



CONTRACT NAME : INVITATION TO BID FOR THE PROJECT:
**Supply & Delivery of Geographic Information system
(GIS) Software Set**

CONTRACT ID No.: PB 2018-13A

Pre-bid Conference

**22 November 2018, 10:00 A.M., at the 3rd Floor, NTA Training
Room**

Present:

The Bids and Awards Committee (BAC)

CRISTINA C. LOPEZ, DBA – Chairperson

ROBERTO R. BONOAN, PhD – Vice Chairperson

MA. TERESA B. LAUDENCIA - Member

ATTY. ROHBERT A. AMBROS – Member

PRISCILLA S. ESGUERRA - Member

TWG:

Engr. Randy Abella, Sr. SRS, FTSD

COA REPRESENTATIVE:

Ms. Jaisa Bisares, Witness

PROSPECTIVE BIDDER:

Mr. Ian Steven Bafiaga – Representative, GEODATA Systems Technologies, Inc.

PROCEEDINGS

1. The BAC Chairperson officially called the Pre-bid Conference to order at 10:15 a.m., with the all of the BAC Members, the TWG Staff, the COA Representative, as Witness, and only one (1) prospective bidder, in attendance.
2. The BAC Chairperson announced the Contract Name of the Project to be bid-out and the ABC for the project, and informed the body that this conference was being held in order for the bidder to be enlightened and be able to clarify issues/ concerns regarding the project; then introduced the Members of the BAC, the TWG, and the COA Representative.
3. The BAC Chairperson gave the floor to the lone bidder to make inquiries or to raise his concerns/ issues regarding the project.
4. On that note, Mr. Bafiaga, of the GEODATA Systems Technologies, Inc. clarified to the TWG staff, that the certain component in the technical specifications, specifically the "ArcGIS Desktop, Single Use License" , is classified as the Basic version of the license, to which the TWG responded in the affirmative.
 - The TWG further explained that the Project, at the moment, will only require such type of license for its need to analyze the data to be gathered.

5. Mr. Bañaga queried if they can provide its own template of Schedule of Requirements, with the BAC Chairperson responded in the affirmative; and added further that as long as it captured the basic items in the bid documents' Schedule of Requirements.
 - Likewise, the BAC Chairperson reminded Mr. Bañaga to fill up page 73 of the bid documents, and all other applicable forms, as necessary.
6. The BAC noted that only four (4) staff will attend the five (5) training courses offered, as one of the project's requirements, for free.
 - The BAC Chairperson suggested to the prospective bidder that it is best to give another set of training to other users who will be identified from the eight (8) branch offices, and further requested that the training be given at a discounted price, which the prospective bidder responded that it will be raised to the Head of the Company, for final decision.
7. The BAC requested that, if GEODATA Systems Technologies, Inc. will be declared as an Eligible Bidder, on its Post Qualification, GIS be presented, for further appreciation of the BAC.
8. There being no questions/matters to address, the Pre-bid Conference was adjourned at 11:00 a.m.

Proceedings taken by:


VIVIEN F. FERAREZA
BAC Secretariat