

Republic of the Philippines
Department of Agriculture
NATIONAL TOBACCO ADMINISTRATION
Quezon City


Request for Quotation

PROJECT: **FOOD CATERING SERVICES FOR THE 2020 YEAR-END CONVOCATION ON
DECEMBER 17, 2020**

Purchase Request No.: 2012-220

1. The NATIONAL TOBACCO ADMINISTRATION (NTA), through its' *Corporate Operating Budget for CY 2020*, intends to apply the sum of PhP133,450.00, being the Agency Estimate, to payments under the contract for the **FOOD CATERING SERVICES FOR THE 2020 YEAR-END CONVOCATION ON DECEMBER 17, 2020**. Quotations received in excess of the Agency Estimate shall be automatically rejected.
2. The NTA now invites quotations for the Food Catering Services. Delivery of Goods/Services is required on **December 17, 2020**.
3. A complete set of daily meals to be served shall be proposed, with at least three (3) choices, and to be submitted together with the Quotation Form, which may be acquired by interested parties from Ms. PRISCILLA S. ESGUERRA, from the address below and upon payment of a non-refundable fee of PhP 100.00.
4. Quotations must be delivered to the address below on or before 15 December 2020.
5. The NTA reserves the right to accept or reject any quotation prior to contract award, without thereby incurring any liability to the affected interested parties.
6. For further information please refer to:

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