



REQUEST FOR EXPRESSION OF INTEREST FOR

PROFESSIONAL CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN (DAED) PLANS OF THE PROPOSED NATIONAL TOBACCO ADMINISTRATION BUILDING

1. The **National Tobacco Administration**, through the Republic Act 4155, intends to apply the sum of **Seventy-six Million Two-Hundred Thirty-two Thousand Six Hundred Sixty-four Pesos Only (Php 76,232,664.00)** inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC) to payments under the contract for **Professional Consulting Services For The Preparation Of Detailed Architectural And Engineering Design (DAED) Plans Of The Proposed Construction Of Fifteen (15) storey National Tobacco Administration Central Office With Commercial Facilities And Penthouse**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **National Tobacco Administration** now calls for the submission of eligibility documents for **Professional Consulting Services For The Preparation Of Detailed Architectural And Engineering Design (DAED) Plans Of The Proposed Construction Of Fifteen (15) Storey National Tobacco Administration Central Office With Commercial Facilities And Penthouse**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **December 8, 2020 2:00 PM** at BAC /Procurement Office of National Tobacco Administration. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. The BAC shall draw up the short list of top five (5) consultants on **December 9, 2020 2:00 PM** from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of not more than five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Rating Factor (Hurdle Rate: 70%)	Weight
A. Applicable experience of the Consultant	50%
B. Qualification of Principal and Key Staff of the Consultant	30%
C. ISO 9001:2015 Certification	10%
D. Financial Capacity	10%
TOTAL	100%

4. The NTA will conduct a Pre-BID conference on the 16th of Dec. 2020 at 2:00PM, which shall be open to top five (5) short-listed contractors at the NTA Training Room, 4th Floor, 1184-A Ben-lor Building, Quezon Avenue, Quezon City.

5. Bidding will be conducted on the 28th of Dec. 2020 at 2:00PM. through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. The Procuring Entity shall evaluate bids using the **Quality-Cost-Based Evaluation (QCBE)**.
7. The contract shall be completed within **Ninety (90) CD** from the receipt of Purchase Order and Notice to Proceed. Bidders (in case of a Joint Venture (JV), all members) must be a reputable firm with at least five (10) years of design business operation and must have completed at least ten (10) detailed design and consultancy projects with complete Architectural, Structural, Electrical, Sanitary, Mechanical, Electronics and Communication Design drawings done either locally, abroad or combination of both.
8. Interested bidders may obtain further information from National Tobacco Administration – Procurement Unit and inspect the Bidding Documents at the address given below during 8:00 am to 3:00 pm only. A complete set of Bidding Documents may be acquired by interested Bidders on December 2, 2020 to December 28, 2020, from the address below and upon payment of the applicable fee for the Bidding Documents, for a non-refundable fee of Fifty Thousand Pesos (Php 50,000.00)

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
9. The National Tobacco Administration, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ROBERTO R. BONOAN, Phd.
BAC CHAIRPERSON
NTA-BAC
National Tobacco Administration
3rd and 4th floor, Training room,
1184 Ben Lor Building, Quezon City
Website: nta.da.gov.ph
Email Address: nta_daopoooffice@yahoo.com
Telephone No. 374-39-87


ROBERTO BONOAN, Phd.

NTA-BAC Chairperson 

Date: