
- b. P14,000,000.00 from the unutilized portion of the Rice Production Assistance Project; and
- c. P 6,000,000.00 from the unutilized Hog and Broiler Production Assistance Project.

UNANIMOULSLY APPROVED.....”

2. SEMI-PERMANENT SEEDLING NURSERY STRUCTURE FOR THE IMPROVED SEEDLING PRODUCTION PROJECT

The Administrator reported that the detailed plans and specifications for the semi-permanent seedling nursery structure was already completed.

Dir. Salanga informed Secretary Dar that the structure cannot be implemented for this tobacco season considering that seedling production has already started and that the conduct of public bidding

1 for the construction of the structure will take some time and will only
2 defeat the campaign for early planting of tobacco.

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4 On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board
5 adopted the following resolution, to wit:
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7 **RESOLUTION NO. 1147-2019**

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9 "BE IT RESOLVED, AS IT IS HEREBY
10 RESOLVED, that the NTA Governing Board hereby
11 postpones the implementation of the project for
12 construction of Semi-Permanent Seedling Nursery
13 Structure under the Improved Seedling Production
14 Project, the same to be implemented for Crop Year
15 2020-2021.
16

17 **UNANIMOUSLY APPROVED....."**
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20 **3. TOBACCO INDUSTRY ENHANCEMENT PROGRAM (TIEP)**

21 Secretary Dar commented that the coordination with the Land Bank
22 of the Philippines for the formulation of an implementing guidelines
23 for the PhP1 Billion Special Fund as loan assistance for the tobacco
24 farmers should be included as part of the comprehensive Tobacco
25 Industry Enhancement Program (TIEP). He said that the TIEP
26 should encompass but not limited to the following:
27

- 28
29 a. Credit Facility;
30 b. Farm Mechanization;
31 c. Post-harvest
32 d. Irrigation;
33 e. Extension;
34 f. Fertilization;
35 g. Quality Assurance;
36 h. Diversification;
37 i. etc.
38

39 Secretary Dar likewise emphasized that the program must aim
40 to enhance productivity, competitiveness and profitability.
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43 **C. CONFIRMATION OF APPOINTMENTS**

44 Secretary Dar recognized Ms. Perla C. Manzon, Human Resource
45 Management Officer V, NTA Administrative Department, to present the
46 above matter.
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49 Ms. Manzon informed the NTA Governing Board that the Human Resource
50 Selection Board screened and interviewed the applicants for the vacant
51 positions of Science Research Specialist I and Computer Operator II of the
52 Industrial Research Department. She reported that based on their
53 evaluation, Ms. Kathlyn Mae A. Tejano garnered the highest rating and is
54 being recommended for appointment for the position of Science Research
55 Specialist I, while Mr. Kenneth Martin S. Daguiles garnered the highest
56 rating and is being recommended for the position of Computer Operator II.

On motion of Dir. Victorio, duly seconded by Dir. Trongco, the board adopted the following resolution, to wit:

RESOLUTION NO. 1148-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby confirms the appointments of the following employees, to wit:

Name	FROM			TO		
	Old Position	SG	Station	New Position	SG	Station
1. KATHLYN MAE A. TEJANO	Job Order Hiree	N/A	Industrial Research Dept.-QAD	Science Research Specialist I	13	Industrial Research Dept.-QAD
2. KENNETH S. MARTIN DAGUILES	Job Order Hiree	N/A	Administrative Dept.	Computer Operator II	9	Industrial Research Dept.

UNANIMOUSLY APPROVED.....”

D. PUBLIC BIDDING FOR THE PROJECT: “CONSTRUCTION OF 2-STOREY NTA TOBACCO FARMERS TRAINING BUILDING AT SAN JUAN, ILOCOS SUR” WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE AMOUNT OF PHP11,390,490.81

Secretary Dar recognized Engr. Dela Peña to present the above matter. Engr. Dela Peña informed the NTA Governing Board that he prepared the Program of Work for the project and the same was submitted and approved by the Department of Public Works and Highways. He further informed the board that the Municipality of San Juan, Ilocos Sur, already submitted the signed Usufruct Agreement together with Resolution No. 093, S. 2019 of the Sangguniang Bayan of San Juan, allowing the NTA to use 700 square meters of its property within the Municipal Hall Compound as the site for the construction of the said project. Engr. Dela Peña confirmed that the cost of P18,400.00 per square meters is below the DPWH recommended cost of P25,000.00 per sq.m.

On motion of Dir. Salanga, duly seconded by Dir. Quintal, the board adopted the following resolution, to wit:

RESOLUTION NO. 1149-2019

“BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the NTA Governing Board hereby approves the request of the NTA Management to conduct the public bidding for the project: **“Construction of 2-Storey Tobacco Farmers Training Building at San Juan, Ilocos Sur”** with an Approved Budget for the Contract (ABC) in the amount of P11,390,490.81.

UNANIMOUSLY APPROVED.....”

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VI. OTHER MATTERS

A. INSTRUCTIONS OF THE HONORABLE SECRETARY ON THE NTA'S EXTENSION, RESEARCH AND DEVELOPMENT PROGRAMS

Secretary Dar instructed the NTA, through Ms. Riñen, on the following matters, to wit:

A. Tobacco Production Technology:

- 1. Conduct research study on the combination of organic and inorganic fertilizers;
- 2. Look for other organic fertilizer in commercial quantity, other than vermicomposting;
- 3. Establish 10-hectare model farm for each branch office. Should be one-stop-shop wherein in all aspects of tobacco production are already incorporated;
- 4. Try drip irrigation system;
- 5. FTSD to submit in the next board meeting on the scheme of research and development activities on tobacco production; and
- 6. Try to adopt the production technology used by ULPI.

B. Soil Laboratory:

- 1. Modernize laboratory facilities on soil analysis;
- 2. Look for the latest modality of laboratory equipment to facilitate soil analysis; and
- 3. To include analysis of other micro elements in addition to N,P,K.

C. Quality Grading System:

- 1. Enhance laboratory capability to determine quality and grades of tobacco.

D. Training of Farmers:

- 1. Coordinate with the Agricultural Training Institute (ATI) for the conduct of training for farmers;
- 2. Also coordinate with state colleges and universities in undertaking researches and trainings;
- 3. Training modules must have agribusiness aspect;
- 4. Must incorporate value-chain/value-adding system; and
- 5. Adopt experiential learning scheme and not merely classroom-type training.

VII. ADJOURNMENT

There being no other matter to be taken up, and upon motion of Dir. Victorio, duly seconded by Dir. Salanga, the meeting was officially adjourned at 2:25 P.M.

PREPARED AND CERTIFIED CORRECT:


ATTY. ROHBERTA A. AMBROS
Acting Board Secretary

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ATTESTED:



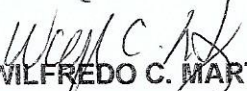
Hon. WILLIAM D. DAR, Ph.D.
*Secretary, Department of Agriculture
and Chairman, NTA Governing Board*



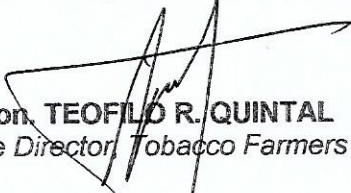
Hon. ROBERT L. SEARES
*Administrator, National Tobacco Administration
and Vice-Chairman, NTA Governing Board*



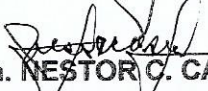
Hon. RODOLFO F. SALANGA
Appointive Director, Tobacco Manufacturing Sector



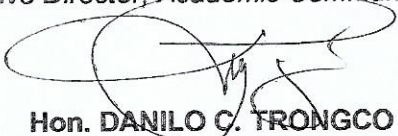
Hon. WILFREDO C. MARTINEZ
Appointive Director, Tobacco Farmers Sector



Hon. TEOFILO R. QUINTAL
Appointive Director, Tobacco Farmers Sector



Hon. NESTOR C. CASELA
Appointive Director, Academic Community Sector



Hon. DANILO C. TRONGCO
Appointive Director, Tobacco Farmers Sector



Hon. WILSON R. VICTORIO
Appointive Director, Tobacco Traders/Exporters Sector

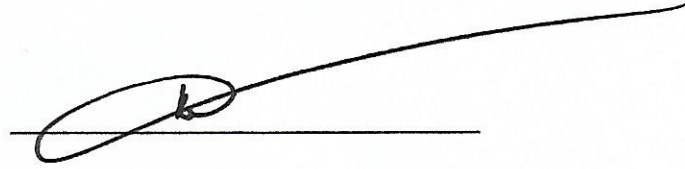


ONE HUNDRED AND TWENTY-NINTH (129th) REGULAR BOARD MEETING OF THE NTA
BOARD OF DIRECTORS HELD AT THE CONFERENCE ROOM, OFFICE OF THE SECRETARY,
DEPARTMENT OF AGRICULTURE, ELLIPTICAL ROAD, DILIMAN , QUEZON CITY
11 OCTOBER 2019

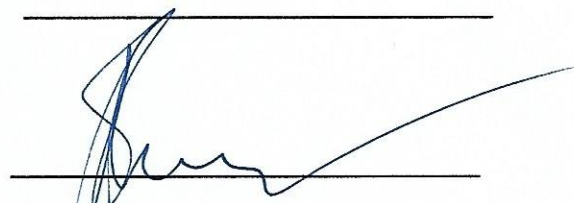
ATTENDANCE SHEET

PRESENT:

1. Hon. WILLIAM D. DAR, Ph.D.
Acting Secretary
Department of Agriculture and
Chairman, NTA Governing Board



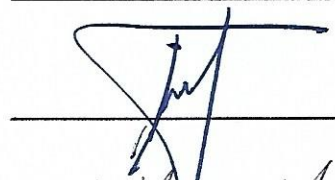
2. Undersecretary, EVELYN G. LAVIÑA
Dept. of Agriculture-High Value Crop
and Alternate Chairman, NTA Governing Board



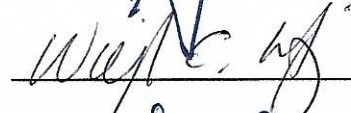
3. Hon. ROBERT L. SEARES, M.D.
Administrator/Vice-Chairman
of the NTA Governing Board



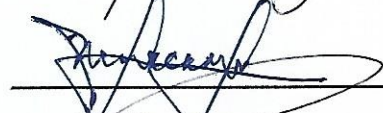
4. Hon. RODOLFO F. SALANGA
Member, NTA Board of Directors



5. Hon. TEOFILO R. QUINTAL
Member, NTA Board of Directors



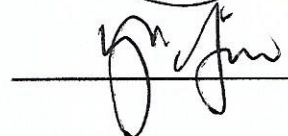
6. Hon. WILFREDO C. MARTINEZ
Member, NTA Board of Directors



7. Hon. NESTYOR C. CASELA
Member, NTA Board of Directors



8. Hon. DANILO C. TRONGCO
Member, NTA Board of Directors



9. Hon. WILSON R. VICTORIO
Member, NTA Board of Directors

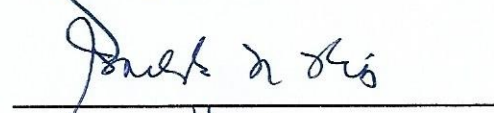


OTHERS PRESENT:

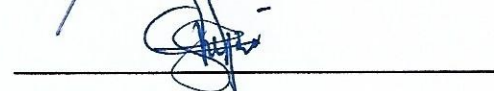
1. Atty. ROBERT A. AMBROS
Acting Board Secretary



2. Imelda D. Rivera



3. Abraham C. dela Peña



OTHERS PRESENT:

4. Peula C. Manzon

5. ENRIQUE C. DELA CRUZ

6. RAMON R. MUNCAL

7. JICA JIM CAHUL

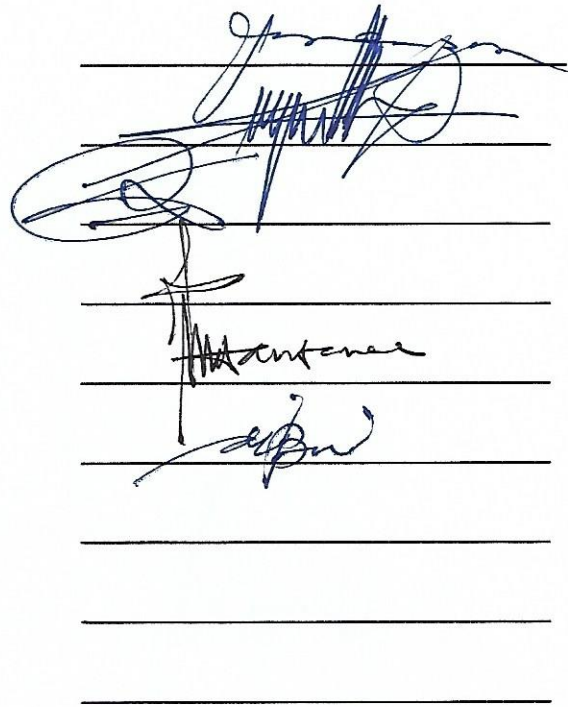
8. ALONA MANGANAAN

9. David John Payne Pricer

10. _____

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12. _____



Handwritten signatures on lined paper. The first signature is a large, stylized scribble. The second signature is a large, stylized scribble. The third signature is a large, stylized scribble. The fourth signature is a large, stylized scribble. The fifth signature is a large, stylized scribble. The sixth signature is a large, stylized scribble. The seventh signature is a large, stylized scribble. The eighth signature is a large, stylized scribble. The ninth signature is a large, stylized scribble. The tenth signature is a large, stylized scribble. The eleventh signature is a large, stylized scribble. The twelfth signature is a large, stylized scribble.