



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
**NATIONAL TOBACCO ADMINISTRATION**

Scout Reyes Street, corner Panay Avenue, Quezon City  
Tel No. (02) 374-3987 Fax. No. (02) 374-2505

**Invitation for Negotiated Procurement  
Security Services for the Offices of the  
NATIONAL TOBACCO ADMINISTRATION (NTA), at the  
National Capital Region (NCR), Regions I, II, CAR and IV-A**

- 1 In view of the two (2) failed biddings (PB 2016-01 and PB 2017-02), the NTA - Bids and Awards Committee (BAC) invites service providers to participate in the negotiation for the Project: **Security Services for the Offices of the (NTA), at the National Capital Region (NCR), Regions I, II, CAR and IV-A**, in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The total Approved Budget for the Contract (ABC) is PhP8,260,221.00, broken down into lots, as follows:

Lot 1	PhP3,335,331.00;
Lot 3	PhP2,167,200.00
Lot 4	PhP1,596,618.00; and
Lot 5	PhP1,161,072.00.

2. The following Eligibility and Technical documents, as well as the **Financial Proposal Form (Annex A)**, shall be submitted on August 07, 2017, 10:00 a.m., at the 3<sup>rd</sup> Floor Training Room, NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City, to wit:
  - a) CY 2017 Mayor's Permit;
  - b) Statement of completed government and private projects within five (5) years prior to August 07, 2017 (Annex B);
  - c) Statement of all on-going government and private projects within five (5) years prior to August 07, 2017 (Annex C);
  - d) Audited Financial Statements for the preceding calendar year stamped received by the Bureau of Internal Revenue;
  - e) Compliance with the Schedule of Requirements (Annex D) and Technical Specifications (Annex E);
  - f) Omnibus Sworn Statement (Annex F); and,
  - g) Authority of the Signatory.

The service provider, whose submission will be determined as the best and final offer will be required to submit the following documents:

- a) CY 2015 Income Tax Returns; August 2016 to January 2017 of Business Tax Returns filed and paid thru Electronic Filing and Payment System(EFPS); and,
- b) PhilGeps Registration Certificate

3. An initial meeting for the negotiated procurement with interested suppliers will be conducted on July 31, 2017. Submission of the best and final offer using the form attached as Annex A will be on August 07, 2017, at 10:00 a.m. , 3<sup>rd</sup> Floor Training Room, NTA Building, Scout Reyes Street corner Panay Avenue, Quezon City.
4. Interested bidders may obtain further information from the NTA-BAC, during working days from 8:00 a.m. to 5:00 p.m. and will be issued the abovementioned documents/ Annexes upon payment of a non-refundable negotiated procurement/ bidding fee, as follows:

Lot 1 – PhP5,00000;            Lot 3 – PhP5,000.00;  
Lot 4 – PhP5,000.00; and, Lot 5 – PhP5,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the NTA.

5. The NTA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
6. For further information, please refer to:  
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**CRISTINA C. LOPEZ, DBA**  
Chairperson, NTA-BAC